



THE INDIAN INSTITUTE OF PUBLIC ADMINISTRATION

**INDRAPRASHTA ESTATE,
RING ROAD,
NEW DELHI-110002**



50th

ANNUAL REPORT
2003 - 2004

**PRESENTED TO
THE ANNUAL MEETING OF THE GENERAL BODY
ON THE 16TH OCTOBER, 2004**

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Secretary, Ministry of Personnel, Public Grievances & Pensions, Government of India

Secretary, Department of Expenditure, Ministry of Finance, Government of India

Secretary, Planning Commission, Government of India

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Dr. P. L. Sanjeev Reddy



FROM THE DIRECTOR



The Indian Institute of Public Administration during its fiftieth year of existence in 2004 has registered several impressive strides in the areas of its functioning, range of operations as well as in providing the services to the nation. Its wide ranging achievements are highlighted in its Annual Report for year 2003-04. As in the previous years, the Institute continued with the mandate of providing research, training and consultancy inputs to the government and semi-government agencies in line with the lofty objectives articulated by the founding fathers of IIPA. Dissemination of information through its various publications continued as in past.

It is heartening that we could conduct several demand driven training programmes of quality on various facets of public administration such as Poverty Alleviation, Water Management, Right to Information, Training of Trainers, orientation programme for members of District Consumer Forums, Environment, public private partnerships, and programmes for scientists and technologists. In addition to the flagship APPPA programme, well structured conferences, seminars, colloquia also dominated the activities spectrum during the year. The Institute also brought out several landmark publications (20 books and over 25 monographs) in the run up to the 50th year celebrations. It provided consultancy and conducted various research studies with profound policy implications. The Institute continued to receive dignitaries from various global, multilateral and national organizations leading to fruitful and value adding interactions triggering an agenda for action. The activities of regional and local branches reached a new high and the associational activities got a new boost through a spate of activities viz. seminars, discussions, publications.

IIPA could get for the first time 2 Chair Professorships viz. Ambedkar and HUDCO chairs. Chronic Poverty Research Centre (CPRC) was strengthened with the help of DFID (UK), University of Manchester and several Government agencies. This cell has made remarkable contribution in addition to other Academic Centres in the IIPA.

Patronage and encouragement received from the various quarters merit special mention. Our gratitude is due to our patron Hon'ble President of India, Dr. A.P.J. Abdul Kalam and the Hon'ble Vice-President of India, Shri Bhairon Singh Shekhawat who blessed the Institute from the bottom of their hearts. We acknowledge the support, guidance and encouragement received from Hon'ble Chairman Shri S.B. Chavan who provided guidance and unstinted support till his unfortunate demise. Members of the Executive Council, Standing Committee, Sub-Committees, Office-bearers and members of our Regional and Local branches and IIPA staff are the source of our strength in carrying out the mandated role. I thank them for their valuable contributions and support.

I thank all my colleagues for their invaluable support which has been the key for all the commendable achievements of IIPA. I look forward to receiving the continued cooperation, guidance and support of all the stakeholders in our onward march.

Director



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GOLDEN JUBILEE OF IIPA

As per the decision of the Executive Council dated 31.3.03 the IIPA on its completion of 50 years of service to nation, observed the year 2003-04 as its Golden Jubilee Year.

A High Powered Committee under the Chairmanship of H.E. Shri T.N. Chaturvedi, Governor of Karnataka had finalised the modalities for the celebration, the major activities marked the Golden Jubilee Year are:

- **Celebration of Founder's Day on 1st April, 2003. Honourable Dr. A.P.J. Abdul Kalam, President of India and Patron IIPA had graced the occasion as the Chief Guest.**
- **IIPA organised 47th Members' Annual Conference on October 17, 2003.**
- **International Seminar on Chronic Poverty and Development Strategy in India" and Publication of volume on 'Chronic Poverty in India'.**

The specific tasks undertaken by the Chronic Poverty Research Centre at IIPA during golden jubilee year included

- Publication of the book edited by Aasha Kapur Mehta, et. al., "Chronic Poverty in India", CPRC-IIPA, IIPA, New Delhi, October, 2003.
- Three authored/co-authored papers in the book entitled Chronic Poverty in India:
 - i)- Chronic Poverty in India: An Overview by Aasha Kapur Mehta and Amita Shah
 - ii) Issues in Chronic Poverty: Panel Data based Analysis by Aasha Kapur Mehta and Shashanka Bhide
 - iii) Multidimensional Poverty in India: District Level Estimates by Aasha Kapur Mehta (assisted by Nikhila Menon and Deepa Chatterjee)

- Together with core team members and Deputy Director, CPRC UK, the CPRC identified gaps in existing knowledge pertaining to chronic poverty.
- Organised the international seminar on Chronic Poverty and Development Policy at IIPA on 4th and 5th November, 2003 in which senior resource persons presented over 20 well-researched papers on chronic poverty related issues. The seminar was organized with the support of the Ministry of Rural Development, Planning Commission, NABARD and CPRC UK.
- **IIPA Golden Jubilee National Conference on "Public Administration in the 21st Century" on December 12-13, 2003.**
- **IIPA Golden Jubilee National Seminar on "Contemporary Issues in Public Administration: Sociological Dimensions" on March 10, 2004.**
- **IIPA Organised the first Kunal Garg Memorial Endowment Lecture on "Leadership in the Changing World" by Lt. General Surinder Nath, former Chairman of UPSC, on July 15, 2004.**
- **Organised Essay Prize Competition-2003.**

The following subjects were identified for the Annual Essay Prize Competition, 2003:

1. Role of Citizens in Participatory Democracy,
2. Liberalisation and Labour Laws, and
3. Efficient Administration through e-governance.

- **Organised Case Study Programme**
- **Issue of Special cover/stamp in honour of Dean Paul H. Appleby**
- **Monograph in the honour of Prof. M.V. Mathur is in progress.**
- **Brought out Publications**



Following 9 publications were brought out by the Institute:

1. Public Administration: Vision and Reality by Shri U.C. Agarwal in October, 2003.
2. Chronic Poverty in India by Prof. Aasha Kapur Mehta et al. in October, 2003.
3. State and Urban Poor: Case of SJSRY by Prof. K.S.R.N. Sarma and Prof. Pranab Banerji in April 2004.
4. Sardar Vallabhbhai Patel: The Nation Builder by Shri P.L. Sanjeev Reddy and Prof. S.N. Mishra in April 2004.
5. Democracy, Governance and Globalization: Essays in Honour of Paul H. Appleby by Dr. P.L. Sanjeev Reddy, Prof. Jaideep Singh and Prof. R.K. Tiwari in April 2004.
6. Pursuit of Institutional Excellence: Essays in Honour of V.K.N. Menon by Dr. P.L. Sanjeev Reddy, Prof. Jaideep Singh and Prof. R. K. Tiwari in April 2004.
7. Jawaharlal Nehru and Public Administration by Dr. P.L. Sanjeev Reddy, Prof. R.K. Tiwari in April 2004.
8. Democracy and Competing Claims: Should Privileges be Privileged over Rights by Dr. Dolly Arora in April 2004.
9. Raj, Samaj aur Bhasha in Hindi by Shri Ashok Bajpai in September 2003.

Besides, following publications were brought out in collaboration with outside publishers under the auspices of IIPA:

1. Framing of India's Constitution (6 vols.) Revised and Enlarged by Shri Subhash C. Kashyap.

2. Information Technology and Indian Administration Ed. Prof. S. P. Verma.
3. Infrastructure in India's Development: Power, Transport and Communication Ed. Prof. S. P. Verma.
4. Indian Judicial System: Need and Directions of Reforms Ed. Prof. S. P. Verma.

Special Issue of IJPA (July-ept. 2003) on "Water Resources Management: Issue & Strategies"

A Special Issue of IJPA on Governance for Development in Jan-March, 2004.

Publication entitled "50 Years of IIPA- in the Service of the Society/Nation" is in progress.

Members of the High Powered Committee:

H. E. Shri T. N. Chaturvedi, *Chairman*

Shri G. C. L. Joneja

Shri B. C. Mathur

Prof. K. Kamalanathan

Prof. (Mrs.) Noorjahan Bava

Prof. K. N. Pathak

Prof. S. Ramanathan

Shri U. C. Agarwal

Shri V. Ranganathan

Shri T. N. Dhar

Shri S. N. Swaroop

Prof. S. N. Mishra

Prof. J. C. Kapur

Prof. Jaideep Singh

Prof. R. K. Tiwari

Dr. P. L. Sanjeev Reddy, *Director*



FIFTIETH ANNUAL REPORT

2003-2004

AN OVERVIEW

This Fiftieth Annual Report of the Indian Institute of Public Administration pertains to the year 2003-2004. It presents the activities of the Institute under five major heads:

- (i) Research Studies,
- (ii) Training,
- (iii) Advisory and Consultancy Services,
- (iv) Dissemination of Information, and
- (v) Associational and Outreach Activities.

The Institute undertakes research studies on substantive, strategic and contemporary issues on its own initiative as well as in specific areas as sponsored by the Government, national organisations and international agencies. It also offers advisory and consultancy services in operational areas to the Government and public sector enterprises. Besides, it conducts several training programmes on various aspects and facets of the theory and practice of the discipline of public administration. These training programmes broadly fall into the following two categories:

(i) Sponsored Programmes: including those sponsored by (a) the Department of Personnel and Training, (b) the Ministry of Urban Development and Poverty Alleviation, (c) the Ministry of Agriculture, and (d) other Ministries/Departments, Public Sector Undertakings, etc. and

(ii) Fee-based Programmes: designed, offered and conducted by the Institute.

The Institute disseminates information through its regular publications viz. **IIPA Newsletter**, **Indian Journal of Public Administration**, **Nagarloak**,

Documentation in Public Administration, and through seminars, workshops, conferences, endowment and other lectures, etc. on current and topical themes.

Research Studies

During the year, the following eight research studies were completed and reports were submitted to the sponsoring agencies.

1. Child Labour in Unorganized Sector of Delhi: Problems & Prospects by Prof. S.N. Mishra.
2. National Social Audit of the Save Grain Campaign - Post Harvest Initiatives - A Pilot Study of Northern Region by Dr. Anil C. Ittyerah.
3. Sustainable Natural Resource Management: A Case Study of TVAMS Kesla, M.P. by Dr. Anil C. Ittyerah.
4. Impact Assessment of Rural Development Programmes: A Study of Mandi District (H.P.) by Dr. Dolly Arora.
5. Evaluation Study of the Training Support provided by DoPT to State Training Institutions by Prof. S.S. Singh, Prof. M.H. Malick, and Prof. J. Guha Roy.
6. Concurrent Evaluation of SGRY for 2002-03 for the State of Rajasthan by Dr. Anil C. Ittyerah.
7. Urban Local Bodies in India—Quest for Making them Self-reliant by Prof. P.K. Chaubey.
8. The Budget: A Gender & Poverty Sensitive Perspective by Prof. Aasha Kapur Mehta.



Besides, six on-going research projects are in progress as shown at **Annexure-F.1.**

Consultancy Projects/Assignments

The Institute completed the following seven consultancy assignments during the year:

1. Restructuring Punjab Government Secretariat by Prof. Rajesh Singh, Prof. M.H. Mallick, and Prof. J. Guha Roy
2. Consultancy Assignment on Women's Economic Empowerment in the Market Place: India Gum Karaya Project by Prof. Aasha Kapur Mehta.
3. Training Needs Assessment and Four Training Programmes for officers of North East States in 2003-04 by Prof. Bharati Sharma
4. Detailed Courseware for the proposed MPP course and Distance Learning Mode by Dr. P.L. Sanjeev Reddy and Prof. R.K. Tiwari.
5. Facilities Management for Dronagiri Exports Node of the Central Warehousing Corporation at Jawaharlal Nehru Port, Navi Mumbai for the year 2003-04 by Prof. J.C. Kapur.
6. "Facilities Management" project of the Central Warehousing Corporation for the year 2003-04 for management of computerized system at Inland Container Depot (ICD), Patparganj, Delhi by Prof. J.C. Kapur.
7. Kendriya Vidyalaya Sangathan-III by Prof. J.C. Kapur.

Besides these, there are seven on-going current consultancy assignments as listed at **Annexure-F.1.**

Section B.1 of this report contains the major findings of completed research projects/consultancy assignments.

Training

Like last year, the Institute conducted the following prestigious long-term programmes during this year

also, viz; (i) 29th Advanced Professional Programme in Public Administration (APPPA); (ii) Training Programme for Scientists and Technologists sponsored by Department of Science and Technology during the year 2003-04. The programme began on 22nd March, 2004 and concluded on May 14, 2004.

In addition, the Institute conducted 68 short-term training programmes. The details of these training programmes are given in **Annexure-F.2.**

Seminars/Conferences/Presentations

During the year under report, the following conferences and presentations were held on various themes:

1. Seminar on "Women's Property Rights: A Gender Perspective" on June 3, 2003.
2. Workshop on "Institutional Publications" from 9-11 June 2003.
3. Conference on "Role of Elected Representatives in Municipal Corporation Governance" from July 22-24, 2003.
4. Workshop on "Capacity Building towards Disaster Management" from August 4-6, 2003.
5. Panel Discussion on "Will Synchronised Polls Improve the Quality of Governance in India?" on August 28, 2003.
6. IIPA 47th Members' Annual Conference on October 17, 2003.
7. Seminar on "Chronic Poverty and Development Policy" on 4-5 November, 2003.
8. IIPA Golden Jubilee National Conference on "Public Administration in the 21st Century" on December 12-13, 2003.
9. Seminar on "Role and Relevance of Rajya Sabha in Indian Polity" organized by Rajya Sabha Secretariat in collaboration with IIPA on December 14, 2003.



10. National Seminar on "Municipal Finance" on December 22-23, 2003.
11. Two days Brain Storming Session to Formulate Training Plan for Scientists and Technologists on December 22-23, 2003 at Corbett Ramganga Resort, Uttaranchal.
12. Seminar on "Making India a Knowledge Superpower: Role of Change Agents of Higher Technical Education" on February 13-14, 2004.
13. Workshop on "Disability Management in India: Challenges and Perspectives" jointly with National Institute of the Mentally Handicapped, on March 4-5, 2004.
14. National Seminar on "Sexual Harassment at Work Place" on March 10, 2004 at National Museum, New Delhi, in collaboration with National Commission for Women.
15. IIPA Golden Jubilee National Seminar on "Contemporary Issues in Public Administration: Sociological Dimensions" on March 10, 2004.

Details are furnished in Section B.4.

Publications

The Indian Journal of Public Administration continues to enjoy wide readership and acclaim both in India and abroad. Four issues of the Journal were brought out during 2003-04, including a Special Issue in July-September on "Water Resources Management: Issues and Strategies". The January-March 2004 issue of IJPA was the Golden Jubilee Special Number focussing on "Governance for Development".

Library

The Institute's Library is a key learning resource centre for planners, policy makers, members of IIPA, legislators, executives, researchers, academics, trainers and trainees, with the present collection of about 1.96 lakh volumes. It receives 346 current

periodicals including 20 newspapers. The computerised data base of the library has 82,200 bibliographical records relating to books and 62,000 from periodicals articles. Besides, it has internet connectivity and is linked to DELNET. It is also a Depository for World Bank's publications and has access to more than 44 electronic journals. During the year 13,487 readers utilised the library.

ASSOCIATIONAL AND OUTREACH ACTIVITIES

Regional/Local Branches

By and large IIPA has its presence in almost all the states. During the year under report one new Local Branch at Dharwad was established. As such, we have 19 Regional and 43 Local Branches of the Institute as on 31st March 2004. Efforts are being made to have regional/local branches in Dehradun (Uttaranchal) and Port Blair (Andaman and Nicobar). Brief account on the activities of the Branches are given in Annexure-F.3.

Infrastructural Improvements

The institute has its own hostel complex located in its campus which provides boarding and lodging facilities to participants of various training courses including APPPA training course, its outstation members and guests, bonafide research scholars, Education! Institutions, Govt. Departments and others.

The Hostel has in all 67 rooms comprising of 22 Air-conditioned and 45 Air-cooled rooms with the following facilities.

A.C. Rooms have toilets attached, are covered with wall to wall carpet, have telephone and T.V., and heat convector facilities during winter.

Non-A.C. rooms also have toilets attached with provision of desert cooler in summer and room heater during winter season.

During the year 2003-04, the following



Besides, six on-going research projects are in progress as shown at **Annexure-F.1**.

Consultancy Projects/Assignments

The Institute completed the following seven consultancy assignments during the year:

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Non-A.C. rooms also have toilets attached with provision of desert cooler in summer and room heater during winter season.

During the year 2003-04, the following



improvements have been carried out in the hostel: Installation of colour television sets in eight non-A.C. rooms with a plan to provide televisions in some more non-A.C. rooms in the near future.

- ◆ For the benefit of the trainees a mini Gym has been set-up in the hostel with the assistance of DST.
- ◆ Facilities for indoor games such as carrom, chess, table tennis and outdoor game i.e. badminton have been provided for the use of participants.
- ◆ Two Tata Indicom service booths for STD/ISD/ Local calls have been installed in the campus.

Institute's Finances

The Institute during the year received Maintenance grant of Rs.2.52 crore and Rs.0.49 crore for APPPA from DOP&T, Rs.0.82 crore from Ministry of Home Affairs for NCDM, Rs.0.53 crore from Ministry of Urban Development and Poverty Alleviation for CUS, Rs.0.97 crore from other Ministries for APPPA participants, Rs.1.70 crore for Research Studies, Consultancy Assignments, Seminars from various Ministries/ departments other than DOP&T, Rs.0.25 Crore from FCRA account (Manchester) and Rs.2.44 crore as Internal Resources besides Rs.1.85 crore brought forward from the previous year for various activities. Total receipts from all the above sources were Rs.11.57 crore against which an expenditure of Rs.10.19 crore were incurred, leaving the balance of Rs.1.38 crore (FCRA account 0.39 crore, APPPA participants account of various Ministries 0.23 crore and Rs.1.22 crore various Research projects / Consultancy assignments of different departments minus excess expenditure on IIPA account Rs.0.33 crore & CUS, 0.13 crore). The detailed picture of the same is given in the Section E of the Report.

Acknowledgements

We are grateful to respected Rashtrapati, Dr. A.P.J. Abdul Kalam, our Patron and to respected Vice-President of India, Shri Bhairon Singh Shekhawat, the President of the Institute, for their continued support and guidance to the Institute.

Our most heartfelt thanks are due to respected Shri S.B. Chavan, Chairman of the Institute, for his unstinted support and guidance in carrying out the activities of the Institute. Our sincere thanks are due to Shri Harin Pathak, Hon'ble Union Minister of State, Ministry of Personnel, Public Grievances and Pensions, for his support to the Institute. We are thankful to the Chairman, Standing Committee, Shri G.C.L. Joneja, Hony. Treasurer Shri B.C. Mathur and Members of the Executive Council for their invaluable advice, guidance and inputs. We are also grateful to the members of various Committees of the Institute for their valuable advice and guidance.

Our sincere thanks are also due to members of the High Powered Committee chaired by Shri T.N. Chaturvedi for guiding the Golden Jubilee Celebrations.

Prof. Jaideep Singh, Prof. R.K. Tiwari and Prof. S.N. Mishra deserve special appreciation for bringing out 4 outstanding volumes to mark the Golden Jubilee Celebrations.

A special word of gratitude to the members of the Institute for their continued interest in the Institute's activities and for their unfailing cooperation. The Regional and Local Branches continued to make significant progress.

We would be failing in our duty if we do not acknowledge the patronage and support received from various Ministries and Departments, particularly the Ministry of Personnel, Public Grievances and Pensions; Ministry of Rural Development; Ministry of Urban Development; Ministry of Environment and Forests; Ministry of External Affairs; and Ministry of Finance for their abiding interest, patronage and support to the activities of the Institute. Our special thanks are due to the Union Ministry of Home for their continued support to the National Centre for Disaster Management and for providing grants for its activities. We also thank other Ministries and Agencies of Central and State Governments for their patronage and support to the Institute.

Last but not the least, we record our deep appreciation to the teaching and research faculty and the support staff for registering significant and wide ranging progress during the year under review.



A.

ANNUAL REPORT 2003-2004

SIGNIFICANT EVENTS

A.1 Founders' Day and APPPA Convocation

IIPA organised a function to mark its Founders' Day and Convocation of its prestigious 28th Advanced Professional Programme in Public Administration (APPPA) in its auditorium on April 1, 2003. This 38-week duration programme was sponsored by Ministry of Personnel, Public Grievances and Pensions.

Dr. A.P.J. Abdul Kalam, President of India, delivered the convocation address, gave away awards to meritorious participants and distributed Degree/Diploma to the 39 successful participants.

In his address, Dr. Kalam observed that transparency in governance is vital to make our country a developed and a democratic nation. He called upon the administrators and bureaucrats to take up assignments in rural areas as real challenges lie there, besides inculcating a spirit of competitiveness in serving the people.

Dr. Kalam observed that urban areas do not constitute the nation. It is the 70 per cent of the rural populace on whom the nation is economically dependent. He also stated that the focus should be on providing urban facilities in rural areas. According to him, besides better infrastructures, villagers should be linked with knowledge connectivity, e-connectivity and economic connectivity thus leading to development and prosperity.

Dr. Kalam observed that every citizen has the right to live with dignity which can be attained only when everyone gets equal opportunity to a just and

meaningful way of earning livelihood. Dr. Kalam opined that only three people can change society - father, mother and the primary school teacher because a child spends maximum time with them so they can mould a child's personality.

Dr. Kalam called upon the administrators to leverage technology and work to build India into a developed nation.

Shri S.B. Chavan, former Union Home Minister and Chairman of IIPA, in his presidential address, observed that IIPA has been pursuing the lofty goals set out by its founding fathers while responding to the challenges thrown up by the changing times and rising expectations of people.

Shri Chavan mentioned that the Institute has been deeply concerned about making strategic interventions to improve the state of public administration in India through appropriate training, teaching, research and consultancy services.

Shri Chavan hoped that the APPPA participants have rediscovered their own capability and sharpened their skills and must now be ready to discharge their duties to the nation diligently and devotedly. He observed that the current year's programme design bears the clear stamp of innovation, creativity and caring in bringing out the best in the participants.

In his address, Shri Harin Pathak, Union Minister of State for Personnel, Public Grievances and Pensions, observed that in the present context of rapid changes in public service the world over, institutions like IIPA can play a key role in providing directions to strategic



change for which public servants need to be better equipped to comprehend and address the challenges. He also promised all possible help to the Institute.

Shri T.N. Chaturvedi, Governor of Karnataka and Vice President of IIPA, apprised about the progress made and prestige earned by the Institute over the last 49 years and outlined the history, inception and great personages responsible for initiating the APPPA programme at IIPA. He observed that capacity building of the serving officers is needed to provide them the cutting edge to face the modern day challenges.

Earlier, in his welcome address, Dr. P.L. Sanjeev Reddy, Director of IIPA, called upon the participants to convert their creative thoughts into purposive action. He also traced the various milestones of development the Institute has crossed so far and spelt out an inspiring vision for IIPA to become a global centre of excellence.

A.2 Inauguration of Twenty-ninth APPPA

The Institute's prestigious 38-week Advanced Professional Programme in Public Administration (APPPA) - twenty-ninth in the series - commenced at IIPA on July 1, 2003. Sponsored by the Ministry of Personnel, Public Grievances and Pensions, the programme is scheduled to conclude on March 31, 2004.

Shri S.S. Dawra, Secretary, Department of Personnel, Training and Pensions, inaugurated the programme with an address in which Shri Dawra observed that the programme has afforded a valuable opportunity to the participants to acquire sufficient insights for improved functioning of our administrative system.

Shri Dawra observed that during the programme the participants from different departments and different parts of the country get opportunity to interact freely and exchange developmental experiences.

Shri Dawra called upon the participants to make a greater contribution towards better governance and also to inculcate and strengthen leadership qualities in civil service. He observed that the programme would give them an opportunity to have a critical analysis of major contemporary issues having implications for public policy and public management to improve upon the functioning of the administrative system. Shri Dawra hoped that the programme would be helpful in capacity building for better performance and to take up greater administrative responsibilities.

Shri Dawra stressed the need for a basic attitudinal change among civil servants along with reforms in administration. He hoped that the confidence reposed by the general public in government will be sustained and that administrators should never waver in the task of fulfilling aspirations of the people.

Shri Dawra observed that to keep pace with the rapid changes in governance all over the world, we need to catch up with them if we have to maintain and enhance our position in the comity of nations.

Earlier, Dr. P.L. Sanjeev Reddy, Director of IIPA, welcomed the guests and participants and highlighted the various components of the programme and the methodology adopted in the training. He observed that the bureaucracy has to play a key role since they make policies and implement them to promote equity, efficiency and an egalitarian society.

A.3 Programme for Scientists and Technologists

The programme on the subject was organised at IIPA from March 22 to May 14, 2004. It was sponsored by the Department of Science and Technology.

Dr. P.L. Sanjeev Reddy, Director of IIPA, commended the maiden programme as it seeks to expose scientists to the dynamics of the socio-economic and political environment they live in and helps to develop their general management skills.



Inaugurating the programme, Prof. V.S. Ramamurthy, Secretary, Department of Science and Technology, observed that one has to analyse and learn the system in which he is working. Talking about the government system, he stated that there are three components in it—: (i) regulatory role of the government; (ii) services delivered for the public; and (iii) promotional role. He mentioned that familiarity with government rules and regulations are very necessary while evolving any welfare programme for the public. He also stated that all welfare programmes should be people-centric, keeping in mind their culture, customs, way of life, etc.

The programme has been designed to enable the participating scientists to: (i) examine the dynamics of the environment in which the governmental organisations work; (ii) identify the components of the interface between the Department of Science and Technology and other departments of the government; (iii) explore ways of resolving problems faced due to interaction among various administrative functionaries; (iv) draft and prepare notings and reports to the authorities in the government; and (v) apply all the rules and regulations in their domain of working.

Thirty-five scientists attended the programme and found it highly rewarding.

**B.****ANNUAL REPORT 2003-2004****ACADEMIC ACTIVITIES****B.1 RESEARCH AND CONSULTANCY STUDIES/PROJECTS**

During the year, the Institute completed the following research studies and consultancy assignments.

B.1.1 RESEARCH STUDIES**1. CHILD LABOUR IN UNORGANIZED SECTOR OF DELHI: PROBLEMS & PROSPECTS****Purpose of the Study**

The problem of child labour has entered the public consciousness only during the recent years. Since then, an increasing number of individuals and organizations have been involved with making films, audio visuals, researching different areas where child labour is widely prevalent, writing in the press and holding seminars in an attempt to comprehend the problem.

But so far no significant research work has focused on child labour in informal sector and various categories of work done by children in Delhi. The present study is basically an attempt to fill up this gap. The study also concentrates on the peculiar categories of work done by children who are not covered by legislation. Further, media reports and UNICEF's statements on the eventual eradication of child labour prompted the researchers to take up the study.

Objectives

The objectives of the study were as follows:

1. To study the perspective of child labour in India and Delhi in particular;

2. To find out various reasons for the emergence of child labourers in Delhi;
3. To locate the different categories of work in which children are employed in the informal sector of Delhi and their attitude towards work and education;
4. To study the socio-economic characteristics and family background of child workers in informal sector of Delhi;
5. To examine the role of International organizations i.e. ILO and UNICEF in eradicating child labour; and
6. Finally, to analyse the role of Government and Non-governmental organizations in ameliorating the condition of child workers.

Recommendations

The basic reason for the child labour is poverty and therefore it must be viewed with patience and understanding. The progressive elimination of child labour is possible through improvement in the income distribution and social awakening which could be addressed to the society as a whole and not particularly to the children. The income disparity can be removed by providing better employment opportunities to the lower stratum of society through creation of more jobs, agrarian reforms, enforcement of minimum wages law, social security, pension to agricultural workers, etc. These measures make it less necessary for low income groups to rely on children for meeting subsistence requirements or for providing security for the future.

The policies in regard to child labour can be



addressed at two levels viz. long term and short term. The long term strategies and policies should be aimed at improving the conditions of the society as a whole to such an extent that ultimately child labour is completely eliminated. Whereas, the short term policies and plan should be aimed at improving the working and living conditions of children so long as child labour prevails. In regard to such policies various recommendations have been made by various committees and different authors.

A close look at the issue of child labour proves that child labour is a social malady and many social factors significantly contribute to child labour. Our field observation also suggest that the parents of working children are more interested in sending their wards to work rather than to school. Therefore, it is suggested that compulsory education for children should be faithfully implemented.

The NGOs can play a crucial role in creating awareness about the importance of proper housing. Efforts should also be made to provide housing facilities with necessary basic amenities for working children. During the course of our survey, it was found that two NGOs i.e., Salam Balak Trust and Prayas were doing significant work in this direction.

The overall programme of rehabilitation of child labour needs people's participation and cooperation from all sectors i.e. from their families to the societies working for them. Realization of people is very much essential by which they can think and feel for these children exploited at different work spots. Their overall sympathy and support would be helpful in achieving the objectives of rehabilitation of child labour.

One of the root causes underlying many of the problems that India as a country faces is over population. Resources and infrastructure remain finite but the problem takes on infinite dimensions. This creates numerous problems in the area of basic necessities, let alone better amenities. Thus, relentless growth has to be controlled by means of

strict regulations and prohibitions, through family planning measures. Men especially have to be mobilized.

The following measures may also be suggested to improve the work and living conditions to minimize the negative effects of early employment.

The protective laws on the age at employment, minimum wages, working hours, rest intervals, weekly holiday, need to be enforced more vigorously. There should be a complete ban on child labour in hazardous industries.

Nutritional food and protective clothing should be provided to the working children at subsidized rates at the places of work.

The working children should have access to periodic health and medical check up and treatment by qualified medical personnel which can be funded by the employers.

The places of work and residence should be provided with adequate infrastructure like safe drinking water and proper sanitation and safety facilities.

Besides, provision of gloves and other protective items to children working in the industrial units; protection of self employed children against the occupational competition with adults, protection against mis-guidance by anti-social elements; controlling the drug addiction, appropriate occupational guidance, education and recreational facilities for the working children should be ensured.

Beggary should be totally prohibited and the children involved in beggary should be organized in such a way that apart from getting informal education, they earn something by getting them involved in some light work for limited hours.

The long term policies should be oriented to the eradication of poverty through employment generating policies and maintenance allowance to the needy families; the spread of school education with provision of vocational training; creating public awareness of the consequences of early employment



and towards the existing laws concerning child labour; effective role of trade unions in implementing the existing laws on minimum age of entry in the labour force, minimum wages, working hours, rest intervals, creating public opinion about improving the quality of environment at work and a balanced regional development on socio-economic fronts.

The study was undertaken by Prof. S.N. Mishra and sponsored by NCT of Delhi.

2. NATIONAL SOCIAL AUDIT OF THE SAVE GRAIN CAMPAIGN - POST HARVEST INITIATIVES - A PILOT STUDY OF NORTHERN REGION

INTRODUCTION

The report of the pilot study consists of two parts. Section-I contains a general introduction and an overview regarding post harvest processes and initiatives and lays out the basis of a brief pilot study in two villages located in two identified districts of UP. Section-II contains the major features and conclusions of the pilot study and is largely based on a systematic investigation of various post harvest processes as they operate in the field.

The basic objective of the study was to identify the major stages of post production, from harvesting to final consumption and estimate the grain losses at each stage with a view to reduce the losses.

Post Harvest Issues and Initiatives

Reliable estimates on foodgrain losses are very important, rather prerequisite for planners, policy makers and administrators for suitable planning and adoption of appropriate economic measures to minimise post-harvest losses at different levels. The purpose of loss assessment is to make a way for undertaking effective and expeditious loss reduction measures.

There are a number of factors which affect the post-harvest grain losses, such as crop, variety, year, pest

combination, length of storage, methods of thrashing, drying, handling, storage, processing, transportation, distribution, rate of consumption and climate and culture in which the food is produced and consumed. Due to these enormous variabilities, reliable statistical data on storage losses are not available. These data are not only absolutely necessary for regional and country level planning but also required by various international agencies like F.A.O., World Bank, etc. for providing funds to 'loss reduction programmes'.

Most of the grain held at farm level is stored in traditional storage structures made of locally available materials such as mud, bamboo, reed, paddy straw and timber. These conventional storage structures do not provide adequate protection from elements which are responsible for deterioration in grain quantity and quality. This would call for more integrated programme sustained by research, development and extension and training for upgrading the quality of storage receptacles by the producers and for inducing them to use warehousing of public agencies.

Save Grain Campaign (SGC) has in-built system to identify the problems existing in the proper storage and preservation of food grains in different states, get the solutions worked out at the Indian Grain Storage Institute of the Ministry of Food and Civil Supplies and popularize them in selected areas, provide feedback needed for improving the code of practices developed and also provide technical guidance to state govts. and their agencies in extending the best modern post harvest practices to minimise farm losses. It also facilitates the state governments to fine tune and implement this important programme.

As the post-harvest losses have been occurring at various stages, it is difficult for the Government alone to provide scientific storage and take over the full responsibility of protecting the grain stored by each farmer. The S.G.C. undertakes publicity, demonstration and training programmes only in



selected area as their reach and resources are constrained.

The Pilot Investigation in U.P.: A Preliminary Study of the Selected Villages

Marketing Loss:

In the grain markets, the losses to various foodgrains occurred as a result of poor cleaning operations and mixing of grains with dust and dirt, especially when the grains had to be unloaded on roadside or some grains left in the cracks of bricks. Besides, sometimes, the sudden rain spoils the quality of produce lowering its price. Further, if the produce gets spoiled by floods, etc. the farmers suffer substantial losses.

The study which was internally funded by IIPA was undertaken and completed by Dr. Anil C. Ittyerah.

3. SUSTAINABLE NATURAL RESOURCE MANAGEMENT: A CASE STUDY OF TVAMS KESLA, MP

TMS is a federation of 33 fishermen's primary cooperative societies. These societies consist of displaced persons (mainly tribal) and located within a three-kilometer radius from the reservoir of the Tawa dam, belonging to two blocks, namely, Kesla and Sohagpur, in the Hoshangabad District of Madhya Pradesh. Tawa is a major tributary of the Narmada river and the Tawa dam is the first major dam in the Narmada Valley built primarily for irrigation purposes and completed in the early seventies. The eventful journey of TMS over these years has been marked by constant struggle and remarkable progress. Like all struggles, the challenges faced by the people have been constantly punctuated by both moments of anguish and despair as also that of elation and success.

The Functioning of the TMS

The TMS along with its 33 primary fishing societies commenced legal fishing and marketing operation

on 1st January 1997. Their basic functions involved organizing and encouraging fishing by the members of the primary societies, daily collection of the catch through the three collection centres or 'Thole Kendras' set up on the water front at three strategic locations, transportation of the daily catch from these three collection centres to the two points of sale located in Takapur (Sohagpur block) and Kesla (Kesla block), the sorting, packaging, and storage of fish through a cold chain for dispatch or sale to local as well as far-flung markets, and the maintenance of essential records and accounting systems at their head office and depot at Kesla.

Time procurement, stocking, and provision of appropriate and affordable fishing equipment

Infact one would have expected an element of subsidy for fishing gear by the Sangh to induce active fishing through the provision of equipment. The withdrawal of this facility forced the fisher folk to rely on the open market and thus exposed them to both expensive and sub-standard products. The monitoring of the number of boats and nets was considerably compromised as nets and boats procured externally continued to be allowed.

The Absence of Service rules at par with other cooperatives and a lack of professionalisation and in-service training

The absence of service rules and career development along with a neglect of professionalisation and appropriate in-service training has been a major impediment in attracting and retaining professional talent, which is vital for the growth and sustainability of the organization. The framing of a personnel policy would go a long way in improving operational standards and efficiency.

Lack of effective monitoring systems and market research

In spite of making generous provisions under several



heads in the budget the Sangh had not been able to modernize its market monitoring capabilities which were very critical for the optimization of sale values across different markets.

Stagnation in primary societies membership

The growth of membership in the primary societies was a serious indictment of the very essence of democratic participative development. By not ensuring easy access to the most vulnerable, the Sangh seems to have restricted membership and access to fishing rights thus negating the very fundamental objectives of the Sangh.

Organisational exposure to healthy trends, innovations, and programmes of national and international agencies including state sponsored programmes.

The tendency to maintain political control and dependence slowed down the development of professionalisation, and the utilization of development programmes related to energy (non conventional, aqua culture, animal husbandry, and bio technology which had and continue to have wide relevance and application for improving the productivity and sustainability of livelihoods in the area.

In conclusion, it may be emphasized that the neglect of these constraining factors can easily negate the significant achievements of the TMS that have been earned through perseverance and concerted efforts.

It is also necessary to explore ways within the organisation to overcome these constraints. What can or cannot be done is a subject of serious discussion and debate. Can the inherent strengths of this unique organizational experiment be used constructively to overcome its weaknesses? Can the threats be converted into opportunities? Can the Sangh be sustained? The Bargi project having collapsed due to more or less the same set of factors it is possible to pose the rather taxing question. Will

Tawa go the Bargi way, or will it sustain and duplicate itself in other reservoirs in Madhya Pradesh and beyond? These are questions for which one has to find definite answers.

The study which seeks to address these issues was undertaken by Dr. Anil C. Ittyerah and was internally funded by IIPA.

4. IMPACT ASSESSMENT OF RURAL DEVELOPMENT PROGRAMMES: A STUDY OF MANDI DISTRICT (H.P.)

The study examined the impact of rural development programmes of the Ministry of Rural Development in Mandi District of Himachal Pradesh. The implementation of the programmes has also been examined to assess the reasons for the results obtained.

Objectives

The objectives of the study were to assess the impact of the programmes of the Ministry of Rural Development on poverty alleviation, employment generation and overall rural development in the Mandi District of Himachal Pradesh. As suggested by the Ministry, the reference period of the study was three years from 1999-2000 to 2001-2002.

The study assessed the overall impact of the major self-employment, wage employment, housing and social assistance programmes in terms of their outputs and outcomes. This has been attempted by focussing on the three dimensions of the impact.

1. The first dimension pertains to the change in the economic position and general well-being effected on account of the programmes in force. The extent and nature of employment opportunities created, their capacity to reach the most needy sections of people and their sustainability.
2. The second dimension of impact assessment pertains to the social meaning of the



programmes. How far the programmes go to transform the existing forms of caste and class relations in their own implementation as well as in consequence of their effects.

3. The third dimension of the study pertains to the difference brought about by the programmes in the level of people's empowerment, especially by enhancing their capacity to transform the social and economic reality by making use of the possibilities inherent in the local institutions like the PRIs.

To assess the effectiveness of the programme design, an effort was made to examine whether the guidelines of the Ministry on various programmes were being followed with reference to the selection of beneficiaries, creation of assets, utilization of funds allocated, transparency in administration and involvement of people in programme implementation.

Recommendations for improving the Performance of Specific Programmes

There is little ground to doubt that all the programmes under study have made a difference to the immediate capacity of beneficiaries. Three questions which remain are: (1) Whether the benefits derived were instrumental in attaining the objectives of the programmes? (2) Whether these benefits were commensurate and sustainable? And (3) Whether indirect benefits flowed to others, either by way of improved infrastructure or improved employment prospects. The recommendations that follow will take into consideration the performance on these counts.

Swaranjayati Gram Swarajgar Yojana

SGSY emerges as one of the most successful of the beneficiary oriented programmes of the Ministry when assessed in terms of the changes effected in the economic status of the household as well as the sustainability of this change for the beneficiary household.

Wage Employment and Infrastructure Development Programmes

As far as infrastructure development and wage employment programmes like EAS and JGSY are concerned, their impact is at two levels - that of employment generation and infrastructure development. These can make a significant difference at both levels if the programmes are implemented at the time when work is most needed and if works selected cater to the infrastructure needs of the poor. In effect, the difference made by these is quite limited for various reasons and calls for some rethinking and interventions.

Indira Aawas Yojana

The IAY houses do provide relief to the beneficiary in economic terms and do not imply any stakes for the beneficiary. These have been influenced by power politics in many cases over the years, though the limited number of houses now allotted and the involvement of Gram Sabhas in the Selection process have reduced these possibilities quite considerably.

Gram Panchayats and Gram Sabhas

Panchayats have been given considerable powers by the Panchayati Raj Act. The capacity of Panchayats to increase local participation in shaping the nature and outcome of development programmes cannot be denied. There is a strong realization in Mandi about the possibility of implementation of development programmes improving with the strengthening of Panchayats. The capacity of Panchayats to understand people's problems is appreciated widely. Panchayats are also looked upon as institutions which can serve as a source of information about programmes and their benefits.

Scope and Limits of Individual Beneficiary-oriented Programmes

It is important to take note of two other significant points for consideration at this juncture. For both



these underline the need to explore beyond the existing programmes if the large number of poor people need to be offered a better living standard.

This study was undertaken by Dr. Dolly Arora and sponsored by Ministry of Rural Development, Government of India.

5. EVALUATION STUDY OF THE TRAINING SUPPORT PROVIDED BY DoPT TO STATE TRAINING INSTITUTIONS

Genesis of the Study

The study on "Evaluation of Training Support provided by the DoPT to State Administrative Training Institutions (ATIs)" was assigned to Indian Institute of Public Administration, (IIPA), New Delhi in pursuance of a recommendation of the Committee on Plan Training Schemes (CPTS) in its 97th Meeting.

Objectives

To assess utilization of the DoPT's support to selected ATIs by way of training equipment including library books and development of training programmes.

To analyse the usefulness/utility of training programmes.

To suggest/recommend measures to improve upon present policy and monitoring system for better utilization of training resources.

Conclusion and Recommendations

1. Response to the DoPT's Support/

Assistance: The support/assistance provided by the DoPT was well received by all the stakeholders. In their opinion, the support should continue in the future also because of its usefulness in capacity building of ATIs. Impact of the DoPT support is no doubt evident.

2. **Standardisation of Support:** The present policy of providing support/assistance to State ATIs, however, needs standardization for its better utilization. For this purpose, following steps may be considered: (i) Need based support; (ii) Capacity assessment of ATIs for utilization of support; and (iii) Improved monitoring of support through a dedicated institutional arrangement at the DoPT level, viz., creation of a small unit or cell on support as Technical Support Cell as a part of the DoPT organizational structure.

3. Better Utilisation of Computer Labs:

Existing training facilities, especially computer labs, may be utilised for the purpose of resource generation for better maintenance of training resources by the ATIs and also for further creation of facility as and when needed. In this context, the experience of IMG-Thiruvananthapuram experience may be utilised by other ATIs.

4. Faculty Development:

For up-gradation of the professional competencies of the ATIs, the faculty members should be exposed to domestic and overseas training on a regular and continuous basis. This calls for evolving faculty development schemes such as perspective five year plan at the training institution level.

5. Composition of Faculty:

Apart from providing state-of-the-art-training facilities to the faculty, the composition of the faculty should also be so planned that there is the right mix of academicians and practitioners. This is essential in the interest of proper blending of theory and practice.

6. Emphasis on Action Research:

For its sustainability as an effective organisation, the training institution should accord considerable emphasis on action research. This needs proper planning at the institutional level.



7. **Case Studies:** Preparation of case studies to be used in the training programmes needs special attention of the DoPT. For this purpose, institutional mechanism should be evolved either at the DoPT level or at a national training institution under the aegis and supervision of the DoPT.
8. **Development of Libraries:** Library Facilities as a training resource in the ATIs need to be developed on a planned and priority basis. The DoPT may like to take up ATI Libraries for special assistance and extend its help in the form of subscription of foreign journals, internet facilities, e-library, CDs and also networking among all State ATI Libraries.
9. **Revival of MDP Courses:** During the discussion with the faculty in ATIs it was unanimously suggested that the DoPT might consider reviving MDP courses which proved to be very useful in the past.
10. **Upward Revision of Course Fee:** A suggestion was also made for increasing course fee for the DoPT sponsored training courses. It is felt that there is a need to have an immediate look into the existing fee structure since the DoPT, it is understood, has not revised the course fee for a considerable period of time.
11. **Linking Performance with Support:** The DoPT may like to adopt a policy of linking its support/assistance to the performance of ATIs in terms of availing of the support including Trainer Development Programme and also of their achievements in the fields of research and case studies. At the same time support/assistance to less developed ATIs should continue as a part of ATIs' capacity development programme.
12. **Support for District Level Training Set Up:** The DoPT should extend training support to the ATIs in future in setting up and

development of district level training institutions in pursuance of its policy of training for all and taking training close to the workplace.

13. **ATIs as Centres of Excellence:** Each ATI should be developed as a "Centre of Excellence" in specific areas of governance as per their choice and expertise. A mechanism may be developed to identify areas and also to declare such institutions as 'Centre of Excellence' by the DoPT. All reading materials, case studies, examples, games, films, etc. on specific area will be stored with such institutions.
14. **Best Practices in Governance:** Each state ATI may be encouraged and sponsored by the DoPT to develop Documentation of Best Practices in various fields of public governance relevant to the specific state. The documented volumes/CDs may be widely distributed for dissemination so that these could be used by other training institutions as well.
15. **Proper Monitoring:** The state ATIs who receive support from the DoPT should report the extent of utilization of funds by the 5th of every alternate month for proper monitoring. When the networking of training institutions is established, specific software may be developed so that each of the recipients of the support from DoPT may supply information of utilization in soft copy.
16. At least 10 per cent of the training programmes sponsored by the DoPT may be spot evaluated by one of the officers of the Training Division. During such evaluation, the opportunity may be availed to access the use of hardware/software support extended by the DoPT.

This study was jointly undertaken by Prof. S.S. Singh, Prof. M.H. Malick and Prof. J. Guha Roy and sponsored by DoPT, Government of India.



6. CONCURRENT EVALUATION OF SGRY FOR 2002-03 FOR THE STATE OF RAJASTHAN

Final Report has been compiled by CMD Thiruvanthapuram which is the Nodal Agency.

This study was undertaken by Dr. Anil C. Ittyerah and sponsored by Ministry of Rural Development.

7. URBAN LOCAL BODIES IN INDIA—QUEST FOR MAKING THEM SELF-RELIANT

This project essentially involved writing a paper for presentation in the national seminar on Municipal Finances in India organized by the Indian Institute of Public Administration during December 29-30, 2003. The specific task to check up the adequacy of resources transferred to the urban local bodies in the wake of transfer of functions under 74th Constitutional Amendment.

Underscoring that India has undergone a silent yet definitely significant political revolution, almost simultaneously with eloquent economic reforms, in the first half of the nineties of the century gone by, it was emphasized that the relative rise of market vis-à-vis state and relative importance of local governments vis-à-vis central government may be viewed as extension of the same logic.

The issue of inadequacy of resources was, exceptions apart, perennial and not of recent vintage. Gopal Krishna Gokhale had even moved a resolution in the Central Legislative Assembly in 1912.

In this paper, a set of five principles were delineated, which were concerned with as 'self', 'local' and 'urban' elements, in Section 1. They were: Principle of Democracy in Structure, Principle of Autonomy in Functioning, Principle of Fraternal Feeling, Principle of Diversity in Preferences, and Principle of Heterogeneity of Units. Then certain characteristics of urban, good as well as bad, were underlined in the Indian context, in Section 2. In Section 3, some elements of local public economics—in terms of

public good, public utility and public works—were dealt with.

In Section 4, various dimensions of urban local domain in terms of functions and particularly encroachment on it by several bodies with no political mandate from the local unit, is dealt with. In Section 5, it is the financial domain, which claims the space. It is pointed out that neither the amended provisions nor practice in most of the cases does change the scene of dependence of the local bodies—even for core functions—on their respective state governments.

Using Zakaria norms, properly updated and collapsed into one category, adequacy of services is first assessed, in Section 6. However, in this exercise, some treatment of data was needed. Two deficits, municipal revenue deficits and municipal basic deficits were defined but measured at aggregate level of state. In Section 7, two deficiencies were also developed. One related to inadequacy of own resources to meet the expenditure on core functions and the other of total resources to meet all expenditure. Self-reliance was defined as the capability of a municipality to meet the operation and maintenance expenditure on core services. Finally, normative expenditures was related with urban per capita expenditure, which were indirectly estimated. States which could not come to their own in near future were identified.

The study was commissioned by the Twelfth Finance Commission and carried by Prof. P.K. Chaubey.

8. THE BUDGET: A GENDER & POVERTY SENSITIVE PERSPECTIVE

The Union Budget is not just an annual statement of receipts and expenditures, it is an instrument for fulfilling the obligations of the state and a political statement of the priorities set by the government in allocating the resources it has mobilized.

Despite several five year plans and major and minor changes in development policy and poverty



alleviation strategies adopted by us since independence, unacceptably high levels of poverty and hunger persist, however measured and however defined. The large number of well meaning policies and vision statements and their translation into budgetary allocations at all levels need to be viewed in this context, for the yawning gap between vision and reality now desperately needs to be bridged.

At the outset of his Budget Speech 2003-2004, the Finance Minister said that through Budget 2003-2004, the Government sought to address the 'Panch Priorities' the first of which was poverty eradication and said that the disadvantaged must be the first charge on our exchequer. However, the financial allocation necessary to ensure attainment of goals set in policy and vision statements are not reflected in the budget and a large chasm exists between:

- (a) vision statements or stated objectives or targets,
- (b) budgetary allocations made to attain these targets, and
- (c) the prevailing grassroots reality.

Resolving this needs national commitment to giving first priority to or "first charge on our exchequer" to "the disadvantaged" in any budget, however constrained. In other words, correcting historical disparities must get priority over and above any and every other goal.

The key priorities for the Budget viewed through a gender and poverty sensitive lens are:

1. Poverty reduction
2. Full employment or work for all
3. Safe drinking water for all
4. Eradication of hunger
5. Correcting the existing gender discrimination evident in the declining FMR
6. Reduction in health and literacy gaps
7. Recognition of the paid and unpaid work of women

8. Reduction of the vulnerability of the old who are poor and disabled
9. Protection against violence for women

The Priorities of Government Reflected in Allocations

Analysis of Budget Statement 1 of the Consolidated Fund of India shows that a large proportion of disbursements on Revenue Account is constituted by interest payments (rising rapidly from 19.1 per cent of aggregate expenditure in 1989-90 to around 28 to 30 per cent in recent years), defence services (approximately 15 per cent of aggregate expenditure) and subsidies which have declined from 11 per cent in 1989-90 to 8 per cent in 1997-98 and have risen again in recent years. However, expenditure allocated to social services constitutes a marginal 1.6 per cent of aggregate expenditure. This had increased to 2.3 per cent in 1999-2000 but has declined since then. In Budget 2003-04 payment of interest, defence and transfers to states and UTs account for 64 per cent of the budget. That leaves 36 per cent of the budget for allocations to plan and non-plan expenditure, unless we retire debt, reduce interest payments, etc.

NIPFP identified gender related public expenditure in terms of three categories-specifically targeted expenditure to women and girls (100% targeted for women); pro-women allocations (at least 30% targeted for women); and mainstream public expenditures that have gender-differential impacts. Only ten Ministries/Departments have specifically targeted programmes for women in India. Despite the proliferation of women specific programmes, the amount allotted to specifically targeted programmes for women in Union Budget 2003-04 is Rs 3665 crore, which is only 0.84 per cent of total public expenditure in the Union Budget of the same year.

State governments are the main agencies for delivering welfare services as well as economic assistance to the people. Therefore schemes that



deal with aspects of women's well-being mainly fall in their domain. Between 1988-89 and 1996-97, for the 14 states taken together, there was a fall of around 12 per cent in the shares both of development expenditure as a whole and of social services. By 2001-02, the share of developmental expenditure had fallen by 27 per cent, but the share of social services had begun to rise before declining again in the last year or two as per findings of Nirmala Banerjee.

If our overall aim is to harness the state's help in achieving true equality between men and women, we need to push for policies that not merely assist women to fulfill their traditional roles, but also promote them in roles that will alter existing gender positions in favour of women.

The preliminary analysis of the budgets of ten states (DWCD and NIPCCID) shows that:

- In the states selected, the range of allocations to programmes (targeted to women and pro-women) varied between three per cent and 13 per cent of the state budgets.
- Targeted schemes as compared to pro-women schemes received lower allocation and were less than one per cent in seven states (2001-02). The figure was highest for Rajasthan (4.56 %).

Some Recommendations Regarding Priority Allocations

Discussions with elected women's representatives by KWIRC showed that priorities of women in resource allocation are often very different from those of men. Women give primary importance to issues such as livelihood, water, drainage, education, health, etc.

The budget should be so designed as to take care of full employment. It should make the right to livelihood an effective right.

- Budget allocations have to give first priority to access to food for those in dire poverty.
- Direct access to safe drinking water in each

home and safe sewage disposal have to be provided on priority with all needed resources directed towards ensuring mandatory availability of this in a time bound manner.

- Separate taps for dalit and tribal women, in their hamlet should be provided by the state.
- The budget should be so designed as to take care of full employment.
- Employment creation programmes must be strengthened and reservations for women under these and other anti-poverty programmes be increased to 50 per cent.
- To decrease rural poverty the state should give priority to increasing its spending on rural roads and agricultural research and extension as these types of investment not only have a large impact on poverty per rupee spent but also produce the greatest growth in agricultural productivity.
- Empower women's organizations and citizens groups to monitor the enforcement of equal and minimum wages legislation by state government and strict adherence to norms in poverty alleviation programmes.
- Better implementation of existing programmes particularly ensuring equal wages for equal work. Timely disbursement of wages should be given high priority and Self Help Groups (SHGs) of women should be associated to ensure effective implementation of existing schemes.

Some Recommendations Regarding Process

- Macroscan of budgets through a gender lens at all tiers of government including gender-sensitive budgeting at sub national government levels needs to be strengthened.
- Sectoral analysis of budgetary allocations and their impact on women needs to be undertaken.
- Women-specific programmes of strategic nature should target women of different age groups in



terms of strategic interventions to take specific notice of adolescent girls, older women and women in difficult circumstances.

- Segregation of the provisions earmarked for women in the composite programmes under health, education and rural development and introduction of transparency in the budget in order to protect these provisions earmarked for women by placing restrictions on their reappropriation for other purposes.
- Strategic gender tools like gender audits, gender impact assessments, gender analysis and gender budgeting to monitor implementation and impacts must be developed.
- Women in village panchayats must be included in the function of making the budgets.
- Consolidate the schemes with provision of Rs.10 crore or less, to avoid proliferation of programmes with little money which can hardly make any impact on women.
- Strengthen the gender disaggregated database within relevant Departments/Ministries, to enable effective monitoring of targets and achievements across gender.

This study was undertaken by Prof. Aasha Kapur Mehta and sponsored by National Commission of Women.

B.1.2 CONSULTANCY ASSIGNMENTS

1. RESTRUCTURING PUNJAB GOVERNMENT SECRETARIAT

Objectives:

The main objective was to ensure a more efficient functioning of the government at the Secretariat level coupled with quicker disposal of cases and savings in expenditure. The larger objective is optimization of the resources and greater satisfaction to the people of the State.

Recommendations:

- Need to appoint Cabinet Committees and Secretariat Committees. Not necessary for the Chief Minister to head each one of the Cabinet Committees. All major issues coming to the Cabinet need to be routed through the Committee of Secretaries headed by the Chief Secretary. To limit the number of Administrative Secretaries to 20 or so. On that basis the departments can be organised.
- Need to have a minimum tenure of all senior officers including the Secretaries to the Government. Normal tenure of Secretaries and other officers should be three years. Also, every IAS officer before completing 20 years of service be posted either in Finance department, Planning department or the Excise and Taxation department for a period of three years.
- Posts of Special Secretaries be converted into Financial Advisors with charge of one or more administrative departments. The responsibility would include - preparing budget, monitoring expenditure and resource generation, insisting on the concept of ZBB, manpower requirement, cash flow and ensuring functioning of department as a Budget Centre.
- Information technology has already made a major headway and looking at the future scenario every department should have an IT manager at the level of Dy. Secretary/Jt. Secretary/Addl. Secretary from within the existing strength. His responsibility should include use of software appropriate to the department, IT networking within and with other departments and keeping computerised records of all issues handled by the department.
- To convert every department and major units of some departments into budget centres. The budget centres function on the basis of the management of total resource availability, optimising the resources to meet the tasks of



the department, etc.

- Concept of rolling budget needs to be introduced. Department should know what is expected of them and what could they expect in a time frame. The schemes would get appropriately recast.
- On Human Resource Management and Human Resource Development, two major recommendations are (i) convergence of services at village level, and (ii) computerised data for every employee.
- For better convergence of public service at the village level, the functionaries may be amalgamated and each village should have one single functionary of the State Govt. whether for agriculture development, or the management of Panchayat affairs or keeping revenue records.
- Need for having computerised data for every employee which may be maintained at the level of Head of the Department and the Administrative Secretary level.
- Need for Manpower Budget for the State Government. It briefly contains an analysis of the present manpower in the organisation and the skills of the different employees, the manpower needs at a future date.
- Review of the scheme of allocation of funds at the disposal of MLAs on the lines of MPLAD scheme. Substantial savings can be made in the State by closing down the scheme.
- Substantial rationalization of working at the secretariat level and even at the HODs level can be affected if the constitutional provisions relating to Panchayat Raj Institutions and Urban Local Bodies are sincerely implemented.
- For selection of Chairman and members of the State Public Service Commission, a five member committee consisting of the Chief Minister, Leader of Opposition, Speaker Vidhan Sabha,

the Chief Secretary or a retired Chief Secretary and Chairman UPSC or a member nominated by him may be formed which may draw a panel for consideration by the Governor. Similarly, for Sub-ordinate Selection Commission, a committee headed by the Chief Secretary can be appointed to draw a panel of suitable candidates for appointment as Chairman/ Members of the Subordinate Selection Commission.

- Drawing up guidelines for the accountability of members of Legislative Assembly and other occupants of public offices in the State.
- Setting up of multi-member State Administrative Tribunal with powers of the High Court for disposing the cases of the employees. There should also be a grievances redressal mechanism at every level in each department.

This consultancy was jointly undertaken by Shri M.C. Gupta, Dr. Rajesh Singh, Prof. M.H. Mallick, Dr. R.K. Barik and Prof. J. Guha Roy and sponsored by Department of Information Systems and Administrative Reforms, Punjab Govt.

2. WOMEN'S ECONOMIC EMPOWERMENT IN THE MARKET PLACE: A REPORT (UNIFEM-SERP PROJECT)

The project required that:

1. Advisory support be provided as needed

Advisory interventions were needed at several junctures. Some of these included:

- (a) Procedural delays in release of funds that caused low morale and delayed project implementation. Advisor's role was to raise morale by talking to project partners and take the issue to the meetings at the highest level and get a clear decision for fund flow. To reduce risk of delay in project implementation, it was agreed that from year two, for certain



tasks, direct contracts would be drawn up between UNIFEM and some of the project partners. To ensure results, the pilot was supposed to function on a two track basis. While the project was to cover 2000 families, of these 15 to 25 per cent families would be identified as fast track families for whom there should be no tolerance for delays. So as to ensure that the project did not get delayed by procedures pertaining to release of finance for marginal project requirements, a small allocation of funds be set aside for interim use.

- (b) Due to increased Naxal activity in Mahbubnagar the project was re-located to the Visakhapatnam area.
- (c) Stoppage of work by tribal field staff due to disagreement over fixation of remuneration. Since there were issues of parity in payment across different projects this had to be resolved by the partners.
- (d) Resolution of coordination issues between partners facilitated increased use of the discussion list by partners and posted responses to questions and issues.
- (e) Based on experience from the Chronic Poverty Research Centre project, it was suggested that a website be set up and documents be made available on this so that they could be accessible and shared with others in the public domain.

2. Participation in meetings and missions for field visits to monitor the progress of the project

- (a) Advisor visited the field three times as required by UNIFEM and SERP. The visits were from 26th to 28th August, 2002, 26th to 28th November, 2002 and on 12th May, 2003.

3. Design a monitoring and evaluation System and review brochure

A draft monitoring and evaluation system was

prepared, circulated, revised and tested in the field.

4. Share research findings on poverty reduction with the partners

Partners were informed about the Chronic Poverty Research Centre (CPRC) with IIPA as the nodal partner for India and were provided information about resources available on the CPRC website. Information regarding some of the papers was given to the partners.

5. Identify issues

- The core objective of the project is Women's Economic Empowerment in the Market Place. In a larger context this depends on many factors that include the level of income earned by the family; ability to increase the level of this income; access of women to that income or women's ability to exercise voice in the use of that income; ability to generate options to reduce vulnerability to market, health related and other shocks; and ability to understand the importance of collectives and voice in the context of reducing poverty and gender related inequalities for bringing about change in their living conditions and livelihoods.
- Numeracy and literacy are critical for empowerment. Schools existed but teaching was not regular. There were few literate women in the village.
- In some of the villages visited, the women said that they suffered from abdominal problems, diarrhoea, jaundice, etc. The water was turbid and had a red colour. In summer they do not even get borewell water. Other health related problems include malaria. There is no PHC. There is a private doctor at a distance of 10 kms from the village.
- At present there is lack of awareness of the use that can be made of SHGs for lending money to prevent distress sale to the kirana merchant.



- Unlike other parts of Andhra, tribals in many of the villages visited in Mahbubnagar had limited awareness of scientific methods of gum procurement and processing. On questioning, we were told that some training may have been imparted many years ago but there has been no follow-up and the present group of younger gum pickers were not aware of scientific practices.

This consultancy was carried out by Prof. Aasha Kapur Mehta and sponsored by UNIFEM South Asian Regional Office.

3. TRAINING NEED ANALYSIS (TNA) WORKSHOP AND FOUR TRAINING PROGRAMMES

The Institute conducted one Training Need Analysis (TNA) Workshop and four training programmes for the government officials of North Eastern Region sponsored by Government of India's Department of Development of North Eastern Region (DONER), and in association with the Department of Personnel & Training (DoP&T). In all, 54 officers participated in these programmes covering the sectors of Drinking Water Supply, Roads and Communication Infrastructure, Information Technology and Small Scale Industries. The details of the programme are given below:

Training Need Analysis (TNA) Workshop

The Workshop was held at Assam Administrative Staff College (AASC), Guwahati on 19th and 20th May, 2003. The Core Team for conducting the TNA Workshop consisted of the following Experts and Guest Faculty:

- | | |
|--|-----------------|
| 1. Shri Anjan Chakravarty,
Joint Director, AASC | Key Person |
| 2. Prof. Bharati Sharma, IIPA | -do- |
| 3. Prof. J. Guha Roy, IIPA | -do- |
| 4. Shri S.P. Nandy ACS | Resource Person |

1. First Training Programme for Government Officials of North Eastern States on Drinking Water Supply (August 4-14, 2003)

Fifteen middle and cutting edge level officers working in Public Health Engineering and Water Supply sector participated in the Programme. Out of them, three officers each were from Assam, Manipur and Mizoram, and two officers each from Arunachal Pradesh, Meghalaya and Tripura.

The objectives of the programme were to:

- (1) provide understanding about the various issues concerning drinking water supply in the country.
- (2) Identify specific issues of concern in the North Eastern Region; and
- (3) Facilitate study-cum-exposure visit for experiencing successful implementation, technology and management methods for relevant projects.

The programme covered the following topics/activities: Overview of Drinking Water Supply Scenario, Drinking Water & Sanitation, Mode of Drinking Water Supply in Urban & Rural Areas, Sustainability Issues in Drinking Water Supply, Water Quality & Health Issues in North Eastern Region, Different Hydrogeological Conditions, Field Visit to Uttaranchal, Water Supply in Urban Cities, Visit to Rain Water Harvesting Plant, Project Planning, Monitoring and Control, SWOT Analysis and preparation of Action Plan for the respective States of North Eastern Region in Drinking Water Supply.

The most significant and useful part of the Programme was the exposure to the successful and sustainable Drinking Water Supply Projects in Uttaranchal. The six days study-cum-exposure visits to the Swajal villages in Uttaranchal were organized in collaboration with the Department of Drinking Water Supply in the Union Ministry of Rural Development.



II. Second Training Programme for Government Officials of North Eastern States on Roads and Communication Infrastructure (September 1-12, 2003)

Eleven officers participated in the programme, of which five were from Assam, three from Mizoram, two from Tripura and one from Arunachal Pradesh.

The broad objectives of the programme were to enable the participants to:

1. Identify various issues concerning Roads and Communication infrastructure in the country;
2. Analyse specific issues of concern for the North Eastern Region; and
3. Study effective implementation and management methods for relevant projects through study-cum-exposure visit.

The programme covered the following topics/activities: An overview of Road Infrastructure Scenario, Quality Issues in Road Infrastructure, Safety Issues in Road Infrastructure, Development of Road Infrastructure in North-Eastern Region, Roads and Resettlement, Field Visit to Bangalore, Project Planning, Monitoring and Control, Management Concepts, SWOT Analysis, Drainage and Sewerage Development/Management in Delhi.

The most useful part of the programme was the field visit to Delhi Metro Railway Corporation (DMRC) and exposure to the successful Roads and Communication Infrastructure Projects in Karnataka. The five days study-cum-exposure visit to Karnataka was arranged in collaboration with Government of India's Ministry of Road Transport and Highways.

III. Third Training Programme for Government Officials of North Eastern States on Information Technology (November 3-14, 2003)

Fourteen middle level officers working in Information Technology sector participated in the programme.

Of them, four were from Tripura, three each from Manipur and Assam and two each were from Arunachal Pradesh and Nagaland.

The objectives of the programme were to:

- (1) Provide understanding about the various issues concerning Information Technology in the country.
- (2) Identify specific issues of concern in the North Eastern Region.
- (3) Study-cum-exposure visit for experiencing successful implementation and management methods for relevant projects.

Participants were given training and familiarized in the area of (i) Overview of Information Technology Scenario, (ii) I.T. Infrastructure in North Eastern Region, (iii) E-governance: Basic Concepts and IT Project Planning, (iv) Citizen Centric Application of IT in North Eastern Region and (v) SWOT Analysis.

The most significant and useful part of the Programme was Field Visit to IT projects in states of Andhra Pradesh and Karnataka. Participants were taken to visit e-seva project in Hyderabad, Andhra Pradesh. The project has been developed by the Government of Andhra Pradesh which provides direct interface between citizen and the government, and aims at saving time, energy and money resulting in hassle free dealings with administration.

In Karnataka participants visited the 'Bhomi' project at Bangalore and Mysore. The project is a computerized system of land records maintenance. It permits online updating of land records making it radically different from the traditional manual system of land records adopted elsewhere in India, which update databases in offline mode.

IV. Fourth Training Programme for Government Officials of North Eastern States on Small Scale Industries (December 8-19, 2003)

Fourteen middle level officer's working in Small Scale



Industries sector participated in the Programme. Of them, four officers were from Manipur, six officers were from Assam, and two officers each from Arunachal Pradesh and Nagaland.

The objectives of the programme were to:

- (1) Provide understanding about the various issues concerning Small Scale Industries in the country.
- (2) Identify specific issues of concern in the North Eastern Region.
- (3) Study-cum-exposure visit for experiencing successful implementation and management methods for relevant projects.

Participants were given training and familiarized in the area of (i) Concept and Overview of Small Scale Industries, (ii) Credit flow to the SSI sector, (iii) Issues in Promotion of SSI in North East, (iv) SSI in context of Globalisation, (v) SWOT Analysis, and (vi) SSI Infrastructure in North Eastern Region and Action Plan preparation.

The most significant and useful part of the Programme was field visit to small scale industries of Noida Export Promotion Zone (NEPZ), NOIDA and of Ahmedabad, Gandhinagar, Surat in the state of Gujarat.

This consultancy was jointly carried out by Prof. Bharati Sharma and Prof. J. Guha Roy and sponsored by Department of Development of North Eastern Region, Gol.

4. DETAILED COURSEWARE FOR THE PROPOSED MPP COURSE AND DISTANCE LEARNING MODE

The purpose of public policy education is to prepare the professionals for analyzing complex social and economic problems of society. The rapid growth of public policy education in the United States of America started in the late 1960s. Although it is true, that the same thrust, at least in the beginning, has not been there in many of the developed and

developing countries, but of late public policy programmes, as a part of the university system, both for teaching purpose and training of civil servants, have been established in a large number of developed and in some developing countries.

The objectives of the curriculum are as follows:

- To develop skill in written communication and in verbal reporting.
- An understanding of political institutions and processes, strategies, and skills associated with policy creation and adoption.
- Knowledge of the organizational and bureaucratic structures involved in programme development and implementation.
- Skill in application of economic analysis to questions of economic trade-off and policy choice and efficiency.

The teaching of public policy has become very standardized in almost all the major and well known MPP programmes. Firstly, this programme consists of a core curriculum which included quantitative analysis, the political, legal and institutional environment of policy formulation and implementation, economic theory with special reference to microeconomics, behavioural and non-behavioural decision making and implementation strategies. Of late, there has also been an emphasis on ethics and values. Secondly, there is an integrated approach to problem analysis with focus on inter-disciplinary learning.

First Year

Introduction to Policy Analysis; Microeconomics and Public Policy; Macroeconomic Theory and Public Policy; Financial Management; Analytical Methods; Legal, Political and Organizational Aspects of Policy Analysis; and Computer Theory Application and E-Governance.

Second Year

Contemporary Social and Political Issues; Indian



Economic Development Policies Elective Courses (One area of specialization); Advanced Policy Analysis Seminars and Dissertation.

This consultancy was jointly carried out by Dr. P.L. Sanjeev Reddy and Prof. R.K. Tiwari and sponsored by the Institute of Chartered Financial Analysts of India.

5. FACILITIES MANAGEMENT FOR DRONAGIRI EXPORTS NODE OF THE CENTRAL WAREHOUSING CORPORATION AT JAWAHARLAL NEHRU PORT, NAVI MUMBAI FOR THE YEAR 2003-04.

Completed the recurring Facilities Management for Dronagiri Exports Node of the Central Warehousing Corporation at Jawaharlal Nehru Port, Navi Mumbai for the year 2003-04 as a repeat consultancy project extended by the Central Warehousing Corporation.

This consultancy was carried out by Prof. J.C. Kapur and sponsored by Central Warehousing Corporation.

6. "FACILITIES MANAGEMENT" PROJECT OF THE CENTRAL WAREHOUSING CORPORATION FOR THE YEAR 2003-04 FOR MANAGEMENT OF COMPUTERIZED SYSTEM AT INLAND CONTAINER DEPOT (ICD), PATPARGANJ, DELHI.

Completed the "Facilities Management" project of the Central Warehousing Corporation for the year 2003-04 for management of computerized system at Inland Container Depot (ICD), Patparganj, Delhi.

This repeat consultancy project was concerned with the management and operations of the Application software already developed and implemented by the IIPA for on-line Transaction Processing System for Inland Container Depot of Central Warehousing Corporation, using 4th Generation Language and is being managed by the Institute in the form of a 'Facilities Management' project. The automated

business processes at the ICD, Patparganj are being managed to ensure the minimum waiting time for containers and the trailers thereby increasing the effectiveness and efficiency of operations at the ICD.

This consultancy was carried out by Prof. J.C. Kapur and sponsored by Central Warehousing Corporation, Delhi Regional Office.

7. KENDRIYA VIDYALAYA SANGATHAN-III.

Completed the project on Development and Implementation of new Software with reference to new transfer guidelines for inter and intra-regional transfers of teachers of Kendriya Vidyalaya Sangathan for the session 2003-04.

The consultancy project was on development of fresh application software and its implementation for inter and intra-regional transfer of teachers and other categories of employees of the Kendriya Vidyalaya Sangathan with reference to new guidelines issued by the KVS. Transfer applications received by the KVS were processed by the Institute using this software. In order to ensure objectivity and transparency in transfers, the computer generated draft transfer lists were hosted on the KVS Website for receiving complaints, if any, from the KVS employees. After addressing all the complaints, the final transfer orders were generated by the Institute for implementation by the KVS.

This consultancy was carried out by Prof. J.C. Kapur and sponsored by Kendriya Vidyalaya Sangathan

B.2 TRAINING/EDUCATIONAL PROGRAMMES

Long Term Programmes

Twenty-ninth Advanced Professional Programme in Public Administration (APPPA)

This nine-month education-cum-training programme was designed for senior level officers of the government. Successful candidates were awarded Master's Diploma in Public Administration (MDPA)



of IIPA and also M.Phil Degree in Social Sciences of Panjab University, Chandigarh to those who had post-graduate degrees. The programme was sponsored by Ministry of Personnel, Public Grievances and Pensions, Government of India.

The objectives of the programme were:

- To prepare participants to make a greater contribution to better governance - service first to the people;
- To provide exposure to the recent developments in the social sciences and their application in public administration;
- To facilitate in developing an improved understanding of the dynamics of development processes;
- To enable better analysis of the forces shaping public policy;
- To sharpen analytical and creative abilities individually as well as in team work;
- To strengthen leadership qualities;
- To equip public administrators with skills in quantitative and management techniques and information technology.

Apart from extensive coursework, the programme included two field studies - a foreign study and a village study.

As a part of the foreign study the participants visited Paris (France) and Brussels (Belgium) during October 7-18, 2003. The purpose of the foreign study was to provide participants an exposure to the current practices of and recent innovations in the public management system and sub-systems of the country under study viz., France in regard to the following functional areas:

1. E-governance in France.
2. In-service Training of Civil Service (with particular reference to ENA) and Defence Forces in France.
3. Railway Reforms in France.
4. Decision Making Process in European Union

5. European Commission and its Relations with India.

The participants presented their group reports in a Seminar held on 13th November, 2003.

The village field study was aimed at providing an opportunity to develop understanding about village dichotomy and the imperatives of push and pull factors that affect the social and economic profile of village areas. Six teams of participants undertook visit to Pune (Maharashtra), Ernakulam (Kerala), Andaman (Andaman and Nicobar Islands), Angul (Orissa), South Sikkim and Jaisalmer (Rajasthan) during December 1-13, 2003. The participants presented their group reports in a Seminar held on 24th December, 2003.

Shri Rajiv Arora, was awarded the first prize (late Prof. V.K.N. Menon Prize), Shri C.S. Mohapatra and Shri: Sanjiv Saran were awarded second and third prize respectively. Shri S.K. Nafri, was awarded Director's Special Prize for demonstrating excellence in various facets of the programme. Shri Sayan Chatterjee and Mrs. Promila Bhardwaj were awarded the Best Dissertation and Best Woman Participant prizes respectively.

The programme was inaugurated by Shri S.S. Dawra, Secretary, Ministry of Personnel, Public Grievances and Pensions on 1st July, 2003. Fifty senior officers of All India and Central Services participated in the programme. His Excellency Shri T.N. Chaturvedi, Governor, Karnataka was the Chief Guest who delivered the Convocation address and distributed diplomas to the successful participants.

Prof. (Mrs.) Rajesh Singh was the Programme Director and Shri N.C. Ganguli was the Programme Co-Director.

The programme concluded on 2nd April, 2004.

Other Training Programmes

Apart from the above long-term programmes, the Institute organised 68 other training programmes and training workshops. The break-up is as follows:



Sl. No.	Programme		No. of Programmes	No. of Participants
1.	Management Development Programmes			
	(a) Sponsored by the Department of Personnel & Training		11	243
	(b) Programmes Sponsored by other Organisations		33	742
	(c) Fee-based Programmes offered by IIPA		7	90
2.	Programmes of Centre for Urban Studies		8	142
3.	Programmes conducted by National Centre for Disaster Management (NCDM)		9	302
	Total		68	1519

In all, 1569 officers were trained during the year including the 50 participants of APPPA.

The details of the training programmes are given at **Annexure-F.2.**

B.3 CASE STUDY PROGRAMME

The Institute organises an annual case study award competition for promoting case studies of high quality which could be utilised for formal learning through teaching/training or for self learning. For 2003-04 ten entries were received which were evaluated and prizes awarded at the Annual General Body Meeting held on 16th October, 2003. None of the entries merited the first prize. Prof. D.V.R. Seshadri and Shri Srinivas Bandla were jointly given second prize of Rs.3,000/- for their entry entitled "Striving to bring in a rational system for ensuring social justice: The case of disbursement of funds for poorest of poor among SC/ST target constituencies" while Prof. D.V.R. Seshadri was given third prize of Rs.2,000/- for his entry entitled "The dilemmas of an administrator in the high stakes game of admission tests for professional courses: The Case of Mr. Bhindra of Kanishka".

B.4 SEMINARS/CONFERENCES/ PRESENTATIONS

The Institute organised the following Seminars/ Conferences/Presentations during the year:

1. Seminar on Women's Property Rights: A Gender Perspective

IIPA—jointly with Times Foundation and CARE-India—organised a seminar on "Women's Property Rights: A Gender Perspective" on June 3, 2003.

The aim of the seminar was to bring together various stakeholders to chart out an agenda for action to empower women through legal and administrative reforms. The focus of the seminar was to eliminate discrimination in property laws, bridging administrative lacunae and spreading legal awareness by suggesting amendments to the Hindu Succession Act, making registration of marriage compulsory, and strengthening the agencies involved in spreading legal literacy.

Shri Arun Jaitley, Union Minister for Law and Justice, inaugurated the programme. In his address, Shri Jaitley emphasised the need to create awareness and implement the property laws relating to women and observed that in order to implement the changes



in the laws, society needs to follow five rules: involvement of the community; involvement of the women's organisations to keep up the pressure; arousing people's consciousness; going in for a gradual change; and undertaking a study to compare the changes.

On the issue of women's rights to property, Shri Jaitley observed that two components merit consideration: the right of women to seek a partition of the family property and have a thorough case study of five states where amended Hindu Succession Act has been implemented.

He mentioned that even a small change is better than no change at all. So it may be better to plan small changes rather than a big change. He also stated that if the goal of 33 per cent reservation for women in Parliament seems a bridge too far, it would be better to reset the ratio at parties level.

In her welcome address, Smt. Indu Jain, Chairperson of Bennett, Coleman & Co., called upon women to come forward and prove their strength vis-à-vis men.

Pointing out that equality of opportunity can come about only through equal access to education, employment and right to property, Dr. Sanjeev Reddy, Director of IIPA, observed that in regard to gender jurisprudence there is still much to be done for effective implementation of property laws and other laws relating to ill treatment of separated and divorced women and their maintenance.

2. Workshop on Institutional Publications

IIPA in collaboration with National Institute of Rural Development (NIRD) Hyderabad, organised a three-day workshop on Designing and Developing Institutional Publications and Information Products at NIRD from 9th to 11th June 2003. Twenty seven participants from research and training institutes across the country participated in the workshop.

3. Conference on Role of Elected Representatives in Municipal Corporation Governance

The fourth programme on the subject was conducted by IIPA's Centre for Urban Studies from July 22-24, 2003.

Besides facilitating a better understanding among the elected representatives of the enlarged role of municipal government, the programme was designed to enable the participants to play a key role in the process of municipal governance; and provide an interactive platform for experience sharing, national and international, of improved municipal governance practices.

4. Workshop on Capacity Building towards Disaster Management

The programme on the subject was conducted at IIPA by its National Centre for Disaster Management from August 4-6, 2003.

Besides enhancing the understanding of the basic concepts of disaster management, the programme was designed for the participants to strengthen administrative capabilities to plan and implement various safety measures; and develop effective communication between various government and non-government organisations for timely action and disaster mitigation.

Senior/middle level officers mainly drawn from various state government departments attended the programme

5. Panel Discussion on 'Will Synchronised Polls Improve the Quality of Governance in India?'

The programme was jointly organised at IIPA by Foundation for Good Governance, IIPA and Institute of Directors on August 28 with Dr. Karan Singh, MP, in the chair. In his opening address, Dr. Singh observed that under the present Constitution, the system of synchronised polls is a non-starter. He



observed that there is a need for constitutional amendments and electoral reforms. He stated that our country should learn a lesson from China for its overall national development, which is due to its controlled democracy and disciplined polity.

To achieve sustainable national development, Dr. Singh called for immediate mandatory curb on criminalisation of politics where mafias pump in huge amount of money during elections for serving their own vested interests. He hoped that privatisation could be one of the solutions by involving panchayati raj institutions and NGOs for sustainable development.

Dr. Madhav Mehra, President of World Council for Corporate Governance, observed that synchronised elections will go a long way in building the holistic vision and much needed national unity specially in the context of rising terrorism. He stated that the synchronisation of polls will only make our democracy stronger.

Shri K.K. Venugopal, Advocate, observed that synchronisation of polls is not constitutionally acceptable as it needs radical amendments in the Constitution. However, he observed that more needs to be done to plug the loopholes in the present system of election if elections are to be conducted within a reasonably low ceiling of expenditure.

Shri A.M. Singhvi observed that although synchronised polls were conducted in the past but those were mere coincidences. According to him, it is unachievable because the system requires several consequential changes in the articles of the Constitution.

Earlier, in his welcome address, Dr. P.L. Sanjeev Reddy, Director of IIPA, mentioned that elections involve massive populist give-aways which are ruinous in the long-run, therefore fixed terms will by no means end all these evils. Supporting synchronised polls, he observed that with a view to reducing cost repeated freebies and strain on human and other resources, state and parliamentary

elections, to the extent possible, should be held at the same time.

Shri Y.R. Reddy, Senior Advocate, underlined the need to educate the voters to enable them to take right decisions because they are the ones who are responsible for bringing the party into power.

Shri Subhas Kashyap, former Member of National Commission to Review the Working of the Constitution, who presided the latter half of the programme, stated that the founding fathers of the Constitution had visualised simultaneous elections. He mentioned about the four Lok Sabha and state assemblies elections which were held together in 1951-52, 1957, 1962 and 1971 and were accepted as perfectly constitutional. He observed that simultaneous elections would drastically reduce the cost of election for the government, the political parties and the candidates; save valuable human and other resources; promote national perspective as against local or regional perspective; strengthen national parties; ensure greater stability of governments making it possible for them to take appropriate decisions in the interest of development and good governance.

6. IIPA 47th Members' Annual Conference

The forty seventh IIPA Members' Annual Conference was held on October 17, 2003 at IIPA's auditorium. The theme of the conference was on "Electoral Reforms in the Context of Recent Supreme Court Judgements". Shri B.C. Mathur, Treasurer of IIPA, presided over the morning session and Dr. K. Malaisamy, Vice-President of IIPA and Dr. Noorjahan Bava, Member of Executive Council, jointly presided over the afternoon session.

In his welcome address, Dr. P.L. Sanjeev Reddy, Director of IIPA, highlighted the relevance and significance of the theme.

Prof. Jaytilak Guha Roy presented the theme paper in which he narrated the facts of the two cases, the



deliberation in the Lok Sabha on the bill relating to the amendments in the Representation of the People's Act and also the outcome of the two judgements.

While criticising the political inertia in recognising the voters' right to know the antecedents of the candidates for various elected bodies, Prof. Guha Roy appreciated the creative role of judiciary and the concerns of the civil society organisations in this regard. He also observed that the presence of vibrant civil society organisations provides the ray of hope in midst of darkness, and herein lies, the strength of democracy in India.

Besides the discussion paper, seven papers on the theme were also presented by : Prof. Dilip Kumar De, Kolkata; Shri T.N. Dhar, Lucknow; Dr. N.S. Gehlot, Rajasthan; Dr Vibhu Kumar, Bihar; Dr. A.N. Panda, Orissa; Shri Shah Bharatkumar, Gujarat; and Dr. P Lakshminarayan, Nagpur.

In addition, 11 synopses of the papers on the theme by the following were presented: Shri R.P. Agrawal, Muzaffarpur; Shri H.R. Bangia, Gurgaon; Dr. C. Ganapragasam, Madurai; Dr. N.N. Mishra, Jammu & Kashmir; Prof. A. Ranga Rao; Tirupati; Dr. Usha Singh, Patna; Dr. K.A.P. Lakshmi, Waltair; Dr. Anupam Sharma, Meerut.

7. Seminar on Chronic Poverty and Development Policy

IIPA jointly with Chronic Poverty Research Centre organised a two day seminar on "Chronic Poverty and Development Policy in India" on November 4 and 5, 2003. It was co-sponsored by Ministry of Rural Development, Planning Commission and National Bank for Agriculture and Rural Development.

More than 100 participants, including academics, government officers, representatives from Planning Commission, bilateral and multilateral agencies and NGOs attended the seminar. During the inaugural session, Shri Arun Bhatnagar, Secretary, Ministry

of Personnel gave the Inaugural Address and Dr. S.P. Gupta, Member, Planning Commission gave the keynote address. Dr. P.L. Sanjeev Reddy, Director, IIPA, Mr. B.C. Mathur, Treasurer, IIPA, Prof. David Hulme, Director, CPRC and Professor, University of Manchester and Mr. K.V. Raghavulu, Chief General Manager, NABARD also addressed the participants.

More than 20 papers were presented including "Chronic Poverty in India: Overview of Emerging Issues" by Dr Andrew Shepherd and Prof. Aasha Kapur Mehta; "Persistent Food Insecurity, Technological Change and Vulnerable Sections: Chronic Poverty, Food Insecurity and Malnutrition in the Nineties" by Prof. Radhakrishna, K. Hanumantha Rao, C. Ravi and Sami Reddy; "Technological Change and Food Production: Implications for Vulnerable Sections" by Prof. M. S. Swaminathan; "Chronic Poverty in Rural Areas: The Role of Government Policy" by Dr. P.V. Thomas; "Planning for Development of Backward Areas" by Dr. Rohini Nayyar; "Safety Nets for the Chronic Poor in India: An Overview" by Prof. Mahendra Dev; "Identifying the Chronically Poor: Some Issues based on a study of BPL families in Rajasthan" by Dr. Sujata Singh; "Impact of Anti Poverty Programmes in a Hill State" by Dr. Anil C. Ittyerah; "Poverty Among Tribals in South West Madhya Pradesh: Has anything Changed Over Time?" by Prof. Amita Shah and Prof. D.C. Sah; "Commons and Community: Evidences From Southwestern Tribal Belt of Madhya Pradesh" by Prof. D.C. Sah; "Operationalizing Multidimensional Concepts of Chronic Poverty: An Exploratory Spatial Analysis" by Prof. Aasha Kapur Mehta, Prof. Ramakrushna Panigrahi and Dr. Sashi Sivamkrishna; "Political Sociology of Poverty in India: Between Politics of Poverty and Poverty of Politics" by Prof. Anand Kumar; "Political Perspectives to Chronic Poverty" by Prof. N.C.B. Nath; "Casual Labourers in Rural Areas" by Prof. Shiela Bhalla; "Chronic Poverty among Indian Elderly" by Dr. Irudaya Rajan; "Chronic Poverty and



Intra-household Allocation of Resources: A Preliminary Enquiry" by Ms. Ratna Sudarshan and Rina Bhattacharya; "Chronic Poverty Among Scheduled Tribes: A Rights Based Approach to Poverty Alleviation" by Ms. Asmita Kabra; "Understanding Childhood Poverty in Rajasthan: Emerging Issues and Strategies" by Prof. Kanchan Mathur, Dr. Shobita Rajgopal and Prof. Pradeep Bhargava; "Persistent Inequality and Chronic Poverty - Why Do Scheduled Caste and Scheduled Tribe Households stay Chronically Poor?" by Prof. S.K. Thorat; "Lessons from Livelihoods Project" by Dr. John Farrington and Dr. Priya Deshingkar; "From Income to Urban Contest in Global Settings: Chronic Poverty in Bangalore" by Dr. Solomon Benjamin; "Chronic Poverty in Rural Bihar: A Study Based on a Longitudinal Survey" by Dr. Alakh N. Sharma and Dr. Anup K. Karan; and "Correlates of Incidence and Exit from Chronic Poverty in Rural India: Evidence from Panel Data" by Prof. Shashanka Bhide and Prof. Aasha Kapur Mehta.

The sessions were chaired by Shri G.C.L. Joneja, Chairman, Standing Committee, IIPA and former Chief Secretary, Orissa, Dr. Yogendra Narain, Member Secretary, Rajya Sabha and former Chief Secretary, Uttar Pradesh, Prof V.S. Vyas, Prof Emeritus and Chairman, Governing Body, Institute for Development Studies, Jaipur and Member, Economic Advisory Council to the Prime Minister of India, and Prof. S.R. Hashim, Member, Union Public Service Commission and former Member, Planning Commission.

8. IIPA Golden Jubilee National Conference on "Public Administration in the 21st Century"

Prof. Noorjahan Bava, member of the Executive Council, was authorized by the High Powered Golden Jubilee Committee appointed by the E.C. to be the Convenor of a two-day National Conference on Public Administration in the 21st Century. Accordingly Prof. Bava and IIPA organised

a two-day Golden Jubilee National Conference on "Public Administration in the 21st Century" as a part of its Golden Jubilee celebration on December 12-13, 2003 at IIPA.

Prof. Bava also edited the proceedings and papers of the Conference into a Book entitled "Public Administration in the 21st Century" which was released by H.E. T.N. Chaturvedi, our Chairman, on July 14, 2004.

Inaugurating the conference Dr. Arun Nigavekar, Chairman of University Grants Commission, emphasised on governance for peace with the help of information and communication technology.

He observed that peace is the major factor which plays the role of a catalyst for growth and development. He also observed that it is communication which controls the governance and it is the depth of communication which has enlarged the scope of governance. He stated that having control and access to information is the essential part of good governance. According to him, governance which is going to enhance the lifestyle of the human, should be the governance of the 21st century.

Earlier, in his welcome address, Dr. P.L. Sanjeev Reddy, Director of IIPA, stated that we should take stock of the changes that are taking place and at the same time keep pace with the changes. He mentioned that IIPA is constantly updating its training programmes to impact the quality and efficiency of public administration. He underscored the need for technology-driven and value-anchored systems of governance to touch the lives of the people.

The programme deliberated on the following topics:

- (i) Good Governance and Public Administration;
- (ii) Globalisation and Public Administration;
- (iii) IT Revolution, E-governance and Public Administration;
- (iv) New Paradigms in Public Administration; and
- (v) Decentralised Governance and Development.



9. Seminar on "Role and Relevance of Rajya Sabha in Indian Polity"

Rajya Sabha celebrated its 200th session by organising some activities and programmes. As part of the celebrations, a Seminar on "Role and Relevance of Rajya Sabha in India Polity" was organised in collaboration with IIPA at Parliament House Annexe on December 14, 2003. The Vice-President of India and Chairman, Rajya Sabha, Shri Bhairon Singh Shekhawat highlighted the role of Rajya Sabha as a deliberative body. He stressed the need to redefine and reorient the role of Rajya Sabha in order to make its performance more relevant and effective in meeting the present and future challenges that confront India, as it strives to become a front line nation by the year 2020.

He further stated that Rajya Sabha has a special role in bringing about coherence and congruence in national and state development policies and that Rajya Sabha will have to give the lead and set high standards for other elected bodies to emulate, namely, the state legislatures and zila parishads.

Prof. Noorjahan Bava, former Professor of Political Science of University of Delhi and currently Member of the Executive Council of IIPA was also one of the distinguished speakers on the occasion. In her presentation she emphasized the yeoman service rendered by the Rajya Sabha to the evolution of Indian democracy and federal governance.

The seminar provided a forum for evaluating the performance of the Upper Chamber, contributions made by it, future prospects, and the role and significance of bicameralism in the context of India.

The Secretary-General, Shri Yogendra Narain in his welcome address stated that Rajya Sabha has emerged as a shining example of a second chamber with a splendid record of performance and innovation which is looked upon with

admiration by the rest of the world. He mentioned that the aim of the seminar was to create awareness among those who see Parliament from the prism of the outside world and who are going to be the leaders of tomorrow, the youths and self education for those who live in the world of parliamentary life.

Dr. L.M. Singhvi in his presentation mentioned that the nomenclature of Rajya Sabha may not bring down the government, it makes a valuable contribution in terms of fruitful deliberations. He observed that for the deliberations to be of meaningful quality and calibre is very important and that the index of good parliamentary work is discipline and respect amongst members.

Other speakers, namely, Smt. V.S. Rama Devi and Shri R.C. Tripathi, former Secretary-Generals of Rajya Sabha spoke about their experience in conducting the House and highlighted the role and relevance of Rajya Sabha in Indian polity. Shri Ranganath Misra in his address said that there is need for more interaction with youngsters to revitalise Parliament.

Dr. P.L. Sanjeev Reddy, Director of IIPA, stated that the IIPA can play a very complementary and supportive role in carrying forward the excellent work that the Rajya Sabha has been doing all these years. He added that the Rajya Sabha through its mature deliberations has been enriching democracy and keeping up the democratic ethos and spirit. He, inter alia, suggested that the IIPA could provide customised training for the new members, help in systematic and procedural improvements to get the best value for the time spent in the Rajya Sabha as well as help enrich deliberations.

Dr. (Smt.) Najma Heptullah while concluding the session observed that in the 1950's the cream of the society joined Parliament whereas today the youth have indifferent attitude towards politics. She called upon the students to shun such apathy and cynicism. She felt that democracy has to be interactive and inclusive.



10. National Seminar on Municipal Finance

Indian Institute of Public Administration organised a National Seminar on "Municipal Finance" on December 29-30, 2003 at IIPA. It was sponsored by the Twelfth Finance Commission.

Inaugurating the seminar, Dr. C. Rangarajan, Chairman of Twelfth Finance Commission, observed that like in many other federations, the local bodies in India are expected to perform many important functions on the strength of their own tax and non-tax revenues as well as the support they receive from time to time. He stated that each local government must be able to provide a comparable level of services at comparable charges and if there are gaps due to the factors beyond the control of the local bodies, the higher levels of government should come to its aid. He also observed that mere assignment of functions or taxation powers may not necessarily reflect the extent of decentralisation at the ground level, rather search for an appropriate measure becomes necessary if the incentive through additional funds allocations is to achieve its purpose.

He pointed out that the Twelfth Finance Commission's terms of reference require it to suggest measures to augment the consolidated fund of the state to supplement the resources of panchayats and municipalities on the basis of the recommendations of the State Finance Commissions.

In his welcome address, Dr. P.L. Sanjeev Reddy, Director of IIPA, observed that in the recent past various countries have adopted the policy of decentralisation of administration and India has also adopted that policy. He stated that through 74th Amendment Act the country has attempted to put on a firmer footing the relationship between the state governments and local bodies with respect to the functions, finances and arrangements for revenue sharing for effective local governance.

He mentioned that new fiscal measures should monitor the growth of fiscal policy in urban local

bodies and Finance Commission should provide necessary financial help to achieve their goals.

The programme deliberated on the following topics:-

1. Role of National Finance Commission in fiscal Decentralisation.
 2. State Finance Commission Recommendations and Performance of States.
 3. Fiscal Capacity of Urban Local Bodies Vis-à-vis their Responsibilities to Provide Core Services.
 4. Adequacy of Resources for Performing Newly Transferred Functions.
 5. Sources of Tax, Non-Tax and Debt Funds, Scope for Assessing Taxable Capacity, Norms for Non-Tax Revenues including user charges.
- Focus was on successful stories, best practices for upscaling and replicati

11. Two days Brain Storming Session to Formulate Training Plan for Scientists and Technologists

IIPA organised a Two-day Brain Storming Session at Corbett Ramganga Resort on December 22-23, 2003 to formulate a training agenda, for the Scientific and Technical personnel of Ministry of Science and Technology and autonomous institutions supported by it. Brain Storming Session was sponsored and funded by Ministry of Science and Technology. It was attended by the officers of Department of Science and Technology, scientists working in various Ministries and laboratories, experts and some faculty members of IIPA. Recommendations of the Brain Storming have been sent to the Department of Science and Technology for operationalisation.

12. Seminar on Making India a Knowledge Superpower: Role of Change Agents of Higher Technical Education

Indian Institute of Public Administration organised a

two-day seminar on "Making India a Knowledge Superpower: Role of Change Agents of Higher Technical Education" on February 13-14, 2004. It was sponsored by All India Council for Technical Education. Dr. R. Natarajan, Chairman of AICTE, was the Chief Guest. In his address, Dr. Natarajan observed that in order to thrive vibrantly, speed and responsiveness to change is necessary. He stated that we should move with proper direction with clear vision otherwise we will not be able to accomplish our goal. As the world evolves performance improvement, he observed that its concepts and techniques have tended to become a specialisation in their own right. He also stated that the entire performance improvement process will have to be conceptually considered on parameters of process, structure interpretation and implementation with constant system improvement features.

Earlier in his welcome address, Dr. P.L. Sanjeev Reddy, Director of IIPA, observed that we are not lacking in resources but we need to optimally utilize the resources for productive purposes. He mentioned that we must attract the Indian brains abroad to bring them back by providing them suitable opportunities in our country. He hoped that with our rich cultural heritage and science and technology we are sure to achieve our goal successfully.

The objective of the seminar was to provide senior level administrators the management tools required for administration, including finance, accounting, organisational behavior, team building, performance appraisal, quality assurance, etc. Some of the important issues addressed during the programme were: impact of Educational Technology and Information Technology; Integration with Industry and Requirements; Appropriateness to National Development; Relationship with social Requirements; International Cooperation; Psychobehavioural Dynamics and Leadership; Organisational Behaviour and Perspective; Accreditation Regulations and Procedures; Institutional Administration; and Performance Appraisal of Technical Institutions.

13. National Seminar on "Sexual Harassment at Work Place"

National Commission for Women-jointly with IIPA and in association with CII, NASSCOM and ASSOCHAM- organised a National Seminar on "Sexual Harassment at Workplace" at National Museum, New Delhi on March 10, 2004. Justice P. Venkatarama Reddy, Judge of the Supreme Court, was the Chief Guest.

The discussion centred around: (i) Implementation of Supreme Court guidelines on sexual harassment regarding the case of Visakha vs. State of Rajasthan during the year 1997. The Court had laid down certain guidelines of norms to prevent and deal with this menace of sexual harassment of women at workplace, (ii) Findings of NCW regarding the extent to which guidelines and norms laid by the Court have been implemented, (iii) Strategy for protecting women of the unorganised/informal sector, and (iv) Introduction of Draft Legislation on Prevention of Sexual Harassment of Women at Workplace and Amendments of the Industrial Disputes Act.

A large number of participants, including senior/middle level officers drawn from various Central/state government departments and academicians, attended the programme.

14. IIPA Golden Jubilee National Seminar on "Contemporary Issues in Public Administration: Sociological Dimensions"

A one-day seminar on the subject was organised by the Institute on March 10, 2004.

Inaugurating the programme, H.E. Shri T.N. Chaturvedi, Governor of Karnataka and Kerala and Chairman of IIPA, observed that one cannot be an effective economist or administrator without the study of sociology. He observed that no aspect of public administration and the implementation of policy is possible without the understanding of sociological insights. Observing, social relations are



the most significant units in public administration, he mentioned that sociology of religion, sociology of organisation and sociology of law are the key areas of theoretical and empirical discussions. He also observed that administration is possible only on the basis of response of the people and the acceptability of the programme.

Earlier, in his welcome address, Dr. P.L. Sanjeev Reddy, Director of IIPA, discussed the interface between public administration and sociology and mentioned that while sociology perceives society from the viewpoint of social relations, public administration perceives it in terms of administrative process and governance. He observed that there are possibilities of studies where sociologists and public administration can cooperate to make policy formulation highly professional and credible.

The discussion mainly based on sensitising the sociologists to a deeper study of the process of administration, bureaucracy and planning and those in the discipline of public administration to the contribution sociology can make for a deeper understanding of the administrative process.

The programme content included: Sociological Theory and Public Administration Concepts; Areas of Sociological Research in Public Administration; Sociology of Social Policy; and Development Administration/Sociological Underpinnings.

15. Workshop on Disability Management in India: Challenges and Perspectives

IIPA jointly with National Institute of the Mentally Handicapped organised the workshop on March 4-5, 2004.

Inaugurating the programme, Dr. P.L. Sanjeev Reddy, Director of IIPA, announced that the Institute has incorporated a module on Disability and Human Rights in its Advanced Professional Programme in Public Administration (APPPA). Dr. Reddy mentioned that there has been a shift from charity-based

approach to rights-based one and through our module, we hope to sensitise the public service officers to this changing paradigm.

Speaking on "Poverty and Disability in India", Shri C.S. Mohapatra, Director (Disabilities Division), Ministry of Social Justice and Empowerment, observed that poverty and disability are closely interwoven and therefore, an integrated approach is needed to tackle the same. He observed that besides making the disabled get the minimum three per cent benefit of all the rural development programmes which is statutory, the poverty line criteria for the disabled poor needs to be specially looked into and prima-facie increased to cover this doubly economically and socially disadvantaged group and provide them access to the poverty amelioration programmes.

B.5 THE ACADEMIC COMMITTEE

The academic activities guided by the Academic Committee, and the Planning and Advisory Committee are carried out through various Academic Centres, supported by the Computer Centre, Library, and Publication Section.

The Academic Committee of the Institute assists the Executive Council on all academic matters concerning education, training, research and consultancy. During the year the Committee met twice to review and discuss various activities and suggested revival of the Case Study Committee and also some ways and means to improve research/consultancy/training inputs.

The Academic Committee also suggested subjects for the (i) Annual Essay Prize Competition, (ii) Members' Annual Conference, and (iii) Special Issue of IIPA.

B.6 PLANNING AND ADVISORY COMMITTEE

The Planning and Advisory Committee advises the



Director on various academic activities of the Institute, viz. consultancy, publications, training, research, etc. The Committee, chaired by the Director, consisted of Chairmen of all the Academic Centres, APPPA Programme Director, Convenors of Research and Consultancy Advisory Committee, Training Advisory Committee, and Computer Centre. The Registrar and Librarian were the special invitees. The composition of Planning & Advisory Committee is shown at Annexure F.4.

The Committee met five times during the year and discussed various issues regarding activities of the Academic Centres and also various ways and means to give a boost to the training and research activities of the Institute.

B.7 ACADEMIC CENTRES

The Academic Centres, each comprising a group of faculty members with interest, experience and expertise in the concerned area of study, meet from time to time to: (a) prepare annual plan of work in their respective areas of research and training, and periodical review thereon; (b) discuss coordinating and reviewing individual plan of action; (c) act as a forum for academic interaction and professional development of members; and (d) coordinate with other academic groups in promoting interdisciplinary activities. Each Centre elects its Chairman for a period of two years. The composition of the Academic Centres as on 31st March 2004 is shown at Annexure F.5. An account of the academic contribution of IIPA faculty (other than training and research) is given at Annexure F.6. Activities of each Centre are highlighted in the following paragraphs.

NATIONAL CENTRE FOR DISASTER MANAGEMENT

The Centre was actively involved in various academic activities during the year. It conducted 12 Training Programmes besides organising 3 Conferences/Seminars during the year as per detail

given below:

Training Programmes

Training Programme on Disaster Management for NGOs at Chennai; Training Programme on Drought Management; Training of Trainers Programme on Flood Disaster Management; In-service Training Programme for IAS Officers on Disaster Management (Sponsored by DOP&T); Training of Trainers Programme for Officials of States of Uttaranchal, Gujarat, Orissa, Bihar, Meghalaya (under UNDP-GOI programme); Training Workshop on Capacity Building towards Disaster Management; Training Workshop for officials of Telecommunication at ALT Centre, Ghaziabad; Training Programme on Cyclone Preparedness and Mitigation; Training of Trainers Programme on Disaster Management (under UNDP-GOI programme); Training Programme on Information Technology and Disaster Management; Training Programme on Disaster management (in collaboration with Government of Andaman & Nicobar Islands) in Port Blair; Vertical Interaction Course on 'Responding to Human Induced Disasters' for IPS Officers

Seminars/Conferences

1. National level consultation of core group NGOs of VASUDEVA under the aegis of Working Group on Disaster Management
2. All India Conference for Training Institutions in Disaster Management.
3. Workshop for inclusion of 'Disaster Management' as a subject in the post-induction and in-service training courses for Officers belonging to IAS, IPS and IFS

CENTRE FOR MANAGEMENT STUDIES, PUBLIC ENTERPRISES AND COMPUTER APPLICATIONS

Members of the Centre carried out the



following activities during the year 2003-04.

1. Training:

Following training programmes were conducted by the members of the Centre:

- First Foundation training programme of eight weeks' duration for Scientists and Technologists sponsored by Department of Science and Technology.
- Second Foundation programme of twelve weeks' duration sponsored by Department of Science and Technology.
- Training programme for the directors and other officers of autonomous institutions for the Department of Bio-Technology and Ministry of Science and Technology.
- Fee based programme on Management Information System.
- Two programmes on Budgeting and Project Appraisal for the officers of North East Region.
- Fee based programme on e-Governance.
- The MIS in Disaster Management.
- Computer Applications in Urban Local Bodies.
- Training programmes for the North East Region officers in the areas of:
 - Drinking Water Supply.
 - Road and Communication Infrastructure.
 - Information Technology.
 - Small Scale Industries.
- IT Project Management
- One of the members was APPPA Co-Director.

2. Completed Consultancy Assignments:

- Evaluation study of the training support provided by DO&PT, Govt. of India to State Administrative Institute.
- Consultancy project on facilities Management

for ICD Patparganj of the Central Warehousing Corporation.

- Training need analysis for the officers of North East Region.

3. On-going Projects and Proposals Submitted:

- Development and Implementation of Application Software for transfer of teachers and staff of KVS for all regions in the country.
- Consultancy project on development and implementation of Application Software and for Facilities Management for Dronagiri Exports Node of the Central Warehousing Corporation at Jawaharlal Nehru Port, Navi Mumbai.
- Training Programme for Govt. officers of North-eastern Region.

Besides above, following proposals were also submitted by the Centre.

- Study and critical evaluation of the working of Memorandum of Understanding (MOU) on behalf of Department of Public Enterprises.
- Re-organization of Water Resources Department, Government of Jharkhand.
- Establishment of Centre for Corporate Excellence at UPA on behalf of Company Affairs, Govt. of India.
- Human Resource Development and Plan for projects and development India limited.
- Proposal for an action plan for modernizing the administrative function in DOS/ISRO.
- Capacity building programmes for preparation of detailed project reports and project management techniques for the projects funded by DONER.
- Proposal for training programme for Construction Industry Development Council.



CENTRE FOR PUBLIC POLICY, PLANNING AND ENVIRONMENTAL STUDIES

The members of the Centre organized the following training programmes, workshops, and conferences, in addition to their contribution in APPPA, during 2003-2004.

1. Two Training Workshops on 'Right to Information Act'.
2. Two Training Programmes on 'State-Civil Society Interface for Improved Policy Performance'.
3. Training Programme on 'Incorporating Gender Concerns in Public Policy'.
4. MDP for Empanelled Deputy Secretaries of the Central Secretariat Services.
5. Round Table on 'Democracy and Competing Claims: Should Privileges be Privileged over Rights'.
6. National Seminar on 'Sexual Harassment at Workplace' in collaboration with National Commission for Women and in association with CII and ASSOCHAM.

CENTRE FOR URBAN STUDIES (CUS)

The Centre conducted eight training programmes including two conferences on "Role of Elected Representatives in Municipal Governance" in May and July, 2003 during the period 2003-2004 and a new training programme on "Laws in Municipal Governance".

Two seminars were also organized during the year, i.e. (1) National Seminar on Municipal Finance (2) Seminar of Parliamentarians on Visakhapatnam Development Report, Parliament House, New Delhi, 19 August, 2003. Centre has also conducted a National Workshop on "Social Dialogue in Public Service Reform". There are a number of research studies which are expected to be completed soon.

CENTRE FOR ECONOMIC ANALYSIS AND FINANCIAL MANAGEMENT

The members of the Centre were engaged in teaching various courses and training programmes in the IIPA, including APPPA, and in delivering occasional lectures elsewhere. They published papers in various journals and participated in conferences/workshops/seminars. Besides, they were involved in the following:

- Prof. P.K. Chaubey and Prof. Pranab Banerji conducted a major study for the Twelfth Finance Commission, namely, 'Viability of State Road Transport Undertakings and other State Public Sector Undertakings'.
- Prof. Aasha Kapur Mehta conducted/coordinated several studies for the project on 'Chronic Poverty Research Centre in India' as the team leader.
- Prof. Aasha Kapur Mehta is also preparing a paper for National Commission for Women viz., 'The Budget: A Gender and Poverty Sensitive Perspective'.
- Prof. P.K. Chaubey and Dr. S.K. Bhattacharya conducted a training programme on 'Intellectual Property Rights: Challenges and Opportunities for India' during March 1-5, 2004.
- Prof. Pranab Banerji published a book titled 'State and the Urban Poor' with Prof. K.S.R.N. Sarma.
- Dr. S.K. Bhattacharya conducted a training programme on 'Public Sector Purchase and Supply Management' (in collaboration with Institute of Supply and Material Management, New Delhi).
- Dr. S.K. Bhattacharya and Prof. Pranab Banerji conducted 'Impact Assessment Study of the Rural Development Programmes in the Mon District of Nagaland'.
- Dr. A. Sarada published a book entitled 'Public Finance—Issues in Management'.



Dr. A. Sarada conducted the following training programmes:

- Two Training Programmes on 'Budgeting and Project Formulation and Management for Officers of Government of Arunachal Pradesh' at ATI Naharlagun (sponsored by Government of Arunachal Pradesh), May 19-27, 2003.
- Training Programme on 'Planning, Budgeting and Budgetary Control for KAS Officers' at Bangalore in collaboration with Karnataka Regional Branch, August 26-30, 2003.
- Training Programme on 'Planning, Budgeting and Budgetary Control' (fee-based) September 8-12, 2003.
- 'MDP Training Programme for Empanelled Dy. Secretaries', January 5-February 6, 2004.
- 'Foundation Training Programme for Scientists and Technologists of DST', March 22-May 14, 2004.

CENTRE FOR HUMAN RESOURCE DEVELOPMENT AND BEHAVIOURAL STUDIES

The centre has five members including its Chairman.

Prof. Rajesh Singh, the Chairperson of the centre, organized a nine month Training Programme 29th APPPA from 1st July, 2003-31st March, 2004. Apart from this long term programme, two training programmes, Seventeenth Orientation Training Programme for Directors/ Deputy Secretaries for Central Staffing Scheme and Training Programme for Office Management for Officers of Central Tibetan Administration were organized by Dr. (Miss) Sujata Singh.

Seminars

IIPA Golden Jubilee Seminar on "Contemporary Issues in Public Administration: Sociological Dimensions" was also organized along with other seminars conducted by other faculty members.

CENTRE FOR SOCIAL WELFARE ADMINISTRATION AND ADMINISTRATION OF JUSTICE

The Centre has four members. All the members were actively involved in the academic activities of the Institute.

Prof. S.S. Singh directed 9 Programmes, Prof. J. Guha Roy 7 Courses, Dr. R.K. Barik 1 Course and Dr. S. Bhattacharya 1 Course. Prof. S.S. Singh, Prof. J. Guha Roy and Prof. M.H. Malick jointly conducted a research study 'Evaluation Study of the Training Support provided by DoPT to State Training Institutions', submitted in March 2004.

The members of the center contributed Research Papers/Articles- 1 and Book Reviews- 1 in the academic and professional Journals including IJPA. They also presented papers in Seminars and Workshops in and outside IIPA.

CENTRE FOR RURAL DEVELOPMENT ADMINISTRATION

The members of the Centre were involved in various training, research and consultancy activities which are given below:

Research Project Completed:

1. Impact Assessment of Rural Development Programmes in Kangra District, Himachal Pradesh. Status: Final Report Submitted to MoRD.
2. Concurrent Evaluation of SCRY in Rajasthan. Status: Project completed and complete data submitted to MoRD.
3. Impact Assessment and Terminal Evaluation of UNDP-GEP Hilly Hydro Project, sponsored by MNES, Govt. of India. Status: Project completed: First Draft of Report submitted, Presentation of Results made at MNES. Project extended for one year by MNES to undertake follow up studies of source project



areas already covered. Extra budgetary provisions have been made for the extension of the project till June, 2005.

4. Impact Assessment of Rural Development Programme, Study of Mandi Project completed.

Proposal Submitted by members of the Centre in the area of

A. Research

1. Validation Survey of Rural Water Supply. Status: Proposal submitted likely to be sanctioned soon.
2. Empowerment of Women through Panchayati Raj.
3. Gender and Social Development in Disaster Mitigation and capacity building among rural communities.
4. Sustainable Development.
5. Socio-Psychological analysis of violence against women.

B. Consultancy

1. Inter-organisational coordination and supportive role in Development Administration.
2. Role of International organizations like UN Agencies, World Bank, FAO, UNICEF, ADB, WHO in rural sanitation and health.
3. Stereotyped gender based work, alternative employment and marketing opportunity.

C. Training

1. Gender and Development.
2. Community based capacity building toward natural resource management
3. Watershed, sanitation and health.

Dr. Jaytilak Guha Roy has withdrawn from membership of CRDA on account of being member in Centre for Urban Studies.

CHRONIC POVERTY RESEARCH CENTRE

With the support of the Director and Management of IIPA, the Chronic Poverty Research Centre in India (CPRCI), has grown significantly during 2003-04. The Chronic Poverty Research Centre (CPRC) is an international partnership of universities, research institutes and NGOs that is concerned with providing research and analysis on chronic poverty related issues and policy guidance to contribute to its reduction. CPRC was established in 2000 with funding from the Department for International Development, UK (see www.chronicpoverty.org). The CPRC is headquartered internationally at the Institute for Development Policy and Management (IDPM), University of Manchester and headquartered in India, at the Indian Institute of Public Administration (IIPA), New Delhi. The work of the CPRC in India is led by Professor Aasha Kapur Mehta, Professor of Economics, IIPA. CPRC India is a network of partners and the core team includes faculty at Gujarat Institute of Development Research, Jawaharlal Nehru University and National Council of Applied Economic Research.

The specific tasks undertaken by the Chronic Poverty Research Centre at IIPA during 2003-04 include:

- Publication of the book Aasha Kapur Mehta, et. al., co-edited "Chronic Poverty in India", CPRC-IIPA, IIPA, New Delhi, October, 2003 (ISBN: 81-86641-20-3).
- Three authored/co-authored papers in the book entitled Chronic Poverty in India:
 - i) Chronic Poverty in India: An Overview by Aasha Kapur Mehta and Amita Shah
 - ii) Issues in Chronic Poverty: Panel Data based Analysis by Aasha Kapur Mehta and Shashanka Bhide
 - iii) Multidimensional Poverty in India: District Level Estimates by Aasha Kapur Mehta (assisted by Nikhila Menon and Deepa Chatterjee)



- Together with core team members and Deputy Director, CPRC UK, identified gaps in existing knowledge pertaining to chronic poverty, as also senior academics and resource persons with a track record of work in the identified specific gap areas. After agreeing this with the team and with the approval of Director, IIPA, contacted the resource persons to request them to write papers on those subjects in the context of chronic poverty.
- Prepared detailed terms of reference, incorporated suggestions made by the Deputy Director, CPRC UK and prepared contracts for the resource persons.
- Organised the international seminar on Chronic Poverty and Development Policy at IIPA on 4th and 5th November, 2003 in which senior resource persons presented over 20 well-researched papers on chronic poverty related issues. The seminar was organized with the support of the Ministry of Rural Development, Planning Commission, NABARD and CPRC UK.
- Prepared comments to enable revisions in each of the papers based on reviewing the draft papers with the help of senior academics and the Deputy Director, CPRC UK.
- Worked towards initiating the publication of a CPRC-IIPA working paper series with plans for publishing more than 25 working papers during 2004-05.
- Worked with the team editing papers finally selected and reviewed for the special July 2004 issue of the UN Journal for Human Development. Coauthored one of the eight papers selected for the special issue: "Chronic Poverty in Rural India: Issues and Findings from Panel Data by Shashanka Bhide and Aasha Kapur Mehta.
- Facilitated the development of work (led by Prof Shashanka Bhide) on panel data to identify the extent to which people who are poor are in chronic poverty;
- Facilitated the development of work on remote rural areas (led by Prof Amita Shah);
- Facilitated the development of work on conflict and chronic poverty in Bihar (led by Prof Anand Kumar).
- Worked on analysis of district level indicators
- Worked on coauthored synthesis paper on Key Emerging Issues in Chronic Poverty.
- Worked with the Deputy Director of CPRC to prepare an expansion plan submitted to DFID for additional funds for work on chronic poverty.
- As project leader for CPRC India and at the request of CPRC UK attended meetings in UK.
- Presented research findings at the following conferences/workshops:
 - a) International Seminar on "Chronic Poverty and Development Policy" at IIPA on 4th and 5th November, 2003. Presented three coauthored papers based on work in progress.
 - b) International Conference entitled "Staying poor: chronic poverty and development policy" International Conference, University of Manchester, 7 to 9 April 2003. Presented two coauthored papers based on work in progress.
 - c) Advisors at DFID for use in their country assistance plan in May 2003.
 - d) National Consultation at Ashoka Hotel in December, 2003 organised by National Commission for Women where she presented a background paper on "The Budget: A Gender and Poverty Sensitive Perspective". This drew attention to several issues pertaining to chronic poverty.
 - e) Expert Committee of National Commission for Women at NCW, New Delhi in



December, 2003 where she presented a background paper on "The Budget: A Gender and Poverty Sensitive Perspective".

- f) Attended a World Bank workshop on Moving out of Poverty. Disseminated CPRC work and drew attention to the importance of also focusing on entry into and persistence of poverty in addition to those who exit from poverty.
- g) UN Commission on Social Development at New York on 9th February, 2004 on Chronic Poverty and Basic Services. Side Panel joint presentation by Professor David Hulme, University of Manchester and Professor Aasha Kapur Mehta, IIPA. Session sponsored by UK Department for International Development and hosted by Help Age International.
- h) UN Commission on Social Development at New York on 11th February, 2004. Side Panel on Methods of including the older poor in poverty processes. Session sponsored by Government of Tanzania, Department of Economic and Social Affairs, Help Age International and ILO.
- i) Chronic Poverty and Social Conflict in Bihar, organised by Centre for Applied Sociology, organized by CSSS/SSS, J.N.U. and sponsored by CPRCI, I.I.P.A on 27th January, 2004 at JNU.
- j) At a seminar on Chronic Poverty and Social Conflict in Bihar, organised by Centre for Applied Sociology, CSSS/SSS, J.N.U., and Dept of Sociology, Patna College and sponsored by CPRCI, IIPA on 31st January 2004, at Patna College, Patna, Bihar.
- k) International Seminar on Global Quest for Participatory Democracy, at JNU organised by Centre for Applied Sociology at JNU on 20th February, 2004. Presentation on Chronic Poverty,

Vulnerable Groups, Gender and Participatory Democracy.

- i) In lectures in various training programmes in IIPA.
- Supervision of two APPPA M.Phil dissertations by senior government officers at IIPA on Chronic Poverty related issues
- Development of capacity of several young research staff working on chronic poverty

B.8 COMPUTER CENTRE

The Computer Centre, apart from providing support services for data processing, computerisation of IIPA functions, etc., also offered its facilities and services for the conduct of 16 academic/training courses during the year. It also extended internet facility and expert help to faculty and staff members, participants of training courses, various administrative Sections like Administration, Accounts, Training and APPPA office.

B.9 LIBRARY

During the year, 3118 volumes of books and journals were added to the Library. The Library as on 31st March 2004 had 196322 volumes of books and journals. It continued to participate in the World Bank's Depository Library Programme which entitles it to receive their publications free of cost and has been recently accorded Co-operating Library status by the International Monetary Fund which provides a targeted scope of their publications. The World Bank is contemplating to provide institutional backing for upgrading the infrastructure of Depository Libraries. It received a large number of publications from various embassies and high commissions located in New Delhi as well as from various international organizations such as the United Nations, World Health Organization, European Commission and Asian Development Bank on complimentary basis.

The Library received 346 current periodicals including 20 newspapers during the year. It has



access to 44 of these periodicals on-line as well. It also subscribed to IBID (India Business Insight Database)- an on-line service available through internet covering digests of write-ups, news items, editorials and articles culled out from over 100 Indian and international sources.

In addition to the members of the Institute's Faculty, IIPA members, participants in various training programmes including the Advanced Professional Programme in Public Administration, 1737 bonafide researchers made use of the library resources under fee-based consultation programme. The Library continued to provide photocopying and internet facility to the members. It made available over 2000 subject bibliographies to the users. It is an active member of the Developing Library Network (DELNET) and has been making considerable use of the Network's facilities for inter-library lending, compilation of bibliographies and literature survey.

The Library regularly brought out Monthly List of Additions, fortnightly List of Significant Periodical Articles and fortnightly Current Contents to keep its members informed of the incoming documents.

B.10 PUBLICATIONS

The Institute continued to bring out the following periodicals:

Indian Journal of Public Administration (IJPA)

The Indian Journal of Public Administration continues to enjoy wide readership and acclaim both in India and abroad. Four issues of the Journal were brought out during 2003-04, including a Special Issue in July-September on "Water Resources Management: Issues and Strategies". The January-March 2004 issue of IJPA was the Golden Jubilee Special number on "Governance for Development". Shri U.C. Agarwal continued to be the Editor and Shri Sunil Dutt, the Assistant Editor.

Nagarlok

The quarterly Journal Nagarlok is a leading

publication in the area of Urban Development. Four issues were brought out during the year 2003-04 including Special Number on "Urban Environment Management" in October-December 2003 and on "Urban Poverty and Slums" in January-March 2004. Dr. P.L. Sanjeev Reddy, Director, IIPA is the Editor, Prof. P.S.N. Rao Joint Editor and Shri Rakesh Gupta continued to be the Assistant Editor.

Documentation in Public Administration (DPA)

Regular quarterly issues of Documentation in Public Administration were brought out.

Shri U.C. Agarwal continued to be the Editor. Shri B.K. Suri is the Joint editor and Shri A.K. Nath is the Assistant Editor.

IIPA Newsletter

The Institute has also brought out 12 issues of the monthly Newsletter. Dr. P.L. Sanjeev Reddy continued to be its Editor and Shri Sunil Dutt Assistant Editor.

Publications

The Institute celebrated its Golden Jubilee in the current year. An ambitious publication programme was chalked out to highlight this landmark in the history of the Institute through publications.

Following 9 publications were brought out by the Institute:

1. Public Administration: Vision and Reality
2. Chronic Poverty in India
3. State and Urban Poor: Case of SJSRY
4. Sardar Vallabhbhai Patel: The Nation Builder
5. Democracy, Governance and Globalization: Essays in Honour of Paul H. Appleby
6. Pursuit of Institutional Excellence: Essays in Honour of V.K.N. Menon
7. Jawaharlal Nehru and Public Administration



8. Democracy and Competing Claims: Should Privileges be Privileged over Rights
9. Raj, Samaj aur Bhasha in Hindi.

Besides, following publications were brought out in collaboration with outside publishers under the auspices of IIPA:

1. Framing of India's Constitution (6 vols.) Revised and Enlarged.
2. Information Technology and Indian Administration
3. Infrastructure in India's Development: Power, Transport and Communication
4. Indian Judicial System: Need and Directions of Reforms

Participation in Book Fair

The Institute participated in the 16th World Book Fair held at New Delhi from 14th to 22nd February, 2004. A large number of visitors and book lovers visited IIPA's stall and brisk sale of IIPA publications was made.

B.11 DISTINGUISHED VISITORS TO THE INSTITUTE

1. His Excellency Sh. Abdelkrim Belarbi, Ambassador of People's Democratic Republic of Algeria visited IIPA on April 4, 2003 to find out the possibilities of collaboration with IIPA and usage of Auditorium facilities.
2. Dr. (Prof.) Sadhana Kala, President, Family Welfare Foundation of India along with a team of doctors visited IIPA on April 7, 2003 to organize a Health Camp for staff and residents of IIPA.
3. Ms. Madhu Bala Nath, Regional Advisor, UNIFEM along with a team of experts visited IIPA on May 2, 2003 to find out the possibilities of collaboration with IIPA.
4. Mr. Raghunathan, Principal Secretary to Chief

Minister, Delhi visited IIPA on May 7, 2003 to find out the possibilities of collaboration with IIPA and usage of infrastructure facilities.

5. Sh. Hwang Yun Won, President, Korean Institute of Public Administration, Seoul along with a delegation of twenty six members visited IIPA on May 16, 2003.
6. Prof. Venkatsubramanian, Member, Planning Commission visited IIPA on May 23, 2003 to deliver a lecture on 'Development of India as a Knowledge Super Power'.
7. Madam P.H. Weisbard, Librarian, Women's Studies Library, USA and Ms. Miriam Caravella, first Secretary, American Embassy visited IIPA on May 25, 2003 and made a presentation on Electronic Networking of Library.
8. Dr. P.D. Shenoy, Secretary, Ministry of Labour visited IIPA on May 25, 2003.
9. Ms. Madhu Bala Nath, Regional Advisor, UNIFEM along with a team of experts visited IIPA on May 27, 2003 and made a presentation on 'Gender and HIV in the context of development'.
10. Sh. B.V. Rama Rao, former Chief Secretary of Andhra Pradesh visited IIPA on May 29, 2003 to interact on 'Nine Month Course for Senior Civil Servants on Public Policy and Strategic Management'.
11. Sh. Arun Jaitley, Minister of Law & Justice and Sh. A.R. Kohli, Minister of Mizoram visited IIPA on June 3, 2003 at a Seminar on 'Women's Property Rights: A Gender Perspective'.
12. Sh. Hans-Joachim Kinderlen, Minister, Embassy of Federal Republic of Germany visited IIPA on June 4, 2003.
13. Sh. Nicholas McKinlay, CEO, Aga Khan Foundation visited IIPA on June 12, 2003 to discuss the possibilities of collaboration.



14. Mr. Minoru Kikuchi, Director, Japan Information and Cultural Center visited IIPA on June 12, 2003 for Screening of Japanese films in the Auditorium of IIPA.
15. Sh. Anwar Shah, Lead Economist, World Bank Institute visited IIPA on June 13, 2003.
16. Sh. S.S. Dawra, Secretary, Ministry of Personnel, Public Grievances and Pensions visited IIPA on July 1, 2003 at 29th APPPA inauguration.
17. Sh. N.K. Shreshtha, Secretary, Government of Nepal along with seven member delegation visited IIPA on July 9, 2003.
18. Prof. Claire Marshall, Institute of Governance, Ottawa, Canada visited IIPA on August 6, 2003.
19. Dr. K. Srinath Reddy, Prof. of Cardiology, AIIMS visited IIPA on August 21, 2003 to deliver a talk on "Research Findings on Cardiology".
20. Mr. Okazaki, Co-ordinator, UNCRD alongwith other members visited IIPA on August 27, 2003.
21. Shri P. Shankar, Chief Vigilance Commissioner, visited IIPA on August 28, 2003 to deliver a lecture in APPPA.
22. Shri Raja Mani, Joint Secretary, Ministry of Urban Development and Officials of MoUD visited IIPA on September 3, 2003 to explore the possibilities of collaboration.
23. Shri P.C. Hota, former Chairman, UPSC visited IIPA on September 9, 2003.
24. Ms. Poonima Advani, Chairperson, National Commission for Women visited IIPA on September 17, 2003 at the inauguration of Training Programme on 'Incorporating Gender Concerns in Public Policy'.
25. Prof. Jayadeva Uyangoda, Prof. and Head of Deptt. of Political Science and Public Policy, University of Colombo visited IIPA on September 23, 2003 and delivered a lecture on 'Peace Process and Political Situation in Sri Lanka'.
26. EROPA EC Members delegation visited IIPA on October 7, 2003.
27. 49th AGM inaugurated by Hon'ble Shri Bhairon Singh Shekhawat, Vice President of India and President IIPA, on October 16, 2003.
28. His Holiness Pujya Swamy Sri Dayananda Saraswatiiji inaugurated a convention on "Repositioning India in the Millennium" on November 13, 2003 and delivered Key Note Address on "India - the World Teacher".
29. Shri A.P. Saxena, former Chief Technical Advisor at United Nations delivered a lecture on "Jawaharlal Nehru and the IIPA" on November 21, 2003.
30. Ms. Rahpeal Hadas-Lebel, a faculty of ENA, Paris delivered a lecture on "Recruitment of Civil Officers and Relations between Civil Servants and Politicians" on November 22, 2003.
31. Shri P.C. Sen, former Chairman, Indian Airlines and Secretary General, NHRC and presently Director, India International Centre delivered a lecture on "Ethics and Organizational Effectiveness" on December 4, 2003.
32. Shri Arun Nigavekar, Chairman, University Grants Commission delivered a lecture on "Public Administration in 21st Century" on December 12, 2003.
33. Dr. C. Rangarajan, Chairman, Twelfth Finance Commission visited IIPA on December 29, 2003.
34. Mrs. Ranjana Kumar, Chairperson, National Bank for Agriculture and Rural Development, (NABARD) visited IIPA on January 2, 2004.



35. His Eminence Tai Situ Rinpoche, 12th Incarnation of a Distinguished Tibetan Lineage delivered a lecture on "Asian Ethical Values in Today's Society" on January 7, 2004.
36. Shri Shiraz Shariff, MLA and Chairman, International Governance Office Advisory Committee, Alberta, delivered a lecture on "Canadian Federalism and Role of International Governance Office" on January 13, 2004.
37. Prof. T. Sullivan, Director, Executive Education Programs, Maxwell School, Syracuse University, New York visited IIPA on January 21, 2004.
38. Dr. B.V. Rama Rao, Dean, ICFAI School of Public Policy, Hyderabad visited IIPA on January 17, 2004.
39. A High level 10-member delegation of Central Committee of Communist Party of Vietnam (CPV) headed by Mr. Hong Thanh Khiat, Deputy Chief of CPV visited IIPA on February 25, 2004.
40. Ms. Reva Nayyar, Secretary, and Dr. T. Kumar, Joint Secretary, Department of Development of North Eastern Region visited IIPA on February 25, 2004.
41. Prof. Y.S. Rajan, Ex Vice Chancellor, Punjab Technical University and Shri Amitabha Pande, Joint Secretary, Department of Science & Technology delivered a special lecture on March 23, 2004.
42. Shri Ganeshan Balachander, Chief, Ford Foundation India visited IIPA on March 24, 2004 and had interaction with faculty members.
43. Myanmar delegation headed by Dr. Than Nyun, Chairman, Civil Services and Training Board, Myanmar visited IIPA for developing institutional linkages on March 31, 2004.



C.

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ASSOCIATIONAL AND
OUTREACH ACTIVITIES**C.1 Forty-Ninth Annual Meeting of
the General Body**

Forty-ninth Annual General Body Meeting of Members of IIPA was held on October 16, 2003 in the Auditorium of the Institute. Hon'ble Shri Bhairon Singh Shekhawat, Vice-President of India and President of IIPA, gave the Presidential address. Shri S.B. Chavan, Former Union Minister for Home Affairs and Chairman IIPA, presided.

The meeting was attended by 313 members. The House approved the proceedings of the Forty-eighth Meeting of the General Body held on October 25, 2002, the Annual Report, and the Annual Statement of Accounts for the year 2002-03. M/s Thakur Vaidyanath Aiyar & Co. were re-appointed as the Auditors of the Institute for the year 2003-04.

**C.2 Special Meeting of the General
Body**

A Special Meeting of the General Body of IIPA members was held on October 16, 2003 at 4.00 p.m. in the Auditorium of the Institute. The House met to consider proposed official amendments in the Memorandum of Association and Rules of the Institute. After a great deal of deliberations all the official proposals as suggested were voted and adopted by a preponderant majority of votes. The amendments carried out in the Memorandum of Association and Rules of the Institute are given in **Annexure F.2(a)**.

**C.3 Forty-Seventh Annual Conference
of The Members**

Forty-seventh IIPA Members' Annual Conference was held on October 17, 2003. The theme of the Conference was 'Electoral Reforms in the Context of Recent Supreme Court Judgement: (1) People's Union for Civil Liberties (PUCL) & Others vs. Union of India & Another, (2003) 4 SCC 399. (2) Union of India vs. Association for Democratic Reforms & Others, (2002) 5 SCC 294"

Delivering the key-note address Prof. Jaytilak Guha Roy mentioned the facts of the two cases, the deliberation in the Lok Sabha on the bill relating to the amendments in the Representation of People's Act and also the outcome of the two judgements. While criticising the political inertia in recognising the voters' right to know the antecedents of the candidates for various elected bodies, Prof. Guha Roy appreciated the creative role of judiciary and the concerns of the civil society organisations in this regard. He also observed that the presence of vibrant civil society organisations provides the ray of hope in midst of darkness, and herein lies the strength of democracy in India.

The Conference was attended by 209 members. Prior to holding of the Annual Conference, 34 prelude Conferences/Seminars on the Conference Theme were organised by IIPA's Regional/Local Branches at their respective headquarters. The recommendations and observations of the Conferences/Seminars held at Regional/Local Branches were presented in the Conference.

C. 4 The Executive Council Election of Chairman, IIPA

Shri S.B. Chavan, Former Union Minister for Home Affairs, was unanimously re-elected as Chairman of IIPA by the Executive Council in its meeting held on October 16, 2003 for a period of two years i.e. till the Annual General Meeting of the General Body to be held in 2005.

Election of Vice-Presidents

The Executive Council unanimously re-elected Shri T.N. Chaturvedi and Shri G.C.L. Joneja as Vice-Presidents of the Institute for a two year term 2003-2005. Dr. K. Malaisamy has been elected as Vice-President, in place of late Dr. V. Subramanian, for the unexpired portion of the term i.e. till the Annual General Meeting of the General Body to be held in 2004.

Meetings of Committees

The Executive Council and Standing Committee met three times during the year. The Academic Committee and Editorial Board met twice during the year. The Screening Committee for admission of new members met twice during the year.

C. 5 Membership

During the year, 203 new members (16 Annual, 85 Life, 6 Corporate Annual, 9 Corporate for 20 years, 70 Associate and 17 Student) were admitted. Fifteen Annual Members compounded their annual membership to Life membership. Five Annual and one Life Member resigned, and 46 Life Members have expired during the year.

The names of 49 Annual Members and 1 Corporate (Annual) Member whose subscription falls in arrears for more than two years, i.e. since 2001, were removed from the Membership Rolls of the Institute under Rule 35(1) of the Institute.

The category-wise details of membership in tabular form are given on page 49:

C. 6 Regional and Local Branches

The total number of Regional and Local Branches of the Institute as on 31.3.2004 was 19 and 43, respectively. The list of Regional and Local Branches alongwith the names of Office Bearers and a brief account of their main activities carried out during the year are given in **Annexure F.3**.

A Meeting of the Office Bearers of Regional and Local Branches was held on October 16, 2003 at the IIPA which was presided over by the Director of the Institute. The Regional and Local Branches represented at the meeting were: Andhra Pradesh, Assam, Bihar, Delhi, Gujarat, Karnataka, Kerala, Maharashtra, Mizoram, Orissa, Punjab/Haryana/Chandigarh, Tamil Nadu, Uttar Pradesh and West Bengal (all Regional Branches); and Agra, Bareilly, Budaun, Burdwan, Cuddalore, Dindigul, Gulbarga, Howrah, Imphal, Indore, Jabalpur, Kanpur, Karimnagar, Madurai, Magadh, Muzaffarpur, Nagpur, Patiala, Ranchi, Sangli, Tirupati, Tirunelveli, Tinupattur, Vadodara, Vallabh Vidyanagar, Vellore, Villupuram, and Warangal (all Local Branches). Several valuable suggestions/observations were made at the meeting.

A total sum of Rs.7,43,192/- was released to the Branches during the year as financial assistance which includes financial assistance for organising seminars, conferences, and conducting research studies. Research grants amounting to Rs.60,000/- were released to Kerala, Rajasthan and Tamil Nadu Regional Branches for undertaking research projects which were approved by the Institute.

A statement showing details of financial assistance given to Branches during 2003-04 is given in **Annexure F.8**.

In pursuance of the discussion held in the meeting of the office bearers on 25th October, 1997, one IIPA faculty member has been associated with each of the Regional Branches to help them in organising at least one training course, one seminar/conference/colloquium/workshop, and one research study/case study each year, commencing 1998-99.



	Annual Members	Life Members	Associate Members	Student Members	Corporate Members (Annual)	Corporate Members (20 years)	Total
1. Membership as on 31.3.2003	479	9,691	304	106	46	122	10,748
2. New Members admitted during 1.4.2003 to 31.3.2004	16	85	70	17	6	9	203
3. Conversion of Annual Members into Life Membership during 1.4.2003 to 31.3.2004	495 (-15)	9,776 (+15)	374 --	123 --	52 --	131 --	10,951 --
4. Members removed during 1.4.2003 to 31.3.2004	480 (-49)	9,791 --	374 (-66)	123 (-41)	52 (-1)	131 --	10,951 (-157)
	431	9,791	308	82	51	131	10,794
5. Members resigned during 1.4.2003 to 31.3.2004	(-5)	(-1)	--	--	--	--	(-6)
	426	9,790	308	82	51	131	10,788
6. Members expired during 1.4.2003 to 31.3.2004	--	(-46)	--	--	--	--	(-46)
Total membership as on 31.3.2004	426	9,744	308	82	51	131	10,742

The list of faculty members attached to the Regional Branches is given in **Annexure F.9**.

C. 7 Essay Competition

The following subjects were identified for the Annual Essay Prize Competition, 2003:

1. Role of Citizens in Participatory Democracy.
2. Liberalisation and Labour Laws, and
3. Efficient Administration through e-governance.

Out of 40 essays received, 13 did not comply with the rules laid down for the Competition. Thus only 27 essays (24 in English and 3 in Hindi) were

evaluated by a Committee of Judges comprising Prof. S.R. Maheshwari, Shri B.C. Mathur, Shri U.C. Agarwal and Director, IIPA.

The first prize in English was awarded to Ms. Nidhi Mathur, of Jodhpur (Rajasthan) for her essay on 'Efficient Administration through e-governance', the second prize to Dr. Padmashree Patnaik of Ajmer (Rajasthan) for his essay on 'Role of Citizens in Participatory Democracy' and third prize to Shri P. Ragupathi of Pondicherry on 'Efficient Administration through e-governance'.

The first, second and third positions carried prize money of Rs.5,000, Rs.3,000 and Rs.2,000, respectively.



D.

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ADMINISTRATIVE AND PERSONNEL MATTERS

Appointments

1. Dr. Jaytilak Guha Roy, Associate Professor in Criminal Justice Administration was appointed as Professor of Political Science in the scale of pay of Rs. 16400-450-20900-500-22400 w.e.f. 26-4-2003
2. Shri Pranab Banerji, Associate Professor in Economics was appointed as Professor of Financial Management in the scale of pay of Rs. 16400-450-20900-500-22400 w.e.f. 26-4-2003.
3. Dr. Naresh Kumar, Dy. Registrar (F&A) was appointed as Registrar in the scale of pay of Rs. 16400-450-20900-500-22400 w.e.f. 1-5-2003.
4. Dr. P.S.N. Rao, Assistant Professor from School of Planning & Architecture was appointed as Professor of Urban Management on deputation basis for a period of 2 years w.e.f. 1-8-2003.
5. The term of appointment of Prof. M.H. Malick, Professor of Project Management ended on 24-10-2003 and he was offered a fresh contract for a period of one year w.e.f. 25-10-2003 to 24-10-2004.
6. Consequent upon the completion of one year deputation period of Dr. P. Bapaiah as Dy. Registrar (F&A) and subsequent acceptance of his technical resignation as Sr. Administrative Officer by I.C.A.R. w.e.f. 3-2-2004 (AN), Dr. P. Bapaiah (F&A) has been regularised in the

service of IIPA in the pay scale of Rs. 12000-420-18300 w.e.f. 4-2-2004.

7. Shri T.K. Kaul, Assistant Registrar from IGNOU was appointed as Dy. Registrar (AS) on deputation w.e.f. 28-4-2003 in the scale of pay of Rs. 12000-420-18300.
8. Ms. Nimish Jha was appointed as Research Officer in the scale of pay of Rs. 6500-200-10500 in Centre for Urban Studies w.e.f. 1-5-2003.

Promotion of Faculty/Sr. Administrative staff through Selection Committee held in April 2003 under Career Advancement Scheme adopted by IIPA.

1. Dr. (Mrs.) Rajesh Singh, Associate Professor in Behavioural Science was promoted to the position of Professor of Behavioural Science in the scale of pay of Rs. 16400-450-20900-500-22400 w.e.f. 18-10-2001.
2. Dr. S. Majumdar, Dy. Librarian was promoted to the next higher scale of pay of Rs. 16400-450-20900-500-22400 w.e.f. 18-10-2001.
3. Mrs. Sunita Gulati, Assistant Librarian (Sr. Scale) was promoted as Dy. Librarian (designation personal to her) in the scale of pay of Rs. 12000-420-18300 w.e.f. 18-10-2001.
4. Shri. Suresh Kumar, Assistant Librarian (Sr. Scale) was promoted as Dy. Librarian (designation personal to him) in the scale of pay of Rs. 12000-420-18300 w.e.f. 18-10-2001.

INSPIRING EXCELLENCE



PERSONNEL DEVELOPMENT INITIATIVE

Participation in Seminars/Conferences/Training Programmes

1.	Ms. Nimish Jha	Attended a Seminar on National Capital Region: "Challenges & Opportunities" from May 30-31, 2003 at FICCI, New Delhi.
2.	Prof. P.S.N. Rao	Attended three day conference and presented the papers at International Conference on "Good Urban Governance Making Cities Work" from Oct. 29-31, 2003 at Hyderabad.
3.	Prof. R.K. Sachdeva	Attended the 7th National Conference on e-Governance from November 13-15, 2003 at Hotel Le Meridian, Chennai.
4.	Dr. (Mrs.) A. Sarada	<ol style="list-style-type: none"> Attended two day "National Conference a Reforms in Sector Impact Assessment and Governance" from Nov. 18-19, 2003 at India Habitat Centre, New Delhi. Attended two day National Seminar on "Sustainable Urban Management Innovations and Practices" from March 26-27, 2004 at Lucknow.
5.	Prof. J.C. Kapur	<ol style="list-style-type: none"> Attended a Training Programme in the Training of Training course on Evaluation of Training from December 1-5, 2003 at Dr. M. Chenna Reddy, HRD Institute of Andhra Pradesh at Hyderabad. Attended a residential Programme on "Managing Information Resources" from Feb. 23-27, 2004 at the Old Anchor, Resort, Goa. Attended two day National Seminar on "Sustainable Urban Management Innovations and Practices" from March 26-27, 2004 at Lucknow.
6.	Prof. Jaytilak Guha Roy	<ol style="list-style-type: none"> Attended a "Training Programme in the Training of Trainers course on Evaluation of Training" from Dec. 1-5, 2003 at Dr. M. Chenna Reddy, HRD Institute of Andhra Pradesh at Hyderabad. Attended a residential Programme on "Managing Information Resources" from Feb. 23-27, 2004 at the Old Anchor, Resort, Goa.
7.	Dr. (Ms.) Dolly Arora	<ol style="list-style-type: none"> Attended a national workshop on "Empowerment and Status of Women in Sikkim" from Dec. 6-7 2003 at Gangtok Attended the National Conferences on "Political Economy, Globalisation and Weaker Sections" from Aug. 16-17, 2003 at Indore.
8.	Dr. R.K. Barik	<ol style="list-style-type: none"> Attended the 64th session of the "India History Congress" from Dec. 28-30, 2003 at University of Mysore. Attended 5 days workshop on Capacity Building Workshop on "Citizen's Charter for Developing Trainers" from Sept. 22-26, 2003 at Mussoorie.
9.	Mrs. Charu Malhotra	Attended one day Seminar on "Cyber Crime: Are We Ready?", Conducted by Deptt. of Information Technology held on 28-1-2004 at Hotel Oberoi.
10.	Dr. S.K. Bhattacharya	Attended the 24th Annual Conference on "WTO and India's Emerging Trade Scenario" from Feb. 21-22, 2004 at Kolkata.
11.	Prof. Jaldeep Singh	Attended one day programme on "Indiatimes Strategy Summit" featuring Edward de Bono, held on 22-3-2004 at New Delhi.



5. Shri A.K. Nath, Assistant Librarian (Sr. Scale) was promoted as Dy. Librarian (designation personal to him) in the scale of pay of Rs. 12000-420-18300.
 6. Dr. B.D. Singh, Research Associate was promoted in the next higher of pay of Rs. 8000-275-13500 w.e.f. 13-4-2003 under Time Bound Personal Promotion Scheme.
 7. Mrs. Neeru Khanna, Assistant (Sr. Scale) was designated as Superintendent w.e.f. 1-7-2003.
 8. Shri Hari Om Goel, Building Supervisor was promoted to the next higher scale of pay of Rs. 8000-275-13500 w.e.f. 5-8-2003 under Time Bound Personal Promotion Scheme.
 9. Shri R.K. Yadav, Assistant was promoted as Superintendent in the scale of pay of Rs. 6500-200-10500 w.e.f. 1-9-2003.
 10. Shri Sant Lal, Assistant was promoted as Superintendent in the scale of pay of Rs. 6500-200-10500 w.e.f. 1-2-2004.
 4. Shri J.C. Wadhwa, Superintendent on 31-8-2003.
 5. Shri B.L. Bhatla, Production Assistant-cum-Proof Reader, on 31-10-2003.
 6. Shri Goverdhan, Safai Karamchari (Sr. Scale), on 31-12-2003.
 7. Prof. S.N. Mishra, Professor of Rural Management, on 31-1-2004.
 8. Shri G.S. Negi, Assistant, on 31-1-2004.
 9. Shri Til Bahadur, Chowkidar (Sr. Scale), on 29-2-2004.
- Shri R.C. Sethi, Superintendent and Shri Ram Bahadur-I, Chowkidar (Sr. Scale) were permitted to retire voluntarily from the services of the Institute with effect from the afternoon of 31-1-2004.

Reservation for SC/ST in respect of posts under the control of the IIPA.

As in the previous years, the Institute continued to allow the guidelines laid down by the Govt. of India in regard to providing reservations for Scheduled Castes/Scheduled Tribes in the posts/services under the control of IIPA.

Progressive use of Hindi

Rajbhasha Implementation Committee of the Institute under the Chairmanship of the Director continues to promote the use of Hindi in the working of the Institute. The Committee decides about time-bound programmes for use of Hindi.

Some of the measures taken in this direction are:

1. The Institute organized a public lecture in Hindi on 17th September, 2003 on the occasion of Hindi Divas. Dr. Ved Pratap Vaidik, Chairman, Bhartiya Bhasha Sammelan delivered a lecture in Hindi on the subject 'कैसे बने हिंदी विश्वभाषा?' Shri M.C. Gupta, Ex-Director, IIPA presided over the function. The medium of discussion after the lecture was also Hindi.

Relieving of Faculty/Staff on deputation

1. Prof. V.K. Sharma, Professor in Disaster Management was permitted to take up the assignment as Chief of Party/Project with the National Society for Earthquake Technology-Nepal (NSET-Nepal) Katmandu, Nepal on deputation basis w.e.f. 11-5-2003 for a period of 2 years.
2. Shri Ashok Raja Dhoundiyal, LDC was permitted to join AICTE as UDC in the scale of pay of Rs. 4000-100-6000 w.e.f. 23-2-2004 on deputation basis for a period of two years.

Retirements

The following faculty/staff members retired on superannuation from the services of the Institute during the year 2003-2004:

1. Dr. S.N. Suri, Registrar, on 30-4-2003.
2. Shri A.S. Satyanaryana, Assistant Registrar (designation personal to him) on 30-6-2003.
3. Prof. G.K. Misra, Professor of Urban Studies, 31-7-2003.



On the occasion, the Institute also published the lecture on the subject 'राज, समाज और भाषा' delivered by Shri Ashok Vajpeyi, Vice-Chancellor of Mahatma Gandhi International Hindi University on the occasion of Hindi Divas- 2002.

2. The Institute organized Hindi Essay Prize Competition- 2003 to encourage the original writing in Hindi. The Institute invited entries on the subject 'इक्कीसवीं शताब्दी की चुनौतियाँ: स्वच्छ प्रशासन'. One first prize of Rs. 5,000/- was awarded to

Shri S.K. Kataria and two third prizes of Rs. 2,000/- were awarded to Shri Jaswant Singh and Ms. Ankna Vaish each.

3. The Institute conducts Annual Essay Prize Competition every year. For this competition the Institute invited entries in Hindi also.
4. Annual Report of the Institute was brought out in Hindi as well as in English.
5. Letters received in Hindi are being replied to in Hindi.



E.

ANNUAL REPORT 2003-2004

FINANCE AND ACCOUNTS

Revenue Account

Receipts

Apart from generating its own resources, the Institute

received grants from the Ministry of Personnel, Public Grievances and Pensions, Government of India and others. The details of such receipts during the year under report are:

Amount		Remarks	
1. Maintenance Grant from Government	(i) Rs.252.00 lakh	Unspent balance of previous year brought forward	
	(ii) Rs.1.03 lakh		
2. Internal Receipts Generated by IIPA	Rs.244.47 lakh	Break-up as under	(Rs. Lakh)
		(i) Fee from various fee-based And sponsored training Programmes	71.82
		(ii) Rent from Hostel etc.	50.85
		(iii) Membership subscription (including interest on Membership Fund)	9.40
		(iv) Sale of publications	3.02
		(v) Net fee from Consultancy Assignments	31.84
		(vi) Overhead charges	29.49
		(vii) Receipts from Office Equipments Towards Photocopy/Risograph/ Computer Time, etc.	11.79
		(viii) Other Misc. Receipts Service Charges, interest on investments, Recovery of Advances etc.	36.26
Thus the total receipts to the Institute during 2003-2004 were Rs.497.50 lakh.			



Expenditure

As against the revenue receipts of Rs.497.50 lakh, the expenditure during the year under report was 530.24 lakh with the following breakdown:

(Rs. in lakh)

1. Establishment (salaries and allowances)	303.91
2. Conduct of fee-based and sponsored training programmes	46.94
3. Research, seminars and conferences	1.61
4. Library books and periodicals, etc.	7.84
5. Publications	13.28
6. Promotion of branch activities	7.43
7. Campus maintenance including hostels, general charges, water and electricity charges, rent, rates and taxes, etc.	75.07
8. Administrative and miscellaneous charges	67.13
9. Advances to employees	4.64
10. Purchase of assets	2.39

Thus, there was an excess expenditure of Rs.32.74 lakh over income in the revenue account during the year.

Centre for Urban Studies (CUS)

A maintenance grant of Rs. 53.00 lakh was received from the Ministry of Urban Development and Poverty Alleviation (Department of Urban Development) Government of India during the year under report. In addition an amount of Rs.0.10 lakh accrued from sale of CUS publications. An excess expenditure of Rs.4.61 lakh from previous year was carried over during the year under report. Thus the total receipts under CUS were Rs.48.49 lakh.

Against the total receipt of Rs.48.49 lakh, an expenditure of Rs.61.52 lakh was incurred on:

(Rs. in lakh)

1. Pay & allowances	43.39
2. Training programmes/seminars, etc.	3.99
3. Infrastructure	0.19
4. Books & periodicals	1.54
5. Travel expenses	0.12
6. Publication of Nagarlok	0.26
7. Other contingencies & misc. expenses	0.52
8. Overhead charges	11.51
	<hr/>
	61.52

The shortfall of Rs. 13.03 lakh has been carried over for adjustment to the next year (2004-05).

National Centre for Disaster Management

The Ministry of Home Affairs released a total grant of Rs.81.22 lakh (including Rs.9.19 lakh received from NIDM). In addition amount of Rs.0.44 lakh was accrued from sale of NCDM publications and unspent balance of Rs.1.59 lakh from previous year was also carried over during the year under report. Thus total funds available during the year were Rs.83.25 lakh.

Against the total receipt of Rs.83.25 lakh, expenditure of Rs.83.52 lakh was incurred during the year (upto 27.11.2003) on:

(Rs. in lakh)

1. Pay & allowances	30.06
3. Training programmes	6.70
4. Research/seminars/workshops, etc.	2.18
5. Travel expenses	2.31
6. Books & journals	0.08
7. Publications	0.64
8. Maintenance of facilities	9.87
9. Contingencies & misc. expenses	2.58
10. Infrastructure	16.72
11. Working group	5.53
12. N.D.D.R.	0.06
13. Overhead charges	6.79

83.52

The excess expenditure of Rs.0.27 lakh has been carried over for adjustment during 2004-05.

The Centre (NCDM) was converted into an Institute (NIDM) w.e.f. 16.10.2003.

Capital Account (non-recurring)

Under IX Plan, the unspent balance of Rs.2.34 lakh of the Plan Grant of previous year (2002-03) was carried over to this year which was fully utilised on various activities during the year under report.



Specific Grants and Expenditure on Sponsored Training Programmes and Research Studies etc.

Grants/Fee amounting to Rs.317.11 lakh were received from the Ministry of Personnel, Public Grievances and Pensions (DoPT), and other sponsoring Ministries/Departments for conduct of sponsored Training Programmes, Research Studies and Seminars, etc. as under:

	(Rs. in lakh)
1. DoPT Sponsored Programme (Advanced Professional Programme in Public Administration (APPPA))	49.15
2. From various Ministries/Departments for field visits/dissertation, etc. by APPPA participants	97.52
3. From Ministries/Departments (other than DoPT) and other organizations for special programmes, Research studies, Consultancy assignments, Seminars, etc.	170.44
	317.11

An unspent balance of Rs.115.39 lakh was also brought forward from previous year. Thus total funds available were Rs.432.50 lakh.

As against the above, the expenditure on various programmes, research studies, etc. amounted to Rs.287.06 lakh as detailed below:

	(Rs. in lakh)
1. Advanced Professional Programme in Public Administration (Plan & Non-plan)	53.22
2. Field visits/dissertation, etc. by APPPA participants	105.60
3. Special programmes, research studies, consultancy assignments	

and seminars, etc. sponsored
by various Ministries/
Departments of Government of
India and other organisations.

128.24

287.06

Balance of Rs.145.44 lakh has been carried over to next year for utilisation.

Foreign Contributions (FCRA)

Besides this foreign contributions worth Rs.22.25 lakh (exclusive of interest of Rs.2.29 lakh earned and credited to this account) were also received for conducting some training programmes and some consultancies etc. as per brief detail mentioned below from:

	(Rs. in lakh)
1. FAO (IDPM) University of Manchester, U.K. (for Consultancy: Chronic Poverty in India)	21.85
2. U.N. Development Fund for Women - South Asia Regional Office, U.K.	0.40
	22.25

An unspent balance of Rs.64.79 lakh was brought forward from previous year. Against these an amount of Rs.49.90 lakh was utilised during the year.

The balance/excess expenditure from these grants has been carried over for utilisation/adjustment during 2004-2005.

M/s Thakur, Vaidyanath Aiyar and Co. audited the account of the Institute for the year under report, and the Audited statement of Accounts in detail is appended to this report (Annexure F.12).

The Institute continued its endeavours to mobilize resources for strengthening its financial position.

ANNEXURE F.1
A. RESEARCH PROJECTS (COMPLETED) DURING APRIL 2003-MARCH 2004

S. No	Project	Faculty Incharge	Funding Agency	Total Grants Sanctioned (Rs.)	Date of Commencement	Scheduled Date of Completion	Present Status
1.	Child Labour in Unorganized Sector of Delhi City: Problems & Prospects	Prof. S.N. Mishra	NCT of Delhi	37,500	March 2003	Aug 2003	Completed in August 2003
2.	National Social Audit of the Save Grain Campaign - A Post Harvest Initiatives - A Pilot Study of Northern Region	Dr. Anil C. Ittyerah	IIPA	50,000	April 1998	March 1999	Completed in August 2003
3.	Sustainable Natural Resource Management: A Case Study of TVAMS Keshi, MP	Dr. Anil C. Ittyerah	IIPA	20,000	April 1998	Dec 1999	Completed in August 2003
4.	Impact Assessment of Rural Development Programmes: A Study of Mandi District (HP)	Dr. Dolly Arora	M/o Rural Development	5,50,000	Sept 2002	Jan 2003	Completed in March 2004
5.	Evaluation Study of the Training Support provided by DoPT to State Training Institutions	Prof. S.S. Singh Prof. M.H. Mallick Prof. J. Guha Roy	DoPT	6,15,000	Aug 2003	Jan 2004	Completed in Feb 2004
6.	Concurrent Evaluation of Sampooona Gramin Rojgar Yojana (SGRY) Scheme of the Govt. of India	Dr. Anil C. Ittyerah	Min. of Rural Development	12,50,000	Sept. 2003	March 2004	Completed in March 2004
7.	Urban Local Bodies-Making them Self-reliant	Prof. P.K. Chaubey	Twelfth Finance Commission	15,000	October 2003	March 2004	Completed in March 2004
8.	A Study on Gender Budgeting, National Commission for Women	Prof. Aasha Kapur Mehta	National Commission for Women	80,000	Sept 2003	December 2003	Completed in Dec 2003



B. STATUS REPORT OF RESEARCH PROJECTS (ON GOING)
(A) Internally Funded Research Projects

S. No	Project	Faculty Incharge	Funding Agency	Total Grant Sanctioned (Rs.)	Date of Commencement	Scheduled Date of Completion	Likely Date of Completion	Present Status
1.	Financing of Urban Local Governments in Uttar Pradesh-A Case Study of Agra	Dr. V.N. Alok	IIPA	75,000	Feb 2001	Feb 2002	May 2004	Since completed on 10 th September 2004

(B) Externally Funded Research Projects

S. No	Project	Faculty Incharge	Funding Agency	Total Grant Sanctioned (Rs.)	Date of Commencement	Scheduled Date of Completion	Likely Date of Completion	Present Status
2.	Impact Assessment and Terminal Evaluation of UNDP/GEF Hilly Hydro Project	Dr. Anil C. Ittyerah	M/o. Non Conventional Energy Sources, GOI	17,40,000	Dec 2003	June 2005	June 2005	Field work completed and Analysis of Data in Progress. Preliminary Draft Report under discussion for finalisation.
4.	Viability of State Road Transport Undertakings (SRTUs) and other State Public Sector Undertakings (PSUs)	Prof. P.K. Chaubey Prof. Pranab Banerji	Twelfth Finance Commission	10,00,000	Oct 2003	Jan 2004	June 2004	Interim Report submitted in June 2004.



S. No	Project	Faculty Incharge	Funding Agency	Total Grant Sanctioned (Rs.)	Date of Commencement	Scheduled Date of Completion	Likely Date of Completion	Present Status
5.	Impact of the Constitution (74 th Amendment) Act on the Working of Urban Local Bodies	Prof. P.S.N. Rao	Min. of Urban Development & Poverty Alleviation, GOI	4,71,277	Jan 2004	June 2004	June 2004	In Progress
6.	Evaluation of AUWSP in 7 towns of Andhra Pradesh	Prof. P.S.N. Rao	Min. of Urban Development & Poverty Alleviation, GOI	8,15,000	Nov 2003	Nov 2004	Nov 2004	Report submitted in August 2004.
7.	A Study of Functioning of SFC's in 5 States of India	Prof. P.S.N. Rao	USAID	13,95,000	Jan 2004	Sept. 2004	Sept. 2004	In Progress

C. CONSULTANCY ASSIGNMENTS (COMPLETED) DURING APRIL 2003-MARCH 2004

Sl. No	Project	Faculty Incharge	Funding Agency	Total Grants Sanctioned (Rs.)	Date of Commencement	Scheduled Date of Completion	Present Status
1.	Restructuring Punjab Government Secretariat	Shri M.C. Gupta Dr. Rajesh Singh Prof. M.H. Malik Dr. R.K. Barik Prof. J. Guha Roy	Dept. of Information Systems and Administrative Reforms, Punjab Govt.	12,00,000	July 2000	April 2003	Completed Final Report submitted in April, 2003
2.	Consultancy Assignment on Women's Economic Empowerment in the Market Place: India Gum Karaya Project	Prof. Aasha Kapur Mehta	UNIFEM South Asian Regional Office	1,00,000	July 2002	June 2003	Completed in June 2003
3.	Training Needs Assessment and Four Training Programmes for North East State Officers in 2003-04	Prof. Bharati Sharma Prof. J. Guha Roy	Dept. of Dev. of North Eastern Region, Govt.	58,34,000	April 2003	March 2004	Completed in December 2003
4.	Detailed Courseware for the proposed MPP course and Distance Learning Mode	Dr. P.L. Sanjeev Reddy Prof. R.K. Tiwari	The Institute of Chartered Financial Analysts of India	1,50,000	September 2003	November 2003	Completed in December 2003
5.	Facilities Management for Dronagiri Exports Node of the Central Warehousing Corporation at Jawaharlal Nehru Port, Navi Mumbai for the year 2003-04	Prof. J.C. Kapur	Central Warehousing Corporation	Repeat Consultancy	Repeat Consultancy	March 2004	Completed in March 2004
6.	"Facilities Management" project of the Central Warehousing Corporation for the year 2003-04 for management of computerized system at Inland Container Depot (ICD), Patparganj, Delhi	Prof. J.C. Kapur	CWC, Delhi Regional Office	5,40,000	September 2003	March 2004	Completed in January 2004
7.	Kendriya Vidyalaya Snagathan-III	Prof. J.C. Kapur	KVS	4,00,000	April 2003	March 2004	Completed in August, 2003



D. STATUS REPORT OF CONSULTANCY ASSIGNMENT (ON GOING)

S. No	Consultancy Assignments	Faculty Incharge	Funding Agency	Total Grant Sanctioned (Rs.)	Date of Commencement	Scheduled Date of Completion	Present Status
1.	Chronic Poverty Research Centre, India, Phase II, Year 2	Prof. Aasha Kapur Mehra (Team Leader for CPRC India)	Univ. of Manchester & DFID (UK)	51,500 Pound Sterling	March 2003	April 2004	In Progress
2.	Programme on Trade and Environment	Prof. Pranab Banerji Prof. P. K. Chaubey	M/o Environment & Forests, GOI	38,37,000	January 2003	January 2006	In Progress
3.	Software Development and Facilities Management in D Node Navi Mumbai	Prof. J. C. Kapur	Central Warehouse Corporation	Repeat Consultancy	Repeat Consultancy	December 2004	In Progress
4.	ICT-enablement of CWC Operations and Processes	Prof. J. C. Kapur	CWC, Delhi Regional Office	5,40,000	September 2003	December 2004	In Progress
5.	Kendriya Vidyalaya Shagathan-IV	Prof. J. C. Kapur	KVS	4,00,000	April 2004	November 2004	In Progress
6.	Critical Evaluation of Existing Scheme & Procedure for Payment of Relief for Depredation by Elephants & Other wild animals	Shri Shekhar Singh	M/o Environment & Forests	6,32,500	January 2002	January 2003	Interim Report submitted in Sept. 2002. Since left IIPA on 16.9.02
7.	Survey of Protected Areas in India	Shri Shekhar Singh	M/o Environment & Forests and the World Bank	75,00,000	June 1998	Sept 2002	Draft Report Submitted. Since left IIPA on 16.9.02



ANNEXURE F.2
TRAINING PROGRAMMES CONDUCTED DURING
APRIL 2003 TO MARCH 2004

Sl. No.	Name of Programme	Name of Faculty / Faculties	Duration	No. of Participants
1.	All India Conference for Training Institutions for Disaster Management	Shri Anil Sinha Prof. V.K. Sharma	April 7-8, 2003	82
2.	Urban Water Supply Management (CUS)	Prof. G.K. Misra	April 21-25, 2003	13
3.	Training Programme on Disaster Management in collaboration with Anna Institute of Management, Chennai	Prof. V.K. Sharma	Mayp 5-9, 2003	14
4.	Conference on Role of Elected Representatives in Municipal Governance	Dr. K. Sreeram	May 20-22, 2003	24
5.	Project Formulation & ZBB for Officers of Govt. of Arunachal Pradesh at ATI, Naharlagun (Arunachal Pradesh)	Dr. A. Sarada Prof. M.H. Malick	May 19-23, 2003	35
6.	Project Formulation & ZBB for Officers of Govt. of Arunachal Pradesh at ATI, Naharlagun (Arunachal Pradesh)	Prof. J.C. Kapur Shri Rakesh Gupta	May 21-27, 2003	27
7.	Training Programme on Drought Management	Dr. Satendra Dr. Alok Gupta	June 2-6, 2003	34
8.	Workshop on Right to Information Act (Sponsored by Department of Consumer Affairs)	Dr. Dolly Arora	June 12, 2003	22
9.	Workshop on Right to Information Act (Sponsored by Department of Consumer Affairs)	Dr. Dolly Arora	June 13, 2003	23
10.	Training of Trainers Programme on Flood Disaster Management	Dr. Satendra Dr. A.D. Kaushik	June 16-20, 2003	20
11.	In-service Training Programme for IAS Officers on Disaster Management	Shri Anil Sinha Dr. Satendra Dr. Sujata Satpathy	June 23-27, 2003	13
12.	29 th Advanced Professional Programme in Public Administration (Sponsored by DoP&T, GOI)	Prof. Rajesh Singh Shri N.C. Ganguli	July 1, 2003 March 31, 2004	50
13.	Training of Trainers Programme-Direct Trainer Skills (DTS) (Sponsored by DoP&T)	Prof. J. Guha Roy	July 7-11, 2003	17
14.	Training of Trainers Programme-Design of Training (DoP&T) (Sponsored by DoP&T)	Prof. J. Guha Roy	July 14-18	10
15.	Training Programme on Human Resource Development for Officers of Indian Forest Service (Sponsored by Ministry of Environment and Forest, GOI)	Dr. (Mrs.) Lipi Mukhopadhyay	July 14-18, 2003	18



Sl. No.	Name of Programme	Name of Faculty / Faculties	Duration	No. of Participants
16.	Orientation Training Programme for Members of District Consumer Forum (Sponsored by Department of Consumer Affairs, GOI)	Prof. S.S. Singh	July 21-25, 2003	28
17.	17 th Orientation Programme for Directors/Dy. Secretaries of CSS (Sponsored by DoP&T, GOI)	Dr. Sujata Singh Prof. R.K. Tiwari	July 21-25, 2003	19
18.	Fourth Conference on Role of Elected Representatives in Municipal Governance	Dr. K. Sreeram Shri Sanjay Pratap	July 22-24, 2003	9
19.	Training of Trainers Programme on Disaster Management	Shri Anil Sinha Dr. Satendra	July 28-Aug 1, 2003	34
20.	Fourth Training Workshop on Capacity Building Towards Disaster Management	Dr.(Mrs.) Lipi Mukhopadhyay	Aug 4-6, 2003	45
21.	Eleventh Training Programme on Environmental Management and Municipal Authorities	Shri Rakesh Gupta	Aug 4-8, 2003	22
22.	Training Programme for Government Officials of North Eastern Region (Sponsored by Department Development of North Eastern Region on Drinking Water Supply in association with DoP&T, GOI)	Prof. Bharati Sharma Prof. J. Guha Roy	Aug 4-14, 2003	16
23.	Planning, Budgeting and Budgetary Control for Karnataka Administrative Service Officers at Bangalore	Shri Rakesh Gupta Dr. A. Sarada	Aug 25-29, 2003	16
24.	First Orientation Training Programme for the Presidents of District Forum (Sponsored by Department of Consumer Affairs, GOI)	Prof. S.S. Singh	Aug 25-30, 2003	39
25.	Second Training Programme for Government Officials of North Eastern Region on Roads and Communication Infrastructure (Sponsored by Department of North Eastern Region in Association with DoP&T)	Prof. Bharati Sharma Prof. J. Guha Roy	Sept 1-12, 2003	11
26.	Training Programme on Preventive Vigilance, Interrogative Vigilance and Money Laundering in collaboration with CONFRONT	Prof. J. Guha Roy	Sept 2-3, 2003	10
27.	Eleventh Training Programme on Planning, Budgeting and Budgetary Control (Fee Based)	Dr. A. Sarada	Sept 8-12, 2003	12
28.	Fifth Course on Urban Management (CUS)	Shri Rakesh Gupta	Sept 8-17, 2003	23

Sl. No.	Name of Programme	Name of Faculty / Faculties	Duration	No. of Participants
29.	Second National ToT on Disaster Risk Management (NCDM)	Dr. Satendra	Sept 25-20, 2003	29
30.	Second Training Programme on Incorporating Gender Concerns in Public Policy (Sponsored by DoP&T)	Dr. Dolly Arora Prof. Aasha K.Mehta	Sept 17-19, 2003	14
31.	39 th Orientation Training Programme for Members of Consumer State Commissions and District Forums	Prof. S.S. Singh	Sept 22-27, 2003	22
32.	Training Programme on Cyclone Preparedness & Mitigation	Brig. B.K. Khanna Ms. Chandrani Bandyopadhyay Dr. A.D. Kaushik	Sept 22-26, 2003	23
33.	30 th Management Programme for Empanelled Deputy Secretaries of Central Secretariat Service (Sponsored by DoP&T, GOI)	Prof. P.K. Chaubey Prof. Pranab Banerji	Sept 22-Oct 24, 2003	9
34.	Training Programme on Office Procedure and Filing System for the Office Managers and Office Secretaries (Sponsored by Central Tibetan Administration)	Dr. Sujata Singh	Oct 27-31, 2003	20
35.	Fortieth Orientation Training Programme for Members of District Forum (Sponsored by Department of Consumer Affairs, GOI)	Prof. S.S. Singh	Nov 3-8, 2003	21
36.	Third Training Programme for Government Officials of North Eastern Region - Information Technology (Sponsored by Department of North Eastern Region in association with DoP&T GOI)	Prof. Bharati Sharma Prof. J. Guha Roy	Nov 3-14, 2003	14
37.	22 nd Training Programme on Management Information System	Prof. M.H. Malick Shri Rakesh Gupta	Nov 10-14, 2003	8
38.	Laws in Municipal Governance (CUS)	Prof. S.S. Singh	Nov 17-21, 2003	14
39.	Capacity Building Workshop on Citizen's Charter for Developing Trainers and Training Modules (Sponsored by Department of Administrative Reforms and Public Grievances, GOI)	Prof. J. Guha Roy	Nov 17-21, 2003	8
40.	Public Sector Purchase and Supply Management (Jointly with IS&MM) (fee based)	Dr. S.K. Bhattacharya	Nov 17-21, 2003	17
41.	Training Programme on Information Technology for Disaster Management (NCDM)	Prof. J.C. Kapur Shri Harsh Kalra Dr. Alok Gupta	Nov 24-28, 2003	21



Sl. No.	Name of Programme	Name of Faculty / Faculties	Duration	No. of Participants
42.	Capacity Building Workshop on Economic, Social and Cultural Rights for Faculty Members of National and State Training Institutes (Sponsored by National Human Rights Commission)	Prof. J. Guha Roy	Nov 27-28, 2003	30
43.	Public Partnership for Urban Development KAS Officers	Dr. A. Sarada Shri Rakesh Gupta	Dec. 2 - 6	9
44.	Orientation Training Programme for Members of District Fora (Sponsored by Deptt. of Consumer Affairs, GOI)	Prof. S.S. Singh	Dec 8-13, 2003	22
45.	Fourth Training Programme for Government Officials of North Eastern Region on small scale Industries (Sponsored by Department of Development of North Eastern Region in association with DoP&T, GOI)	Prof. J. Guha Roy Prof. Bharati Sharma	Dec 8-19, 2003	14
46.	Brain Storming Session to Formulate Training plan for Scientists and Technologists	Prof. Pranab Banerji Shri Rakesh Gupta Prof. J.C. Kapur Dr. A. Sarada	Dec. 22 - 23	16
47.	Public Private Partnership for Urban Development (Sponsored by CUS)	Shri Rakesh Gupta	Jan 5-9, 2004	13
48.	Management Development Programme for Empanelled Deputy Secretaries of the Central Secretariat Service (Sponsored by DoP&T, GOI)	Prof. M.H. Mallick Dr. A. Sarada	Jan 5-Feb 6, 2004	44
49.	Training Workshop on State-Civil Society Interface for Improved Policy Performance (Sponsored by DoP&T, GOI)	Dr. Dolly Arora	Jan 19-21, 2004	10
50.	Forest Tribal Interface for Officers of Indian Forest Service (Sponsored by Ministry of Environment and Forests GOI)	Dr. Lipti Mukhopadhyay	Jan 19-23, 2004	17
51.	Special Training programme on E-Governance (Sponsored by DoP&T)	Prof. J.C. Kapur	Jan 27-31, 2004	32
52.	Induction Course for Directors and other officers of Autonomous Institutions (Sponsored by Department of Biotechnology, Ministry of Science and Technology)	Prof. Pranab Banerji	Jan 27-31, 2004	15
53.	Training Workshop on State-Civil Society Interface for Improved Policy Performance	Dr. Dolly Arora	Feb 2-4, 2004	25
54.	Fourth Course on Computer Applications and Urban Local Bodies (CUS)	Shri Rakesh Gupta	Feb 9-13, 2004	20
55.	2 nd Orientation Training Programme for Members of District Forum (Sponsored by Department of Consumer Affairs, GOI)	Prof. S.S. Singh	Feb 9-14, 2004	39



Sl. No.	Name of Programme	Name of Faculty / Faculties	Duration	No. of Participants
56.	Training Programme on Role of Information Technology in Office Management (Jointly with Centre for Research, Planning and Action, New Delhi)	Prof. J.C. Kapur	Feb 12-14, 2004	14
57.	Making India a Knowledge Superpower: Role of Change Agents of Higher Technical Education (In collaboration with AICTE)	Prof. Jaideep Singh	Feb. 13 -14	25
58.	ToT Programme on Counseling on HIV/AIDS	Prof. J. Guha Roy	Feb 16-21, 2004	40
59.	Urban Water Management (Fee Based)	Prof. P.S.N. Rao	Feb 25-27, 2004	24
60.	Intellectual Property Rights Challenges and Opportunities for India (Fee Based)	Dr. S.K. Bhattacharya Prof. P.K. Chaubey	March 1-5, 2004	7
61.	Training Programme on Digital Governance: Empowering Forestry Department in the era of e-Governance	Mrs. Charu Malhotra	March 3-5, 2004	15
62.	Training Programme on Human Rights, Investigation, Interviewing Skills and Custody Management for Delhi Police Officers (Sponsored by NHRC)	Prof. J. Guha Roy	March 3-5, 2004	30
63.	4 th Training Programme on Good Governance (Fee Based)	Dr. R.K. Barik	March 8-12, 2004	11
64.	Training Course in Urban Solid Waste Management (CUS)	Prof. P.S.N. Rao	March 10-12, 2004	17
65.	Analysis and Design of Information Systems (Fee Based)	Prof. R.K. Sachdeva	March 15-19, 2004	11
66.	Orientation Training Programme for Members of District Consumer fora (Sponsored by Department of Consumer Affairs, GOI)	Prof. S.S. Singh	March 15-20, 2004	39
67.	Training Workshop on Human Rights for Delhi University Teachers	Prof. J. Guha Roy	March 25-26, 2004	41
68.	First Foundation Training Programme on Scientists & Technologists (Sponsored by Department of Science & Technology)	Prof. J.C. Kapur Shri Rakesh Gupta Dr. A. Sarada	March 22 - May 14, 2004	34



ANNEXURE F.2(a)

AMENDMENTS CARRIED OUT IN THE MEMORANDUM OF ASSOCIATION AND RULES OF THE INSTITUTE

RULES BEFORE AMENDMENTS	AMENDED RULES
-----	<p>10.A. Chairman Standing Committee</p> <p>The Chairman, Standing Committee shall be elected by the Executive Council from amongst the Vice-Presidents and shall hold office for a term of two years until the second Annual General Meeting of the General Body, but shall be eligible for re-election. When a casual vacancy occurs in the office of the Chairman, Standing Committee, the Chairman of the Institute may appoint any other member of the Standing Committee to discharge the functions of the Chairman, Standing Committee for the residual period i.e. till the second Annual General Meeting of General Body.</p>
<p>18(a) The Executive Council shall appoint a Standing Committee from amongst its members of not more than 11 members including the Director to attend to and dispose of: (i) the current business of the Institute on its behalf, and (ii) such other business as may be delegated to it by the Executive Council. A member of the Standing Committee shall hold office until the Second Annual General Meeting of the General Body or until he ceases to be a Member of the Executive Council, whichever is earlier but shall be eligible for re-appointment.</p>	<p>18(a) The Executive Council shall appoint a Standing Committee from amongst its members of not more than 11 members including the <u>Chairman elected under Rule 10. A</u> and Director to attend to and dispose of: (i) the current business of the Institute on its behalf, and (ii) such other business as may be delegated to it by the Executive Council. A member of the Standing Committee shall hold office until the Second Annual General Meeting of the General Body or until he ceases to be a Member of the Executive Council, whichever is earlier but shall be eligible for re-appointment.</p>
<p>28(1) The annual subscription for membership shall be Rs.200. A member may, at any time, become a life member by making a lumpsum</p>	<p>28(1) The annual subscription for membership shall be Rs.400. A member may, at any time, become a life member by making a lumpsum payment equal to ten times the amount of annual subscription.</p> <p>(2) The annual subscription payment by Corporate Members shall</p>



<p>payment equal to ten times the amount of annual subscription.</p> <p>(2) The annual subscription payment by Corporate Members shall be as follows:</p> <p>(i) Public Sector and Statutory Corporations, Government Companies and Business Establishments:</p> <p>a) Whose subscribed capital is Rupees one crore and above - Rs. 10,000</p> <p>b) Whose subscribed capital is below Rupees one crore - Rs. 5,000</p> <p>(ii) State Government/ Union Territories- A Minimum of Rs.5,000 per annum</p> <p>(iii) Others (Research Institutions, Govt. Deptts., University Deptts./Colleges etc.) - Rs.1,000</p> <p>(2A) The Annual subscription for Associate Membership and Student Membership shall be Rs.100.</p>	<p>be as follows:</p> <p>(i) Public Sector and Statutory Corporations, Government Companies and Business Establishments:</p> <p>(a) Whose subscribed capital is Rupees one crore and above - Rs. 20,000</p> <p>(b) Whose subscribed capital is below Rupees one crore- Rs. 10,000</p> <p>(ii) State Government/Union Territories - A Minimum of Rs.10,000 per annum</p> <p>(iii) Others (Research Institutions, Govt. Deptts., University Deptts./Colleges etc.) - Rs.2,000</p> <p>(2A) The Annual subscription for Associate Membership and Student Membership shall be Rs.200.</p>
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ANNEXURE F.3

OFFICE BEARERS AND ACTIVITIES OF BRANCHES

REGIONAL BRANCHES

ANDHRA PRADESH

Chairman - Shri M. Gopalakrishna, IAS (Retd.)
'Bhramara' 12-2-823A/23, Santoshnagar,
Mehdipatnam, Hyderabad-500028.

Hony. Secretary - Prof. V. Madan Mohan Reddy,
Plot No. 34, Sanjeeviah Housing Society,

Sikh Village, Secunderabad-500003.

Membership - Annual 21, Life 441.

SEMINARS/CONFERENCES

Seminar on 'Fiscal Policy and Tax Reforms'. Shri
K. Vijaya Rama Rao, State Minister for Commercial
Tax, inaugurated the Seminar. (23.05.2003)

LECTURES/DISCUSSIONS

As a part of Golden Jubilee Celebration of IIPA, the
Branch jointly with Government Degree College,
Begumpet organized Lecture Meetings on -

'Non-Economic Aspects of Economic Development'
by Dr. N.R. Shivaswamy, former Chairman of
Central Board of Direct Taxes. (05.07.2003)

'Emerging Corporate Culture in Public Management
in India' by Prof. A.V. Sathyanarayana Rao,
Professor of Business Management, Osmania
University. (11.07.2003)

'Personnel Development in Public Organization' by
Shri Y. Sathyanarayana, Deputy Commissioner of
Commercial Taxes, Govt. of Andhra Pradesh. The
programme was jointly organized with Department
of Public Administration, Osmania University.
(08.08.2003)

'Public Administration - An Era of Globalization' by
Prof. G. Sreenivasa Reddy, Senior Professor of

Public Administration, Kakatiya University.
(25.08.2003)

'Human Values in Public Management' by Prof. K.S.
Ratnakar, Dean of Pathology, Department, Nizam
Institute of Medical Sciences. (27.08.2003)

OTHER ACTIVITIES

Research Studies

1. The Branch has submitted a Research Project
Report on 'The Janmabhoomi Model for
Development of Rural Andhra Pradesh - An
Analytical Study' by Prof. S.P. Ranga Rao, Chairman
of the Branch and Dr. A.V.R. Narsimha Reddy,
Treasurer of the Branch.

ASSAM

Chairman - Shri Jatini Hazarika, Jivagiri, Sarania
Hills, Ulubari, Guwahati-781007

Hony. Secretary - Shri N.K. Das, 'SARANAM', 1st
Byelane West, Dr. S.K. Barua Road, P.O. Assam
Sachivalaya, Guwahati-781006

Membership - Annual 10, Life 200

SEMINARS/CONFERENCES

Seminar on 'Keys to Productivity' (29.05.2003)

Seminar on 'Gender Justice and Equity'
(30.08.2003)

Prelude Seminar for IIPA Members Annual Conference-
2004 on 'Electoral Reforms in Context of Recent
Supreme Court Judgement'. (27.09.2003).

Seminar on 'Overview of Administrative Reforms'
for State Civil Service Probationers. (10.02.2004).



LECTURES/DISCUSSIONS

Lecture on 'Economic Development of India and China: A Comparative Study' by Shri H.N. Das, former Chief Secretary of Assam. (29.04.2003).

IIPA Golden Jubilee Oration on 'India's-Look East Policy' by Prof. Sanjib Baruah. (26.01.2004).

OTHER ACTIVITIES

Research Studies

Assessment of Training Needs of District Officials in Mitigation of Earthquake Risks. Continuing.

Translation of Major Environmental Laws in local language.

Publications

'India's Look East Policy: What it could do for the North-east' under print.

'Electoral Reforms in Context of Supreme Court Judgements' - theme speech at Assam Regional Convention in October 2003.

BIHAR (including Jharkhand)

Chairman - Shri K.A.H. Subramaniam, IAS, Chief Secretary, Govt. of Bihar, Secretariat, Patna-800015

Hony. Secretary - Dr. (Mrs.) Usha Singh, H.No. 246, Road No.7, Rajendra Nagar, Patna-800016.

Membership - Annual 13, Life 545

SEMINARS AND CONFERENCES

A Seminar on 'Distance Education - Need of the Nation' (16.02.2004)

A Seminar on 'Role of Tax Administrator in Economic Development with Special Reference to Bihar'. (21.03.2004)

OTHER ACTIVITIES

Research Studies

Health Administration and Investigation of some

Medicinal Plants of Patna - Dr(Mrs) Usha Singh.

Administrative Problems of Child Labour in Hajipur Town Across the Ganges Bridge, Patna - Dr. Navnit Sinha.

Problems of Gram Panchayat in Bihar - Shri Anand Vardan, IAS.

Administrative Problems of Urban Colonies in Bihar - A Study of Kankarbagh Colony, Patna - Dr. M. Singh.

DELHI

Chairman - Shri B.C. Mathur, D-8/4, Vasant Vihar, New Delhi 110057.

Hony. Secretary - Shri S.N. Swaroop, Room No. 7A, IIPA Building, I.P. Estate, New Delhi-110002.

Membership - Annual 78, Life 1692.

SEMINARS/CONFERENCES

Seminar on 'Indo-Mauritius Relations: Emerging Opportunities'. (20.06.2003)

Prelude Conference for IIPA Members' Annual Conference -2003 on 'Electoral Reforms in the context of recent Supreme Court Judgements'. (19.09.2003)

Seminar on 'Sound Health: Prevention & Treatment of Some Important Ailments'. (15.10.2003)

LECTURES/DISCUSSIONS

Lecture on 'Indo-Ethiopian Relations: Emerging Areas of Co-operation'. (04.09.2003)

Lecture on 'Jawaharlal Nehru and the IIPA'. (21.09.2003)

GOA*

Chairman - Shri Dev Singh Negi, IAS, Chief Secretary, Govt. of Goa, Panaji-403001.

Hony. Secretary - Prof. G.R. Kamath, D-1-B, Govt. Quarters, St. Inez, Panaji-403001.

Membership - Annual 9, Life 38.



GUJARAT

Chairman - Shri P.L. Avasatthi, 10-B, Himatli Park, Ambawadi, Ahmedabad-380015

Hony. Secretary - Shri Bharatbhai B. Shah, B-4, Gautam Apartments, Opp. Ankur School, Maneknagar, Jain Merchant, Paldi, Ahmedabad-380007.

Membership - Annual 4, Life 129.

SEMINARS/CONFERENCES

A Symposium on 'Transparency and Accountability in Public Administration: A Lifeline for Good Governance'. Shri Narendra Modi, Chief Minister of Gujarat inaugurated the Symposium. Prof. R.K. Sachdeva of IIPA presented a paper on the theme and chaired the second academic session of the symposium (09.05.2003).

A Seminar on 'Labour Reforms and Liberalisation' (06.09.2003).

Prelude Conference for IIPA Members' Annual Conference-2003 on 'Electoral Reforms in the Context of Recent Supreme Court Judgements' (10.10.2003)

JAMMU & KASHMIR

Chairman - Dr. S.S. Bloeria, IAS, Chief Secretary J&K, H.No.11, Tawi Vihar, Sector-7, Sidhra, Jammu. (Jammu & Kashmir)

Hony. Secretary - Dr. A.K. Bhan, IPS, 26/Sector-6, Channi Himmat Housing Colony, Jammu-Tawi-180012.

Membership - Annual 13, Life 292.

LECTURES/DISCUSSIONS

'Good Governance and rapid progress in Singapore' by Shri Sati Sahni. (12.04.2003)

'Deepening Democracy amidst strife: managing J&K Assembly Election -2002' by Shri Promod Jain, IAS. (23.04.2003).

'Dynamics of University of Education - A Socio-Economics Perspective' by Prof. Jalees Ahmed Khan, Vice Chancellor, Kashmir University (14.06.2003).

'Inter-linking of Rivers' by Shri B.K. Suri, S.E.(Retd.) (22.11.2003).

'Issues of Development in Jammu & Kashmir' by Prof. A.N. Sadhu, Jammu University (24.01.2004)

'Trends in Indian Politics' by Prof. Neera Chandhok, University of Delhi (14.02.2004)

'Civil Services Reforms' by Dr. R.K. Barik, IIPA, New Delhi (29.03.2004)

MEMORIAL DEBATE

Veeranna Aivalli Memorial Debate on 'In the opinion of the House, regional identity is a threat to the National Unity'. Prof. Amitabh Mattoo, Vice Chancellor, University of Jammu was the Chief Guest (20.12.2003).

OTHER ACTIVITIES

Release of Book:

'Dying Terrorism when Ballot won over the Bullet' by Shri J.A. Khan, IAS and Dr. S.S. Bloeria, IAS. Shri Mufti Mohd. Sayeed, Chief Minister, J&K State was the Chief Guest (23.06.2003).

KARNATAKA

Chairman - Shri S. Ramanathan, IAS (Retd.), 302/3-1, 16th Cross, 7th Main Upper Palace Orchards, Sadashivnagar, Bangalore-560080.

Hony. Secretary - Dr. D. Jeevan Kumar, 302/3-1, 16th Cross, 7th Main Upper Palace Orchards, Sadashivnagar, Bangalore-560080.

Membership - Annual 11, Life 251.

SEMINARS/CONFERENCES

A Seminar on 'Lokayukta and Good Governance in Karnataka' in joint association with Institute for Social and Economic Change, Bangalore (20.06.2003)



Regional Conference on 'Electoral Reforms in the context of recent Court Judgements - A decade of reforms - Unfinished Agenda' (13.09.2003).

A Seminar on 'NGOs and Government in collaboration for Development of Karnataka' (23.03.2004).

LECTURES/DISCUSSIONS

Lecture on 'Key Issues of Good Governance' by Shri B.S. Patil, Chief Secretary to Government of Karnataka (27.06.2003).

Lecture-cum-discussion on 'Non-alignment Movement - Challenges Ahead' by Prof. P.S. Jayaramu, Chairman, Department of Political Science, Bangalore University (25.11.2003).

Human Rights Day Lecture on 'Media and the State Recent Developments' by Prof. B.A. Sridhar, Professor of Communication, Bangalore University (10.12.2003).

Panel Discussion on 'State of the Indian Republic' by Dr. Sandeep Shastri, Dean of Social Science, International Academy for Creative Teaching, Bangalore and Shri Jayakumar Anagol, IAS (Retd.), Former Member, Karnataka Public Service Commission, Bangalore (27.01.2004).

Lecture on 'Bhoomi Project' by Shri B.V. Sarma, Senior Technical Director and State Informatics Officer, National Informatics Centre (28.02.2004).

IIPA Golden Jubilee Commemoration Lecture on 'Fifty Years of Governance: Trends, Outcomes and Shifting Paradigms' by Dr. Samuel Paul, Chairman, Public Affairs Centre (27.03.2004)

TRAINING COURSES

The Training Course on 'Planning, Budgeting and Budgetary Control' for the KAS Officers of the State Government in association with the IIPA, New Delhi was conducted by Dr. (Mrs.) A. Sarada, Assistant Professor and Shri Rakesh Gupta, Associate Professor of IIPA, New Delhi (26.08.2003 to

30.08.2003)

Training Course on 'Public Private Partnership for Urban and Local Bodies' for the KAS Officers of the State Government in association with the IIPA, New Delhi was conducted by Shri Rakesh Gupta, Associate Professor and Dr. (Mrs.) A. Sarada, Assistant Professor of IIPA. (02.12.2003 to 06.12.2003).

OTHER ACTIVITIES

Publications - Golden Jubilee Year

'Administrative Reforms for Good Governance' by Dr. S.N. Sangita, Professor and Head, Development Administration Unit, Institute for Social and Economic Change.

'Electoral Reforms in the context of Elections to Local Bodies' by Shri C. Chikkanna, IAS (Retd.), State Election Commissioner.

'Key Issues of Good Governance in Karnataka' by Shri B.S. Patil, Chief Secretary to Government of Karnataka.

'Bhoomi - Computerization of Land Records' by Shri B.V. Sarma, Senior Technical Director and State Informatics Officer, National Informatics Centre.

'NGOs and Government in association for Development of Karnataka' by Shri Aloysius Fernandes, Executive Director, MYRADA.

'Fifty Years of Governance: Trends, Outcomes and Shifting Paradigms' by Dr. Samuel Paul, Chairman, Public Affairs Centre.

KERALA

Chairman - Prof. (Dr.) K. Raman Pillai, Vinayaka, T.C. 4/268-1, Kaudiar P.O., Thiruvananthapuram-695003.

Hony. Secretary - Shri P. Sukumaran Nair, 'SRISYLAM', Konkalam, KRA-91, Aramada P.O., Thiruvananthapuram-695032.

Membership - Annual 30, Life 183.



SEMINARS/CONFERENCES

A Prelude Conference for IIPA Members Annual Conference-2004 on 'Electoral Reforms in the Context of Recent Supreme Court Judgement' (3.10.2003).

LECTURES/DISCUSSIONS

A Special Lecture on 'Media, Government and the Law' by Dr. N.R. Madhava Menon, Vice-Chancellor, National University of Juridical Sciences, Kolkata (17.05.2003)

A Special Lecture on 'Balancing National Security and Civil Liberties in Democracies' by Ambassador Peter Bur Leigh, Former US Ambassador to UN and Former President of the UN Security Council (27.09.2003)

A Panel Discussion on 'Modernization of Government Programme (MGP)' (17.01.2004)

OTHER ACTIVITIES

Research Study:

The Branch has submitted to IIPA HQ an abstract of the Research Project on 'Democratic Decentralization: The Role of Grama Sabhas' as requested by the authorities for publishing the same.

Publication

The Branch published one issue of IIPAK News (Vol.2, No.2) the biannual Newsletter of the IIPA Kerala Regional Branch.

MADHYA PRADESH (including Chhattisgarh)*

Chairman - Shri Brij Mohan Shrivastav, IIPA Madhya Pradesh Regional Branch, C/o Academy of Administration, Room No.3, 1100 Quarters, Bhopal-462016

Hony. Secretary - Shri N. D. Barania, IIPA Madhya Pradesh Regional Branch, C/o Academy of

Administration, Room No.3, 1100 Quarters, Bhopal-462016

Membership - Annual 16, Life 252.

MAHARASHTRA

Chairman - Shri V. Ranganathan, Room No. 13, Ground Floor, Mantralaya, Mumbai-400032.

Hony. Secretary - Shri S.S. Kshatriya, IAS, Room No.13, Ground Floor, Mantralaya, Mumbai-400032.

Membership - Annual 21, Life 782.

SEMINARS/CONFERENCES / WORKSHOPS

A Workshop on 'Good Governance - The Maharashtra Experience' organized by the Branch in association with the Jammalal Bajaj Institute of Management Studies (28.04.2003).

A Seminar on 'Urban Infrastructure' organized by the Branch in association with the All India Institute of Local Self Government and the Mumbai Metropolitan Region Development Authority (07.06.2003).

A Prelude Conference for IIPA Members Annual Conference-2003 on the theme 'Electoral Reforms in the Context of Recent Supreme Court Judgements' organized by the Branch in association with the Yashwantrao Chavan Pratishthan, Mumbai (20.09.2003).

A Golden Jubilee Seminar on 'Traffic and Transport Management' organized by the Branch in association with Bombay First. The Seminar represented by the officers from Government, Civic Administration, Urban Development Authorities as well as private Corporate (20.02.2004).

LECTURES/DISCUSSIONS

A Lecture on 'U.S. War with Iraq' by Shri K.P. Fabian IFS (Retd.), Former Indian Ambassador to Italy (13.06.2003).

A Lecture on 'Leadership Qualities for a Government



Officer' by Shri Shyamal Datta Gupta, Management Consultant (15.10.2003).

TRAINING PROGRAMMES

The Branch organized following Training Programmes:

'Maharashtra Civil Services Rules, Joining Time, Pay Fixation and Leave Rules for the employees of Mantralayas and Allied Offices' (03.05.2003).

'Use of Marathi for Employees of Mantralaya and Allied Offices' (30.05.2003).

'Human Rights, Community Policing, Socialization of Prisons, Violence against Women and Formulations of Citizens' Charters for the Senior Officers of Police and Prison Departments' (19-20 June, 2003).

'Conduct, Discipline & Appeal Rules and Departmental Inquiries for the Staff of Mantralaya and Allied Offices' (27.06.2003).

'Orthography for Employees of Mantralaya & Allied Offices' (04.07.2003).

'Recruitment Rules, Preparation of Seniority Lists, Select Lists, Promotions, Writing of Confidential Records for Employees of Mantralaya & Allied Offices' (11.07.2003).

'MCSRs (Pension Rules) for the Employees working in the offices of Heads of Departments in Mumbai' (08.08.2003).

'Budget & Financial Rules for the Employees of Mantralaya & Allied Offices' (12.08.2003).

'MCSRs (Pension Rules) for the Employees of Zilla Parishads, Konkan Division' (29.08.2003).

'Budget & Financial Rules for the employees of Zilla Parishads, Nagpur Division' (23.09.2003).

'Budget & Financial Rules for the Field Staff/Officers of the Irrigation Department' (26.09.2003).

'MCSRs (Pension Rules) for the Employees of Zilla Parishads, Pune Division' (29.09.2003).

'MCSRs (Pension Rules) for the Employees of Zilla

Parishads, Nasik Division' (30.09.2003).

'Recruitment Rules, Preparation of Select Lists, Promotions, Deem Dates, Departmental Examinations, Roster of the Backward Class Employees for the Employees of Mantralaya and Allied Offices' (10.10.2003).

'Working of the Parliament/Legislative Assemblies for the Employees of Mantralaya & Allied Offices' (31.10.2003).

'Legal Affairs of Government for the Employees of Mantralaya & Allied Offices'

'Orthography for the Employees working in the Offices of Heads of Departments in Mumbai' (06.02.2004).

'Legislative Affairs for the Officers of Mantralaya' (26-27 February, 2004).

OTHER ACTIVITIES

(a) Memorial Lecture

Yashwantrao Chavan Memorial Lecture on 'Future Patterns of Water Governance' by Dr. M.A. Chitale, Former Secretary General, International Commission on Irrigation and Drainage and Recipient of the Stockholm Water Prize.

(b) Essay Competition

The Branch organised a Golden Jubilee Essay Competition on the subjects indicated by the IIPA, New Delhi viz., (i) Role of Citizens in Participatory Democracy, (ii) Liberalization and Labour Laws and (iii) Efficient Administration through e-Governance and has kept four prizes - viz. First Prize Rs.3000/-, Second Prize Rs.2000/- Third Prize Rs.1000/- and Consolation Prize Rs.800/-. The prizes will be given to the winners in the AGM of the Branch to be held in the month of August 2004.

(c) Publications

The Branch continued its publications of Journal



the 'Public Administrator' during the year 2003-2004. This year the following three issues were published -

Golden Jubilee Publication 'Success Stories in Maharashtra' (based on the various innovative schemes being implemented in Maharashtra by making use of e-Governance)).

Electoral Reforms in the Context of Recent Supreme Court Judgements.

Yashwantrao Chavan Memorial Lecture 2003-2004 by Dr. M.A. Chitale on 'Future Pattern of Water Governance'

(d) Library

The Branch has 9740 books on Politics, Public Administration, Economics, Management, Current History, Biographies and autobiographies written by Civil servants and defence personnels, literature and on topical subjects. It also subscribes to 17 periodicals some of which are published outside India. This year 165 books have been added to the library.

A Special Training Programme for the Senior Officers of Police & Prison Departments:

A two-day training programme arranged by the Branch for the benefit of the Officers of Police and Prison Departments on June 19-20, 2003 at the Brihan Mumbai Police Club, Mumbai. The Course was conducted by Dr. Jai Tilak Guha Roy of IIPA, New Delhi and the topics were - 'Human Rights, Community Policing, Socialization of Prisons, Violence against Women and Formulation of Citizens' Charters for Police and Prison Departments'. At the end of the programme an action plan was prepared with the help of the participant trainees.

MEGHALAYA*

Chairman - Prof. M.C. Pandey, C/o Deptt. of Adult & Continuing Education, NEHU Nongthymmai, Shillong-793014.

Hony. Secretary - Dr. B.J. Deb, Deptt. of Political

Science, NEHU, Umshing Complex, Mayurbhanj, Shillong-793022.

Membership - Annual 1, Life 85.

MIZORAM

Chairman - Dr. H. Thansanga, Former Minister of Education, Govt. of Mizoram, Lower Chanmari, P.O. Aizawl, Aizawl-796001.

Hony. Secretary - Prof. R.N. Prasad, C/o Deptt. of Public Administration, Mizoram University, P.B. 190, Aizawl-796001.

Membership - Annual 3, Life 79.

SEMINARS/CONFERENCES

Seminar on 'Challenges of good Governance: Indian Response' (06.05.2003).

Prelude Seminar for IIPA Members' Annual Conference 2003 on 'Electoral Reforms in the Context of the Supreme Court Recent Judgements' (25.09.2003)

LECTURES/DISCUSSIONS

'The USA-UK Unilateral Declaration of War on Iraq is Justified' (25.04.2003).

'Recent Trends/Values in Mizo Politics' (09.05.2003).

'Role of Citizens in Participatory Democracy' (10.10.2003).

'Efficient Administration through E-Governance' (27.11.2003).

OTHER ACTIVITIES

Publication

Administrative Review - Annual Journal of Regional Branch.

ORISSA

Chairman - Shri S.B. Mishra, IAS (Retd.), IIPA Orissa



Regional Branch, Q.No.VIC, 2/1, Unit-1,
Bhubaneswar-751009.

Hony. Secretary - Dr. (Mrs.) Bijoyini Mohanty, IIPA
Orissa Regional Branch, 2/1, V.I.C., Unit-I,
Bhubaneswar-751009.

Membership - Annual 13, Life 226.

SEMINARS / CONFERENCES / WORKSHOPS

Seminar on 'Anti-corruption Laws & Vigilance'
(29.07.2003).

Annual Conference - 2003 (28.08.2003).

Prelude Seminar for IIPA Members' Annual
Conference-2004 on 'Electoral Reforms in the
Context of Recent Supreme Court Judgements'
(30.09.2003).

Seminar on 'Criminal Justice Reforms' (11.11.2003).

Seminar on 'Human Rights' (10.12.2003).

Seminar on 'State Financial Situation and Remedies'
(28.01.2004).

LECTURES/DISCUSSIONS

'Interactive Session on Planning for Development
in Orissa' (20.06.2003).

3rd IIPA Lecture Series:

'Career in Public Service' (27.02.2004).

'Career in Self Employment' (28.02.2004).

OTHER ACTIVITIES

Publications

Annual Journal Vol.XI released in Annual
Conference by Sri M.M. Rajendran, Hon'ble
Governor of Orissa (28.08.2003).

Golden Jubilee Souvenir released in Annual
Conference by Sri M.M. Rajendran, Hon'ble
Governor of Orissa (28.08.2003).

PUNJAB/HARYANA/CHANDIGARH

Chairman - Shri B.S. Ojha, IAS (Retd.), H.No. 143,

Sector 11, Chandigarh.

Hony. Secretary - Shri D.V.Bhatia, IAS (Retd.),
H.No.2116, Sector 21-C, Chandigarh.

Membership - Annual 21, Life 417

SEMINARS/CONFERENCES

Prelude Conference for IIPA Members' Annual
Conference -2003 on 'Electoral Reforms in the
Context of Recent Supreme Court Judgement' in
association with Department of Public
Administration, Panjab University (20.09.2003).

A Seminar in commemoration of Golden Jubilee of
IIPA on 'Corruption and Quality of Governance'.
(13.03.2004).

LECTURES/DISCUSSIONS

A Lecture Meeting organized by the Branch in
association with Department of Public Administration,
Panjab University on 'Budget 2003-2004 & Equity'
by Prof K.N. Kabra, former Professor of Indian
Institute of Public Administration, New Delhi.

A Lecture Meeting organized by the Branch in
association with Department of Public
Administration, Panjab University on 'Police - Public
Relations' by Shri J.P. Aswal, IPS (Retd.), formerly
Additional Director General Police (Admn.), Punjab.
Shri H.G.S. Dhaliwal, IPS, SP (Operations) UT,
Chandigarh also spoke on the subject. (23.01.2004).

RAJASTHAN

Chairman - Shri M.L. Mehta IAS (Retd.), 5, Keshav
Vihar, Gopalpura Bypass, Saipath, Jaipur-302015.

Hony. Secretary - Dr. Ramesh K. Arora, B-56, Janta
Colony, Jaipur-302004.

Membership - Annual 12, Life 272.

SEMINARS / CONFERENCES / WORKSHOPS

'Perspective on Public Finance in Rajasthan'
(25.06.2004).

Seminar for IIPA Members' Annual Conference-2004 on 'Electoral Reforms in the context of recent Supreme Court Judgements' (14.10.2003).

Seminar on 'Lok Sabha Elections: Issues of Governance' (18.03.2004).

LECTURES/DISCUSSIONS

'Combating Corruption in Public Life' by Shri Davendra Singh (10.10.2003).

'Rajasthan: Agenda for Holistic Development' by D.R. Mehta, IAS (Retd.) (30.12.2004).

'Tomorrow's India: Challenges & Opportunities' by Justice V.S. Dave (31.12.2003).

'Joyful Organization' a Book Review by M.S. Nadkarni (01.01.2004).

'Emerging Leadership Behaviour' by Dr. Ramesh K. Arora (16.03.2004)

Roundtable Discussion on 'India Pakistan Relations: Hope and Caution' by Prof. Sheel Kanta Asopa, former Professor of Political Science, Rajasthan University (19.03.2004).

Roundtable Discussion on 'New Managerial Thrust and Government Administration' by Shri I.S. Kavdia, IAS (Retd.) former Chairman, Board of Revenue (20.03.2004).

TAMIL NADU

Chairman - Dr. K. Malaisamy, 89 AC, II Street, Anna Nagar, Chennai-600040.

Hony. Secretary - Dr. N. Sethuraman, AG-26, Shanti Colony, Anna Nagar, Chennai-600040.

Membership - Annual 21, Life 656.

SEMINARS/CONFERENCES

Prelude Conference for IIPA Members' Annual Conference-2003 on 'Electoral Reforms in the Wake of Recent Supreme Court Judgements' (30.08.2003).

Seminar on 'Good Governance - Its Problems & Prospects' (27.12.2003).

LECTURES/DISCUSSIONS

'Global Environmental Problem' (27.04.2003).

'Current Peace Moves between India & Pakistan' (30.05.2003).

'Panchayati Raj three-tier System' (29.06.2003).

'Malaysia Experience' (22.11.2003).

'Civic Needs of Chennai City—Think Globally—Act Locally—Do Domestically' (23.02.2004).

OTHER ACTIVITIES

Publication

The New Administrator - A Quarterly Journal of the Regional Branch.

UTTAR PRADESH (including Uttaranchal)

Chairman - Shri D.S. Bagga, IAS (Retd.), VVIP State Guest House, Mall Avenue, Lucknow-226001.

Hony. Secretary - Shri T.N. Dhar, IAS (Retd.), 27-B/5, Lajpat Rai Marg, Lucknow-226001.

Membership - Annual 32, Life 733.

WORKSHOPS

Workshop on 'Fiscal Responsibility'.

Prelude Workshop for IIPA Members' Annual Conference-2003 on 'Electoral Reforms in the Context of Recent Supreme Court Judgements'.

Workshop on 'Water Resources Management'.

Workshop on 'State Budget Preparation- 2004-2005'.

Joint Workshop with Lucknow University on 'Right to Information'.

LECTURES/DISCUSSION

'Resource Mobilization for Municipal Bodies' jointly with RCUES.

'Financial Management in Urban Local Bodies' jointly with Lucknow University.



Discussion on 'Power Sector Reforms' jointly with LMA.

Discussion on 'UP's Memorandum for the 12th Finance Commission' jointly with Finance Department.

TRAINING PROGRAMMES

'Disaster Management - Floods' (at UP Academy of Admn.)

'Civil Service Responsibilities and Reforms' (at IMD, UP).

OTHER ACTIVITIES

(a) Research Studies

Pulse Polio Programme - A Success Story in U.P.

Water Resources Management in U.P. (in hand) (jointly with Sherpa)

Publications (Printed Books)

Promises to Keep (Panchayati Raj in U.P.)

Prosperity from Land (Agriculture in U.P.)

India's Reform Imperative

Dynamic Administration (Quarterly Newsletter of the Branch)

WEST BENGAL

Chairman - Shri Asok Gupta, IAS, Chief Secretary to the Govt. of West Bengal, Writer's Buildings, Kolkata-700001.

Hony. Secretary - Shri Sumantra Choudhury, IAS, Principal Secretary to Government of West Bengal, C/o Transport Department, Writers' Buildings, Kolkata-700001.

Membership - Annual 25, Life 308.

SEMINARS/CONFERENCES

'Electoral Reforms in the Context of Recent Supreme Court Judgement'

'Panchayats in West Bengal: Prospect and Constraints'

'Disaster Management - Methodology of Challenges'
'Public Distribution System in West Bengal'
'Market & Administrative Reforms in India & Bangladesh'

OTHER ACTIVITIES

Research Study

'Organization of Government of West Bengal'.

Publication

Newsletter

LOCAL BRANCHES

AGRA*

Chairman - Dr. Ramesh Kumar Sharma, 23, Vimalayan, Gulmohar Vatika, Agra (U.P.)

Hony. Secretary - Dr. V.P. Tripathi, 23/451, Wazirpura Road, Agra -282003.

Membership - Life 30

AURANGABAD

Chairman - Shri V. Ramani, IAS, C/o Divisional Commissioner, Aurangabad, Divisional Commissioner's Office, Aurangabad-431001.

Hony. Secretary - Dr. P.M. Bora, Professor & Head, Deptt. of Public Administration, Dr. Baba Saheb Ambedkar Marathwada University, Aurangabad-431004.

Membership - Annual 5, Life 61.

LECTURES/DISCUSSION

Lecture on 'Right to Information' by Justice Narendra Chapalgaonkar.

BAREILLY

Chairman - Shri Deepak Trivedi, IAS, Commissioner, Bareilly, C/o Commissioner's House, Bareilly (U.P.)



Hony. Secretary - Dr. (Mrs.) Mithilesh Mishra, D/3, Rampur Gardan, Bareilly (U.P.)

Membership - Life 22.

SEMINARS/CONFERENCES

Seminar on 'New Emerging Trends in Indian Economy' (04.05.2003).

Seminar on 'Disinvestment Policy of the Govt. of India' (05.08.2003).

Prelude Seminar on 'Electoral Reforms in India in the context of recent Supreme Court Judgements' (14.09.2003).

Seminar on 'Coalition Governments and Good Governance' (28.02.2004).

LECTURES

'Indo-Sri Lanka Relations' (11.12.2003).

'Privatisation of Higher Education' (12.01.2004).

'Good Governance is the basis of National Development.' (14.03.2004)

TRAINING PROGRAMMES

One week training camp for women to learn weaving of small carpets in village Rajau Block, Beethari Chainpur, Bareilly (Nov. 2003)

BUDAUN

Chairman - Shri A.K. Singh IAS, District Magistrate Budaun, Collectorate, Budaun-243601.

Hony. Secretary - Dr. Har Swarup, Swarup Bhawan, Near Punjabi Gurudwara, Budaun-243601.

Membership - Annual 4, Life 111.

SEMINARS/CONFERENCES

Prelude Seminar on 'Problems of Fair Elections & Suggestions for Reforms.' (23.10.2003)

Seminar Function. Hon'ble Minister of Finance Shri Vimal Krishna Agarwal, U.P. Govt. was the Chief

Guest. Shri S.C. Sharma, IAS, D.M./Hony. Chairman of the Branch presided (29.02.2004)

DISCUSSION MEETINGS

Panel Discussion on 'Problems of Budaun town & the probable role of the Budaun IIPA Local Branch' (29.05.2003).

Rural Development Programme for members and office bearers of the Women Awareness & Training Programme (18.08.2003).

Panel Discussion on 'Problems of Panchayati Raj Institutions' (18.01.2004).

Lecture on topic 'Problems of Indian Economy & Suggestions for Reforms' (28.01.2004).

Group Discussion on 'Empowerment of Women' (06.02.2004).

Lecture on 'Role of Vocational Education in Economic Development' (27.02.2004).

OTHER ACTIVITIES

The branch organized an Essay Competition on 15th July, 2003. Dr. R.B. Mathur, Convenor - Literacy Activities, organized the Essay Competition. One competitor out of the 17 competitors got the 3rd prize in the National Essay Competition of IIPA-2003.

The Branch on an experimental basis is running the programme of the women mainly belonging to the Scheduled Castes & backward classes just to develop the leadership qualities among the women of Khara Buzarg Village and also to develop self confidence among them.

The Branch is also running the Library at the S.K. Inter College, Budaun.

BURDWAN

Chairman - Prof. Mohit Bhattacharya, Purvachal, Cluster-VIII, Block K-6, Kolkata-700091.

Hony. Secretary - Dr. Basanta Kumar Ghosh, C/o

Madan Mohan Sadhu, 1, Shyam Bazar Lane,
Burdwan-713104.

Membership - Annual 5, Life 20.

CONFERENCES/SEMINARS/ WORKSHOPS

A Seminar on 'Rights of the Consumers under the
Consumer Protection Act' (27.6.2003).

A Prelude Conference on 'Electoral Reforms in the
Context of Recent Supreme Court Judgements
(6.9.2003).

A Seminar on 'Water Resource Management'
(27.12.2003).

COIMBATORE

Chairman - Prof. K. Ramakrishnan, Director, School
of Management, Barathiyar University, Coimbatore-
641046

Hony. Secretary - Shri G. Dhandapani, No.112,
Chinnammai Street, K.K. Pudur, Coimbatore-
641038.

Membership - Annual 2, Life 27.

SEMINAR/CONFERENCE

Prelude Seminar for IIPA Members' Annual
Conference-2003 on 'Electoral Reforms in the
context of recent Supreme Court Judgement'
(19.09.2003).

TRAINING PROGRAMME

A Training Programme on 'Office Administration and
Procedure' for the Administrative Staff of the
Avinashilingam University. 60 staff members of the
University participated in the Training Programme
(27.03.2004).

CUDDALORE*

Chairman - Shri N. Ranga Ramanujam, Director of
Agrl. Mktg. (Retd.), No.60, Gandhi Nagar,
Cuddalore-607001.

Hony. Secretary - Shri V. Dakshinamoorthy, Dy.
Director of Agriculture (Retd.), O/O Jt. Director of
Agriculture, Gundusalai, Sammon Dalan, Cuddalore-
607001

Membership - Life 48

DHARWAD

Chairman - Dr. S.P. Hiremath, 3rd Main Kalyan
Nagar, (Near Vardha Apartment), Dharwad-580001
(Karnataka).

Hony. Secretary - Dr. S.S. Patagundi, Basav Jyothi,
SKS. Colony, Saptapur, Dharwad-580001

Membership - Annual 1, Life, 19.

LECTURE/DISCUSSION

A Lecture on 'Regional Imbalances in Karnataka with
Special Reference to Agriculture' by Dr. S.A. Patil,
Vice Chancellor, University of Agricultural
Science, (17.03.2004)

DINDIGUL

Chairman - Dr. D. Ramalingam, 93, Pensioners'
Street, Palani Road, Dindigul-624001.

Hony. Secretary - Shri G. Boopathy, 25 Madhan
Nivaj, M.S.P. Teachers Colony, Dindigul-624005.

Membership - Life 22.

SEMINAR/CONFERENCE

A Seminar on 'Sound Health' (20.12.2003).

LECTURE/DISCUSSION

A Lecture on 'Income Tax and Latest Tax Benefits'
by M. Karthikeyan (20.12.2003).

TRAINING PROGRAMME

A Training Programme on latest technology in Fruits
and Vegetables Cultivation was organised by the
Branch with the Department of Horticulture, Govt.
of Tamil Nadu (10.10.2003).



OTHER ACTIVITIES

Blood Sugar Testing Campaign was organized by the Branch with Vijaya Diabetic Care Centre for members and public. Around 100 samples were tested (20.12.2003).

GULBARGA

Chairman - Shri S.S. Patil, M/s Patil Group of Industries, Room No.23, Vikas Bhawan, Station Road, Gulbarga-585102.

Hony. Secretary - Shri Maruthi K. Pawar, RSL HMT Watch, Swiss India Watch Co., Fort Road, Gulbarga-585101.

Membership - Annual 1, Life 52.

SEMINARS/CONFERENCES

Prelude Seminar for IIPA Members' Annual Conference-2003 on 'Electoral Reforms in the Context of Recent Supreme Court Judgements'.

Seminar on 'Empowerment of Women'.

LECTURES/DISCUSSIONS

Diabetic care.

Consumer Awareness.

Harvesting of Rain Water.

HOWRAH

Chairman - Shri S. Kishore, IAS, District Magistrate Howrah, 61/2, Bhattacharjee Para Lane, Howrah-711104.

Hony. Secretary - Shri Ajay Chowdhury, 61/2, Bhattacharjee Para Lane, Howrah-711104.

Membership - Annual 1, Life 26.

SEMINARS/CONFERENCES

The Branch jointly with Howrah District Central Library organized a Seminar on 'Guidance for Civil Service Aspirants' (25.07.2003).

Prelude Conference for IIPA Members' Annual

Conference-2003 on 'Electoral Reforms in the Context of Recent Supreme Court Judgement' (29.08.2003).

Seminar on 'Consumer Awareness and Protection' (19.09.2003).

The Branch jointly with Howrah Zilla Parishad organized a Seminar on 'Sarva Siksha Avijan' (29.08.2003).

LECTURES/DISCUSSIONS

Panchayati Raj & Women Participation

Environment Pollution & Protection

Peoples participation in Municipal Administration.

IMPHAL

Chairman - Shri H. Ranbir Singh IAS (Retd.), URIPOK, Imphal-795003.

Hony. Secretary - Prof. R.P. Singh, Department of Geography, University of Manipur, Imphal-795003.

Membership - Life 52.

INDORE

Chairman - Prof. Jayadeo Prasad Dubey, 8, Dubey Colony, Manik Bag Road, Indore-452004.

Hony. Secretary - Dr. Rakesh Trivedi, 40, Rup Ram Nagar, Indore-452004.

Membership - Life 38

JABALPUR

Chairman - Dr. V.K. Dubey, 1595, Napier Town, Jabalpur-482001.

Hony. Secretary - Shri D.N. Rathore, 14, BOS Colony, Narmada Road, Jabalpur.

Membership - Annual 3, Life 60.

KANPUR

Chairman - (not yet elected inspite of our repeated requests)



Hony. Secretary - Dr. Kuldeep N. Srivastava, 11/326, Sooterganj, Kanpur-208001.

Membership - Annual 2, Life 47.

SEMINAR/CONFERENCE

Prelude Seminar for IIPA Members' Annual Conference-2004 on 'Electoral Reforms in the Context of Recent Supreme Court Judgements' organized by the Local Branch in association with Kanpur Management Association (13.10.2003).

KARIMNAGAR*

Chairman - Shri B. Rameshwar Rao, H.No.3-7-618/C, Chaitanyapuri, Cross Road, Karim Nagar-505002.

Hony. Secretary - Shri R. Vinaya Sagar, H.No. 2-10-629, Jyothinagar, Karim Nagar-505002.

Membership - Life 38.

MADURAI*

Chairman - Shri S. Ramachandran, IAS, District Collector, Madurai District, Madurai-625002.

Hony. Secretary - Dr. D.V.P. Raja, 9 Raj Bhavan, Ayyanagar, Madurai-625020.

Membership - Annual 3, Life 117

MAGADH (BODH-GAYA)*

Chairman - Shri H.C. Sirohi, C/o Commissioner, Magadh Division, Bodh Gaya-823001.

Hony. Secretary - Dr. C.P. Singh, Kalp-Taru, 264, Anugrahpuri, Gaya-823001.

Membership - Life 46

MEERUT*

Chairman - Prof. S.K. Chaturvedi, B-5, University Campus, Ch. Charan Singh University, Meerut-250005.

Hony. Secretary - Shri Utpal Chatterji, Advocate, 650/A, Tilak Road, Meerut-250001.

Membership - Annual 3, Life 48.

MUZAFFARPUR

Chairman - Dr. T.N. Chaudhary, Institute of Administrative Studies, Saraiyaganj, Muzaffarpur-842001.

Hony. Secretary - Dr. A.K. Ojha, Sikandarpur, (Behind S.P. Residence), Muzaffarpur-842001.

Membership - Annual 1, Life 37.

SEMINAR/CONFERENCE

Prelude Conference for IIPA Members Annual Conference-2003 on 'Electoral Reforms in the Context of Recent Supreme Court Judgements' (23.09.2003).

LECTURE/DISCUSSION

A Lecture on 'Legislative Privileges, Fundamental Rights and Judiciary' (16.03.2004).

OTHER ACTIVITIES

Research Study

A research work on 'Panchayati Raj Institutions in Muzaffarpur District' (in progress)

MYSORE

Chairman - Dr. P. Venkataramiah, Former Vice-Chancellor, No.436, Double Road, Near Vijaya Bank, Saraswathipuram, Mysore-570009.

Hony. Secretary - Dr. M.H. Assadi, 'Asher', 908, 3rd Main, New Kantharaja Urs Road, Saraswathipuram, Mysore-570009.

Membership - Annual 2, Life 36.

SEMINARS/CONFERENCES

A seminar on 'War on Iraq: Hegemony, Diplomacy and World Order' was organized by the Branch in association with the Department of Political Science, University of Mysore (24.4.2003)

A Prelude Conference for IIPA Members' Annual Conference-2004 on 'Electoral Reforms in the Context of Recent Supreme Court Judgements' was organized by the Branch in association with Department of Studies in Political Science, University of Mysore, and Dr. B.R. Ambedkar Research and Extension Centre, Univeristy of Mysore (08.10.2003).

LECTURE/DISCUSSION

A lecture on 'Understanding Ambedkar' by Prof. Valerian Rodrigues of Jawaharlal Nehru University, New Delhi. The Programme was organized by the Branch in association with Department of Studies in Political Science, Indian Institute of Marxist Studies (13.05.2003).

A lecture on 'Globalization and the State' by well known political scientist Prof. Martin Doornbose, Institute of Social Studies, the Hague. The Programme was organized by the Branch in association with the Department of Economics and Co-operation (26.02.2004).

NAGPUR

Chairman - Shri M.P. Tanksale, IAS (Retd.), 82, Pawanbhoomi, Somalwada, Vardha Road, Nagpur-440025.

Hony. Secretary - Dr. P. Lakshminarayanan 'Sharada' Niwas, 143, Gokulpeth, Opp Walmikinagar School, Nagpur-440010

Membership - Annual 10, Life 100.

SEMINARS/CONFERENCES/WORKSHOPS

A Prelude Conference on 'Electoral Reforms in the Context of Recent Supreme Court Judgement' (30.9.2003).

Seminar on 'Government and Corporate Government' (30.10.2003).

Seminar on 'Role of Government in Changing

Economic Scenario' (10.2.2004).

LECTURE/DISCUSSION

Talk by Dr. Jaytilak Guha Roy, Professor of Political Science, IIPA, New Delhi (30.9.2003)

NASHIK

Chairman - Dr. M.S. Gosavi, 7, Anubandhan, Model Colony, Nashik.

Hony. Secretary - Dr.(Mrs.) A.A. Verulkar, B-3, Shriniwas, Sobhagya Nagar, Gangapur Road, Nashik.

Membership - Life 24.

PATIALA

Chairman - Prof. Harbans Pathak, 'ASHIRWAD', 117, Ajit Nagar, Patiala-147001.

Hony. Secretary - Shri O.P. Gupta, Sirhindi Gate, Patiala-147001.

Membership - Life 35

SEMINAR/CONFERENCE

A Prelude Seminar for IIPA Members' Annual Conference 2003 on 'Electoral Reforms in the context of recent Supreme Court Judgements' was organized by the Branch jointly with Department of Public Administration, Punjabi University, Patiala (8.10.2003).

LECTURES/DISCUSSIONS

A Lecture Meeting on 'Reforms in Punjab' was organized by the Branch jointly with the Department of Public Administration, Punjabi University, Patiala in which Shri Rajan Kashyap, IAS, former Chief Secretary of Punjab spoke (15.07.2003)

A Panel Discussion on 'Development Administration' was organized by the Branch jointly with Department of Public Administration, Punjabi University, Patiala in pursuance of IIPA Golden Jubilee Celebration (25.11.2003).



A Lecture on Problems of Dropouts in Schools.

A Lecture on Pulse Polio.

OTHER ACTIVITIES

Research Studies

Research Project on 'Study on Post Independent Land Mark and Administrative Reforms in Punjab' is in progress.

The Chairman of the Branch delivered lectures in training programme of Teachers in Sr. Secondary schools.

PONDICHERY*

Chairman - Dr. R.R. Dhanapal, 157, 1st Floor, Subbaiya Nagar Thattanchavady, Pondicherry-605009

Hony. Secretary - Dr. J. Sampath, Dy. Registrar (Administration), Pondicherry University, Pondicherry-605014.

Membership - Life 23.

PUNE*

Chairman - Dr. P.R. Dubhashi, 'Padma Sindhu', 26-A/1/34, Sahwas Society, Hingne, Pune-411029.

Hony. Secretary - Dr. S.V. Khare, 2006, Sadashiv Peth, Tilak Road, Pune-411030.

Membership - Annual 5, Life 149.

RANCHI

Chairman - Dr. S.D. Singh, Rameshwaram, Bariatu Road, Ranchi-834008.

Hony. Secretary - Dr. L.M. Prasad, M-40 DS, Harmu Housing Colony, Ranchi-834012.

Membership - Annual 2, Life 74.

SEMINARS/CONFERENCES

Prelude Conference for IIPA Members' Annual Conference-2004 on 'Electoral Reforms in the

Context of recent Supreme Court Judgements' (25.10.2003).

'Need for Smaller States in India'. (21.01.2004).

LECTURE/DISCUSSION

'Problem of Disaster Management in India' by Y.B. Prasad (10.03.2003).

SAIDAPET

Chairman - Shri S. Subramaniam IAS (Retd.), 56, Pillaiyar Koil Street, Thangam Colony, Anna Nagar (W), Chennai-600040.

Hony. Secretary - Dr. K.M. Ramanujam, G-1, Padmavathy Nagar, Chennai-600092.

Membership - Annual 1, Life 27.

SEMINARS/CONFERENCES

Seminar on 'Educational Reforms'

Seminar on 'Empowerment of Women'

Conference on 'Population - A Boon or Bane'

Workshop on 'Project Planning'

LECTURES/DISCUSSIONS

Republic Day Celebration

Independence Day

WTO

TRAINING PROGRAMMES

Art of Living

Meditation

Ageing is Beautiful.

OTHER ACTIVITIES

Research Studies

Precision farming

Herbal cultivation

Vermiculture.



Publication

Building People - Newsletter.

SALEM*

Chairman - Dr. S. Lakshmi, Former Vice Chancellor of Mother Teresa Women University, 163-K, Sundarar Street, Fairlands, Salem-636016.

Hony. Secretary - Shri J. Rajan Devasesan, No.5, Vijaya Raghavachari Road, Gandhi Road Extn., Salem-636007.

Membership - Annual 3, Life 15.

SANGLI*

Chairman - Shri Tanajirao Y. More, IFS (Retd.), 'Green Wood', Saraswathi Nagar, Vishram Bag, Sangli-416415.

Hony. Secretary - Shri Anil .S. Sahasrabudhe, 'Umashankar', Radhakrishna Extn., Sangli-416416.

Membership - Life 23.

SIROHI*

Chairman - Shri Narendra Kumar Jain, Lazmi Bhavan, Sadar Bazar, Sirohi-307001.

Hony. Secretary - Shri Balwant Singh Rathore, 46 Rathore Lane, Sirohi-307001.

Membership - Annual 1, Life 11.

THANJAVUR

Chairman - Dr. G. Deivanayagam, 2/1008, Narayana Kothan Street, Karanthai Post, Thanjavur-613002

Hony. Secretary - Shri T. Elangovan, No.B-6, Ramakrishnapuram, Near Mani Mandapam, Thanjavur-613007

Membership - Annual 1, Life 37.

WORKSHOP

A Workshop on 'Paddy Processing and Management of Agricultural Products (24.03.2004).

LECTURES/DISCUSSIONS

A special lecture on 'Herbal Medicine' by Dr. Arjunan (23.05.2003).

A special lecture on 'Management of Network Marketing towards the prosperity of India' by Dr. T. Elangovan, Er. B. Krishna and Dr. Raja Muthaiah (4.12.2003).

A special lecture on 'Consumer Rights and Protection' by Mr. R.J.B. Frederick (21.01.2004)

OTHER ACTIVITIES

Free Medical Camp for 345 patients attended by 13 Doctors of various specialists and 9 Physiotherapists.

Nutrition Feeding and Action Policy for 1000 persons (22.12.2003).

Extension Research Service by the Chairman, IIPA Thanjavur Branch Prof. Dr. G.Deivanayagam, served as a Jury in the assessment of conservation of Heritage buildings at Hyderabad (19.04.2003).

Felicitation to IIPA Members - Recipients of National Awards - Dr. S. Rajasekaran, Prof. V Parveen and Dr. N. Ramachandran.

TIRUNELVELI

Chairman - Dr. C.N. Natarajan, 21/123, Third Street, Bharathi Nagar, Perumalpuram, Tirunelveli-627007.

Hony. Secretary - Shri M. Muthiah, Jai Bheem Bhavan, H-115, Anbu Nagar, Maharaja Nagar (PO), Tirunelveli-627011

Membership - Life 27.

SEMINAR/CONFERENCE

A Prelude Seminar for IIPA Members' Annual Conference -2003 on 'Electoral Reforms in the Context of Recent Supreme Court Judgements' (27.09.2003).

LECTURES/DISCUSSIONS

'Rain Water Harvesting' by S. Muthusamy, Ex-



Chairman of the Branch (05.01.2004).

'Development & Education by S. Muthusamy, Ex-Chairman of the Branch (26.01.2004).

'Rights of the Children' by Shri B. Nalan, Director, Navajeevan Trust (30.03.2004).

'Electoral Reforms by Shri M. Muthiah, Secretary of the Branch (31.03.2003).

TIRUPATI

Chairman - Prof. K. Munirathna Naidu, 5-319-1, Gayathri Nagar, S.P. Mahila University Road, Tirupati-517502.

Hony. Secretary - Prof. A. Ranga Reddy, C/o Department of Economics, Sri Venkateswara University, Tirupati-517502.

Membership - Life 34

SEMINAR

A Prelude Seminar on 'Electoral Reforms in the Context of Recent Supreme Court Judgements' (29.9.2003).

LECTURES

A Lecture on 'Population Explosion: Administrative and Political Measures' by Shri B. Janardhana Reddy IAS, Joint Collector (28.8.2003).

A Lecture on 'Temples Contributions to Societal Development' by Shri Ajeya Kallam IAS (19.12.2003).

A Lecture on 'Global and Local Economies' by Prof. V.K. Natraj, Director, Madras Institute of Development Studies, Chennai (9.3.2004).

A Lecture on 'Paris (France) to Peddapuram (East Godavari District, A.P.): A Cultural Reflection' jointly organized with S.V. University Golden Jubilee Committee (29.3.2004).

TIRUPATTUR

Chairman - Shri C. Veerabadran, IIPA Tirupattur

Local Branch, 97-A, Saibaba Colony, Vaniyambadi Road, Tirupattur-635601.

Hony. Secretary, Prof. Dr. Maria Susai Manuel, IIPA Tirupattur Local Branch, 4/26, Srinivas Nagar, Tirupattur-635601

Membership - Life 21.

SEMINAR/CONFERENCE

Prelude Seminar for IIPA Members Annual Conference-2003 on 'Electoral Reforms in the context of recent Supreme Court Judgements (26.09.2003).

A Farm Management Seminar on 'Medicinal Plants' (04.12.2003).

OTHER ACTIVITIES

Free Medical Camp at Annandapatti.

The IIPA Tirupattur Local Branch joined with the Indian Leprosy Eradication Foundation, Chennai had organized a free medical camp at Annandapatti village, Tirupattur Taluk. More than 300 people including women, children and old people were benefited from the camp (14.09.2003).

K. Kamaraj Centenary Celebration

The Local Branch organized the birth centenary celebration of K. Kamaraj at Sacred Heart College, Tirupattur. An Essay Competition to school and college students was also organized. 82 school students and 22 college students took part in the contest (04.02.2004).

TIRUCHIRAPALLI (TRICHY)

Acting Chairman - Shri A.R. Ramachandran, Management Consultant, 18-A, Alpha Nagar Extn. Karumadapam, Tiruchirapalli-620001.

Hony. Secretary - Dr. S. Palaniswamy, Head, Deptt. of Social Work & Social Sciences, Bharathidasan University, Tiruchirapalli-620024.

Membership - Annual 1, Life 28.

LECTURES/DISCUSSIONS

Awareness Programme on 'Concern for the Uncared'(23.06.2003).

One day discussion group on 'Issues Related to Child Labour (15.08.2003).

'Mental Illness Social Workers Responsibilities'(21.01.2004).

'Coping with Nature in Tribal Areas at Agamalai Hills(18.03.2004).

VADODARA (BARODA)

Chairman - Shri Bhagyesh Jha, IAS, C/o Gujarat Electricity Board, Sardar Patel Vidyut Bhavan, Race Course, Vadodara-390007.

Hony. Secretary - Shri R.J. Mehta, C/o Gujarat Electricity Board, Sardar Patel Vidyut Bhavan, Race Course, Vadodara-390007.

Membership - Annual 3, Life 45.

VALLABH VIDYANAGAR

Chairman - Prof. Himmat G. Patel, 3, Shop Blocks, Mota Bazar, Vallabh Vidyanagar-388120.

Hony. Secretary - Dr. S.G. Patel, Deptt. of Physics, Sardar Patel University, Vallabh Vidyanagar-388120.

Membership - Annual 1, Life 32.

SEMINARS/WORKSHOPS

Reading workshop for High School students at V.J. Patel Practicing School, Anand (28.8.2003).

A Seminar on 'Electoral Reforms in the Context of Recent Supreme Court Judgements'. Prof. Jaytilak Guha Roy of IIPA gave Keynote Address (27.9.2003).

LECTURES/DISCUSSIONS

H.M. Patel Memorial Lecture on 'Democracy Today' by Prof. R.K. Amin, former Head of the Department of Economics, Sardar Patel University (20.12.2003).

A panel discussion jointly with UGC Centre for

Gandhian Studies, Sardar Patel University on 'Emerging Leadership for 21st Century in India' (31.1.2004).

'Making IIPA Organization Vibrant' (28.2.2004).

'Review of the recent experiment in the 10th and 12th Public Examination in Gujarat' (31.3.2004).

VELLORE

Chairman - Shri P. Devdoss, No.2, VOC Street, Indira Nagar, Gandhi Nagar, Vellore-632006

Hony. Secretary - Shri R. Narayanaswamy, Sakunthala Ammal Street, Muni Samy Nagar, Velepadi, Vellore-632001.

Membership - Life 38.

SEMINAR

Seminar on 'Good Governance - Its Problems and Prospects' (15.03.2004).

VILLUPURAM

Chairman - Shri S. Shanmugam, 474, East Pondy Road, Devanathasamy Nagar, Villupuram-605602

Hony. Secretary - Shri M. Thirugnanasambandam, 11/5 Devara Street, Kilperumpakkam, Villupuram-605602.

Membership - Life 15.

SEMINARS

Seminar on 'Management of Drought Situation in Villupuram District' (20.6.2003).

Seminar on 'Electoral Reforms in the Context of Supreme Court Judgement' (14.9.2003).

LECTURE

Special Lecture on 'Health Care' by Siddha Method (14.12.2003).

TRAINING PROGRAMME

'Implementation of Comprehensive Wasteland by Village Development Associations, Area Groups,



User Groups' in association with Agriculture Department (25.3.2004).

VIRUDHUNAGAR

Chairman - Shri S.P.G.R. Nithyanandan, 1, Koolaiyan Kovil Street, Virudhunagar-626001.

Hony. Secretary - Shri R. Kanagavel, C/o M/s Thangam Industries, No.112/5 & 6, Madurai Road, Virudhunagar-626001.

Membership - Life 18.

SEMINARS

One day Seminar on 'Opportunities on Development of Herbal Products & Agro Based Industries' under State Government's New Anna Marumalarchi Thittam (20.08.2003).

A Seminar on 'Renewable Energy Applications for Food Processing & other Industries' (26.02.2004).

LECTURES/DISCUSSIONS

A Talk on 'Business Visit to Dubai, Mauritius & South Africa' by Mr. M.R. Muthu, Secretary, Virudhunagar Chamber of Commerce & Industry (19.02.2004).

TRAINING PROGRAMME

A 4 days programme on 'Sales & Marketing' conducted with the help of Small Industries Service Institute, Chennai for the benefit of Small Printers & Binders at Sivakasi (25-28 February, 2002).

VISAKHAPATNAM

Chairman - Prof. T. Appa Rao, 'Prasanthi', 15-13-15-A, Krishna Nagar, Maharanipeta, Visakhapatnam-530002.

Hony. Secretary - Prof. R. Sudarsana Rao, H.No. 2-2-10/5, Sector-9, M.V.P. Colony, Visakhapatnam-530017.

Membership - Annual 4, Life 71.

SEMINARS/CONFERENCES

Symposium on 'Social Justice and the Constitution of India' (10.07.2003).

Prelude Seminar for IIPA Members' Annual Conference-2003 on 'Electoral Reforms in the Context of Recent Supreme Court Judgements' (27.09.2003).

LECTURES/DISCUSSIONS

Lecture Meeting on 'Water Resource Management for Visakhapatnam' by Prof. T. Shivaji Rao (27.05.2003).

Special Lecture on 'Agriculture Development in Andhra Pradesh' by Prof. C. Ratnam (31.01.2004).

WARANGAL

Chairman - Prof. K. Murali Manohar, Professor of Distance Education, SDLCE, Kakatiya University, Warangal-506009.

Hony. Secretary - Dr. G. Sudhakar, Associate Professor, SDLCE, Kakatiya University, Warangal-506009.

Membership - Annual 2, Life 106.

SYMPOSIUM

Environment and Development Issues and Concerns (12.12.2003).

LECTURE

Poverty Alleviation: A Perspective (5.12.2003).

OTHER ACTIVITIES

Research Studies

Water Resource Management in Warangal - Issues and Strategies.

Decentralized Planning and Gram Panchayats - Problems and Prospects.

* No report of activities received from these Branches.



ANNEXURE-F.4
PLANNING AND ADVISORY COMMITTEE
(AS ON 31ST MARCH, 2004)

CHAIRMAN

1. **Dr. P.L. Sanjeev Reddy**
Director

MEMBERS

2. **Prof. P.K. Chaubey**
Chairman
Centre for Economic Analysis &
Financial Management
3. **Prof. (Mrs.) Rajesh Singh**
Chairperson
Centre for Human Resource Development &
Behavioural Studies
4. **Prof. M.H. Malick**
Chairman
Centre for Management Studies,
Public Enterprises & Computer Applications
5. **Prof. R. K. Sachdeva**
Chairman
Centre for Public Policy,
Planning & Environmental Studies
6. **Dr. (Mrs.) Lipi Mukhopadhyay**
Chairperson
Centre for Rural Development Administration

7. **Dr. R.K. Barik**
Centre for Social Welfare Administration
and Administration of Justice
8. **Prof. S. S. Singh**
Chairman
Centre for Urban Studies
9. **Prof. Jaytilak Guha Roy**
Convenor, Research and Consultancy
10. **Prof. Pranab Banerji**
Convenor, Training Advisory Committee
11. **Shri Rakesh Gupta**
Incharge
Advisory Committee on Computer Centre
12. **Prof. J.C. Kapur**
Convenor, Information Technology &
Management Programme

SPECIAL INVITEES

13. **Registrar**
14. **Librarian**



ANNEXURE F. 5
ACADEMIC CENTRES
(AS ON 31ST MARCH, 2004)

I. Centre for Economic Analysis and Financial Management

- | | |
|-----------------------------------|------------------------|
| 1. Prof. (Mrs.) Aasha Kapur Mehta | 2. Shri Pranab Banerji |
| 3. Dr. S.K. Bhattacharya | 4. Shri N.C. Ganguli |
| 5. Dr. Anil C. Ittyerah | 6. Dr.(Mrs.) A. Sarada |
| 7. Prof. P.K. Chaubey (Chairman) | |

II. Centre for Human Resource Development and Behavioural Studies

- | | |
|--|---------------------------------|
| 1. Prof. Jaideep Singh | 2. Dr. (Mrs.) Lipi Mukhopadhyay |
| 3. Dr. (Ms.) Sujata Singh | 4. Prof. (Mrs.) Bharati Sharma |
| 5. Prof. (Mrs.) Rajesh Singh (Chairperson) | |

III. Centre for Management Studies, Public Enterprises and Computer Applications

- | | |
|-------------------------|---------------------------------|
| 1. Prof. R.K. Sachdeva | 2. Shri Rakesh Gupta |
| 3. Prof. J.C. Kapur | 4. Shri N.C. Ganguli |
| 5. Prof. Bharati Sharma | 6. Prof. M.H. Malick (Chairman) |

IV. Centre for Public Policy, Planning and Environmental Studies

- | | |
|-----------------------------------|-----------------------|
| 1. Dr. (Ms.) Dolly Arora | 2. Prof. P.K. Chaubey |
| 3. Prof. R.K. Sachdeva (Chairman) | |

V. Centre for Rural Development Administration

- | | |
|----------------------------|---|
| 1. Dr. Anil C. Ittyerah | 2. Dr.(Ms.) Dolly Arora |
| 3. Shri Pranab Banerji | 4. Prof. S.N. Mishra |
| 5. Prof. Jaytilak Guha Roy | 6. Dr. (Ms.) Sujata Singh |
| 7. Prof. R.K. Tiwari | 8. Dr. (Mrs.) Lipi Mukhopadhyay (Chairperson) |

VI. Centre for Urban Studies

- | | |
|----------------------|--------------------------------|
| 1. Shri Rakesh Gupta | 2. Prof. S.S. Singh (Chairman) |
|----------------------|--------------------------------|

VII. Centre for Social Welfare Administration and Administration of Justice

- | | |
|------------------------------|----------------------|
| 1. Prof. R.K. Tiwari | 2. Prof. S.N. Mishra |
| 3. Prof. Jaytilak Guha Roy | 4. Prof. S.S. Singh |
| 5. Dr. R.K. Barik (Chairman) | |



ANNEXURE F.6

ACADEMIC CONTRIBUTIONS OTHER THAN TRAINING, RESEARCH AND CONSULTANCY OF IIPA FACULTY AND OTHERS 2003-04

Arora, Dolly

Books/Papers: Democracy and Competing Claims: Should Privileges be Privileged over Rights (New Delhi: IIPA, 2004).

"Welfare Discourse in India" in M.M. Shankhdhar and S. Jain (ed.), *Social Security, Welfare and Polity*, New Delhi, Deep and Deep, 2004.

"Reforms, Equity and Sustainability" in *Alternative Survey Group, Alternative Economic Survey*, 2002-03, New Delhi, Rainbow and Lokayan, 2003.

Conferences/Seminars/Workshops: A Round Table on "Democracy and Competing Claims: Should Privileges be Privileged over Rights", organised by IIPA, New Delhi, November 19, 2003. Presented the Discussion Note on the theme.

National Seminar on Sexual Harassment at Workplace organised by IIPA in collaboration with Department of Women and National Commission for Women and in association with CII and ASSOCHAM, National Museum Auditorium, New Delhi, March 10, 2004. Paper Presented: "Sexual Harassment at Workplace: Some Issues".

National Workshop on "Empowerment and Status of Women in Sikkim" organised by the Himalayan Region Study and Research Institute and funded by ICSSR, New Delhi, held at Gangtok, Sikkim, December 6-7, 2003. Paper presented: Empowerment of Women: Some Issues.

Association with Committees: Authorised Signatory, Indian Political Economy Association.

Barik, R.R.

Papers & Articles: "Social Background of Civil Service", *Economic & Political Weekly*, February 14, 2004

Banerji, Pronab

Books/Articles: State and Urban Poor: Case of SJSRY in India (Co-author), IIPA, 2004.

"Empowering Poor Women in Urban Governance: Some Lessons from the Implementation of SJSRY in West Bengal," *Nagarloek*, Vol. XXXIV, No.4, October-December, 2002 (not recorded in Annual Report 2002-2003).

"Values and Institutions for Honest and 'People-oriented' Administration", in Alka Dhameja ed. *Contemporary Debates in Public Administration*, Prentice Hall of India, New Delhi-2003.

Conferences/Seminars/Workshops: Managing Inflation Rate, Interest Rate and Exchange Rate: Issues and Options', Presented at RBI Staff College, Chennai, December 2003.

'Fiscal Impact of State Public Sector Undertakings' in Seminar on Federalism and Public Policy, at India International Centre, March 20, 2004.

"Valuation of Government Assets: Case of Irrigation", C&AG Seminar on Government Assets, Shimla, September, 2003.

Association with Committees: Member, Committee of Courses in Economics, Central Board of Secondary Education.



Bhattacharya, S.K.

Books/Articles: *India and the European Union: Tariff and Non-Tariff Barrier*, Akbar Books, New Delhi, 2004.

Conferences/Seminars/Workshops: Annual Conference of the Bengal Economic Association, Kolkata, organised by Bengal Economic Association, Kolkata, February 21-22, 2004. Paper presented: Multilateral Trade Negotiations under the World Trade Organisation: Why India should be worried at the Newly Emerging Issues?

Association with Committees: Bengal Economic Association, Kolkata.

Chaubey, P.K.

Papers/Articles: Growth, Migration and Poverty: Some Corrections and Critical Comments, *Journal of Quantitative Economics*, Vol. 17 (New Series Vol. I), No. 2 (No.1), July 2003.

Wants, J.K. Mehta and Wantlessness, *Indian Journal of Economics*, Vol. 84, No. 1 (Issue No. 332), July 2003.

Chapters in Books: Human Development, *Alternative Economic Survey: Liberalisation sans Social Justice*, Rainbow Publishers Limited, Delhi, June 2003.

Poverty and Inequality: Amartya Sen's Quiz, *Great Indian Economists: Their Creative Vision for Socio-Economic Development* (Amartya Kumar Sen), Deep and Deep, New Delhi, January 2004.

Human Development: Where India Stands, *Indian Economy and Socio-Economic Transformation: Emerging Issues and Problems—Essays in Honour of Professor Baidyanath Misra*, Deep and Deep, New Delhi, February 2004.

Urban Local Bodies in India: Making them Self-Reliant, *Municipal Finances in India: Concerns and Challenges*, Indian Institute of Public Administration, New Delhi, March 2004 (Mimeographed).

Book Reviews: North India Human Development Report, National Council of Applied Economic Research, *Indian Journal of Labour Economics*, Vol. 46, No. 2, June 2003.

Conferences/Seminars/Workshops: National Seminar on Municipal Finances, organised by Indian Institute of Public Administration, New Delhi, 29th-30th December, 2003. Paper Presented: Urban Local Bodies: Focus on Transfer of Functions and Funds.

Eighteenth Biennial Seminar of the Indian Association for Research in National Income and Wealth, organised by Indian Association for Research in National Income and Wealth, Jaipur, January 16-18, 2004. Paper presented: Human Development in India (presented in absentia)

National Seminar on Markets and Institutions: An Indian Experience in Nineties, organised by Centre for Research in Planning and Development, Department of Economics, Faculty of Arts, The M.S. University of Baroda, Vadodara, January 16-18, 2004. Paper presented: Role and Meaning of Government Intervention: Exploring the Essence of Changes in the Offing.

National Seminar on Good Governance in a Federal Nation, organised by Centre for Federal Studies, Jamia Hamdard, India International Centre, New Delhi, March 13-14, 2004. Paper presented: Local Bodies in India: The Issue of Domain

National Seminar on Population, Human Resource Development and Sustainable Development, organised by Department of Social Work, Lucknow University, Lucknow, March 18-19, 2004. Paper presented: Population, Development and Sustainability.

Association with other forms of Academic Work outside IIPA: Member, Programmes Committee, Indian Association of Social Science Institutions.

Member, School Board in Ambedkar Studies, B.R. Ambedkar University, Lucknow.



Member, Board of Studies in Economics, R.D. University, Jabalpur,

Member, Board of Studies in Economics, G.G. University, Bilaspur.

Member, Board of Studies in Economics, Kota Open University, Kota.

Member, Board of Studies in Rural Development, Ambedkar University, Agra. Member, Research Degree Committee, Ambedkar University, Agra.

Member, Governing Body, BLS Institute of Management, Mohan Nagar, Ghaziabad.

Member, Governing Body, Bharat Institute of Technology, Meerut.

Member, Governing Body, Institute of Productivity and Management, Lucknow. University Nominee, Institute of Technology & Science, Ghaziabad

Associated with ICSSR and AICTE for certain academic activities.

Member, Editorial Board, Business Perspectives.

Member, Editorial Board, The Alternative.

Member, Editorial Board, Studies in Political Economy.

Member, Editorial Board, Indian Economic Journal.

Member, Editorial Board, Varta.

Member, Advisory Editorial Board, Business Vision.

Guha Roy, Jaytilak

Chapters in Edited Volumes: Right to Information: A Key to Accountable and Transparent Administration in Alka Dhameja (ed.), *Contemporary Debates in Public Administration*, Delhi, Prentice Hall of India Pvt. Ltd., 2003, pp.312-321.

Realizing Human Rights through Efficient governance for Human Development: An Agenda of Twenty-First Century" in S.N. Mishra et., *Public Governance and Decentralization (Essays in Honour of T.N. Chaturvedi)*, Delhi, Mittal Publications, 2003, Part-I, pp. 345-352.

"Sardar Patel's Contribution to Municipal Politics and Administration" in P.L. Sanjeev Reddy and S.N. Mishra (eds), *Sardar Vallabhbhai Patel: The Nation Builder*, Delhi, IIPA, 2004, pp. 260-267.

Book Review: V.P. Kapur, *The Crumbling Edifice: Experiences and Thoughts of a Police Officer*, Delhi, Rupa, 2003 in the *Indian Journal of Public Administration*, Vol. XLIX (2), April-June, 2003, p. 227.

Seminars/Conferences/Workshops: The Forty-seventh IIPA Members' Annual Conference, October 17, 2003. Presented the Theme Paper on "Electoral Reforms in the Context of Recent Supreme Court Judgements.


Prelude Conference on "Electoral Reforms in the context of Recent Supreme Court Judgements", organised by the IIPA Delhi Regional Branch, September 19, 2003, Presented the theme paper.

Prelude Conference organised by the IIPA Vallabh Vidyanagar Local Branch, Anand, Gujarat, September 27, 2003. Delivered the keynote address.

Prelude Conference organised by the IIPA Nagpur Local Branch, September 30, 2003. Presented the keynote address.

19th EROPA General Assembly and Conference on "Public Administration and Globalization: Challenges, Opportunities and Options", organized by Government of India, Ministry of Personnel, Public Grievances & Pensions, New Delhi, October 5-10, 2003. Presented a paper on "Right to Information : A Key to Transparent and Accountable Administration" in Workshop Session D-1 on "Transparency and Ethical Governance: Promoting Accountability in Administration".

Indo-French Seminar on Civil Society, State and Police, Organised by Centre for Public Affairs, New Delhi, February 9, 2004. Presented a paper on "Community Policing in India: An Appraisal".



ICSSR Colloquium on the proposed National Social Science Policy, New Delhi, February 25, 2004. Presented a Note on Critical Issues in Training.

Association with Committees: Member, Organizing Committees, EROPA 49th Executive Council Meeting and 19th General Assembly and Conference, organized by the Government of India, Ministry of Personnel, Public Grievances and Pensions, New Delhi, October 5-10, 2003.

Member, Task Force, Government of India, Ministry of Health & Family Welfare on Rolling out Professional Development Courses in Management, Public Health & Health Sector Reforms in the Country.

Gupta, Rakesh

Assistant Editor, *Nagarloek*

Ittyerah, Anil. C

Seminars/Workshops/Conferences:

International seminar on "Chronic Poverty and Development Policy", organised by CPRC, New Delhi, November 4-5, 2003. Paper presented: Anti Poverty Programmes in Kangra District : Strengths and Weaknesses.

Association with Committees: Member of Expert Team on Micro Hydel Projects sponsored by MNES, GOI, that visited Nagaland. Subsequently a detailed position paper on Development through Micro Hydel Projects in Nagaland and its feasibility was submitted to GOI. Demonstration project was sanctioned for Nagaland by the UNDP Small Grants Programme as a consequence of this initiative.

Kapur, J.C.

Seminars/Workshops/Conferences:

Conference on "Public Administration and Globalization: Challenges, Opportunities and Options", Delhi, 5-10 October 2003. Paper presented: Role of Information and Communication

Technology in Governance in the Globalization Era' at the Nineteenth General Assembly.

Seminar on "Citizens and e-Governance" sponsored by UGC, 14th November 2003, South Gujarat University, Surat. Delivered the Keynote Address at the inauguration.

Addressed the faculty of the Panjab University Business School and members of Chandigarh Management Association on 'e-Governance' on 8th December 2003.

Association with Committees: Member, Advisory Board of Directors of the Commonwealth Centre for e-Governance (CCEG), India Chapter.

Member, Advisory/Governing Board of the Institute of Technology and Science (ITS), Mohan Nagar, Ghaziabad.

Member, Board of Studies, Thapar Institute of Engineering and Technology, Patiala (Deemed University).

Member, Board of Affiliation, Guru Gobind Singh Indraprastha University.

Member, high-powered committee for permanent affiliation of institutions to GGS, IP University.

Chairman, Affiliation Evaluation Team, GGS IP University.

Member, Panel of Experts, DOEACC Society, Ministry of Telecommunications and Information Technology and Chairman, Evaluation Team for 'O', 'A', 'B', and 'C' levels recognition by the Society.

Member, Board of Studies, Punjabi University, Patiala.

Member, Selection Committee for Faculty, Panjab University, Chandigarh.

GGS IP University nominee on selection committee for faculty of affiliated institutions.

Examiner for Ph. D. for Panjab University, Chandigarh, University of Rajasthan, Jaipur, and Thapar Institute of Engineering and Technology, Patiala.



Member, Board of Studies, Institute of Technology and Science, Mohan Nagar.

Member, Standing Committee, Department of Training and Technical Education, Government of Delhi.

Member, IT Advisory Council, Integrated Academy of Management and Technology, Ghaziabad.

Member, Committee for restructuring BE courses of Thapar Institute of Engineering and Technology, Patiala.

Maihotra, Charru

Software Developed

1. Windows Based Salary software for newsalary specifications
2. Computerisation of Front office of Director
3. Redesign of IIPA web site.
4. Implementation of Membership Verification software

Training Material developed

"Web based Applications"

Digital Presentations

1. Golden Jubilee Celebrations for High Powered Committee
2. Research Methods
3. Women Rights to Times Group Foundation
4. Presentation on EROPA Genesis, Objectives, Activities

World Bank Consultancy

1. MIS/GIS Consultancy to Kerala Forestry Department (KFD), Thiruvanthapuram through The World Bank, November 17-21, 2003.
2. MIS/GIS Consultancy to Andhra Pradesh Forestry Department (APFD), Hyderabad through The World Bank, December 12-19, 2003.

Outside IIPA

Seminars/Conferences/Workshops: Cybercrime: Are We Ready? Organised by CDAC, SafeScript.

Mehta, Aasha Kapur

Books: Aasha Kapur Mehta, Sourabh Ghosh, Deepa Chatterjee and Nikhila Menon (co-editors) *Chronic Poverty in India*, CPRC and IIPA, New Delhi, October 2003.

Chapters in Book: (i) Chronic Poverty in India: An Overview, in *Chronic Poverty in India*, Co-edited, IIPA, 2003.

Issues in Chronic Poverty: Panel Data based Analysis, in *Chronic Poverty in India*, Co-edited, IIPA, 2003.

Multidimensional Poverty in India: District Level Estimates, in *Chronic Poverty in India*, Co-edited, IIPA, 2003.

Papers/Articles: Chronic Poverty, *Alternative Economic Survey 2002-03*, Alternative Survey Group, New Delhi, September 2003.

Chronic Poverty, *Bhartiya Arthavyavastha Ek Vyakalpic Akalan, 2002-03*, Alternative Survey Group, New Delhi, September 2003.

The Teachings of Shri Shirdi Sai Baba: Precious Jewels of Knowledge excerpted from the Shri Sai Satcharitra, *Heritage of Shirdi Sai*, Shri Shirdi Sai Heritage Foundation Trust, New Delhi, April, July, October 2003 and January, 2004.

Seminars/Conferences/Workshops: IIPA-CPRC Golden Jubilee Seminar on "Chronic Poverty and Development Policy in India" jointly organised by Indian Institute of Public Administration, Chronic Poverty Research Centre, Planning Commission, Ministry of Rural Development and NABARD, at IIPA, New Delhi, 4-5 November 2003. Papers presented: (i) Operationalizing Multidimensional Concepts of Chronic Poverty: An Exploratory Spatial Analysis, jointly with Mr. Ramakrushna Panigrahi and Dr. Sashi Sivramkrishna. (ii) Correlates of Incidence and Exit from Chronic Poverty in Rural



India: Evidence from Panel Data, jointly with Prof. Shashanka Bhide. (iii) Chronic Poverty in India: Overview of Emerging Issues, jointly with Dr. Andrew Shepherd.

International Conference on "Staying Poor: Chronic Poverty and Development Policy" organised by Chronic Poverty Research Centre, University of Manchester, Manchester, UK on 7-9 April, 2003. Papers presented: (i) Correlates of Incidence and Exit from Chronic Poverty in Rural India: Evidence from Panel Data, jointly with Prof. Shashanka Bhide. (ii) Operationalizing Multidimensional Concepts of Chronic Poverty: An Exploratory Spatial Analysis jointly with Mr. Ramakrushna Panigrahi and Dr. Sashi Sivramkrishna.

"DFID in week", organised by DFID India, New Delhi on 26th May, 2003. Presentation on Key Issues pertaining to Chronic Poverty in India.

"NCW Expert Committee Workshop", organised by National Commission for Women on 3rd December, 2003, NCW, New Delhi and at Ashok Hotel, New Delhi on 22nd December, 2003. Paper presented: The Budget: A Gender and Poverty Sensitive Perspective, co-authored with Samik Chowdhury, Subhamoy Baishya and assisted by Ritu Elwadi.

"A National Consultation on The Budget: A Gender, and Poverty Sensitive Perspective" organised by National Commission for Women on 22nd December, 2003, Ashok Hotel, New Delhi.

Workshop to review the methodology and results of five pilot studies for the project "Moving Out of Poverty", organised by World Bank on 9th to 12th December, 2003, World Bank, Washington DC, USA. Invited as a Resource Person to reflect on the presentations and methodology.

"Chronic Poverty and Social Conflict in Bihar", organised by Centre for Applied Sociology, CSSS/SSS, J.N.U and C.P.R.C., I.I.P.A on 27th January, 2004 and 31st January, 2004 and 31st January 2004 at Centre for Applied Sociology, CSSS/SSS,

J.N.U. Presentation on Issues in Chronic Poverty in India.

Chronic Poverty and Social Conflict in Bihar, organised by Dept. of Sociology, Patna College and Centre for Applied Sociology, CSSS/SSS, J.N.U./CPRC on 31st January 2004, Patna College, Patna. Presentation on Issues in Chronic Poverty in India.

MIMAP Gender Network Conference, organised by ISST: Institute of Social Studies Trust on 31st January-2nd February 2004, India Habitat Centre, New Delhi. Panel Discussion on Gender Policy in India.

"Chronic Poverty and Basic Services", Side panel during 42nd Session of the UN Commission for Social Development organised by the Chronic Poverty Research Centre, sponsored by UK Department for International Development and hosted by Help Age International on 10th February, 2004, Conference Hall 4, UN Building, New York. Presentation by Professor David Hulme, University of Manchester and Professor Aasha Kapur Mehta, IIPA. The session was chaired by Ms. Sakiko Fukuda Parr, Director, Human Development Report Office, UNDP.

"Methods of including the older poor in poverty processes", Side panel during 42nd Session of the UN Commission for Social Development jointly organised by the Government of Tanzania, Department of Economic and Social Affairs, Help Age International and ILO on 11th February, 2004, Conference Hall 4, UN Building, New York. Participated in panel discussion, chaired by Mr. John Scholvinck, Director, Social Policy and Development, UN.

"Global Quest for Participatory Democracy" on 20th February, 2004, Arts and Aesthetics Auditorium, Jawaharlal Nehru University Campus. Panel discussion on "Gender and Participatory Democracy".

Golden Jubilee of IIPA Seminar on "Corruption and Quality of Governance", organised by Punjab,



Haryana, Chandigarh Regional Branch on 13th March, 2004, Panjab University, Chandigarh. Paper Presented: "Corruption and Quality of Governance: Issues based on a few cases".

Association with Committees:

Member, Committee on Economic Empowerment of Women, National Commission on Women.

On the Panel of Advisors for the International Conference on "Staying Poor: Chronic Poverty and Development Policy" organised by the Chronic Poverty Research Centre, University of Manchester, from 7th to 9th April, 2003.

Member, Advisory committee for the project on Childhood Poverty in India, IDS, Jaipur.

Member, Advisory Committee, Sukarya.

Co-editor, Special Issue on Chronic Poverty, UNDP's Journal of Human Development.

Mukhopadhyay, Lipi

Books: Tribal Women in Development, Publication Division, GOI (Published during July 2002 but not recorded in the Annual Report 2002-03).

Articles: Tribal Issues in New Economic Order, IJPA, Vol. XLIX, No. 2, April-June, 2003.

Case Study: Women in Forest Resource Management

Conferences/Seminars/Workshops: International Conference on Positive Psychology, Organised by Gallup, University of Toyoka, Washington D.C. October 2-5, 2003. Paper presented: Positive Strength of the Earthquake victims of Gujarat

National Conference on Public Administration in 21st Century, Organised by IIPA, New Delhi, December 12-13, 2003. Paper presented: Gender Issues in Global Development.

Association with Committees: Member, Convenor Scholarship of University Women Association, Delhi.

Rao, P.S.N.

Books: *Municipal Finance in India - Concerns and Challenges* (forthcoming)

Papers/Articles: FDI for Real Estate Development in India, *Nagarlok*, Vol. XXXV, No. 3, July - Sept. 2003.

Municipal Real Estate Portfolios - Releasing the Latent Potential, *AIHDA Journal*, Vol. 2004/1, February, 2004.

Municipal Property Portfolio Management, *Compilation of Papers of the Seminar on Good Governance India- Making Cities Work*, Municipalika, Hyderabad. 27th November, 2003.

National Housing and Habitat Policy - Status of Implementation & Road Ahead, *Compilation of Papers of the 4th Annual Seminar of NAREDCO*, 19-21 Dec. 2003.

Book Reviews: Urbanisation in India - Sociological Contributions, *Nagarlok*, Vol. XXXV, No. 3, July - Sept. 2003

Seminars/Workshops/Conferences: (a) Within India: National Conference on Management and Marketing of Municipal Services in India, Institute of Marketing and Management (IMM), New Delhi., 14th August, 2003. Paper presented: Ways of Increasing Revenues of Municipalities.

Seminar on Good Governance India Making Cities Work, Municipalika, Hyderabad. 27th November, 2003. Paper Presented: Municipal Property Portfolio Management.

4th Annual Seminar & Convention of NAREDCO, SCOPE Complex, New Delhi, Also **a) Chief Rapporteur for the Seminar and b) Delivered the Concluding Address in the Valedictory Session**, 19th, 20th and 21st December, 2003. Paper Presented: National Housing and Habitat Policy - Status of Implementation & Road Ahead.

(b) Outside India: International Housing Conference, Hong Kong, 2-4 February, 2004.

Paper Presented: Housing Policy in India - the trend towards marketisation.

Association with Committees: Member, National Committee on Housing & Infrastructure, Confederation of Indian Industry (CII), New Delhi
Member, Taskforce on Property Tax, PHDCCI, New Delhi

Member, Management Committee, National Institute of Construction Management and Research (NICMAR)

Member, Board of Governors, India Institute of Real Estate, Mumbai

Member, Executive Committee, Delhi Regional Chapter, Institute of Town Planners, India

Member, Headquarter Committee, Institute of Town Planners, India.

Sachdeva, R.K

Conferences/Seminars/Workshops:
Transparency and Accountability in Public Administration, Organised by IIPA Gujarat Regional Branch and Mahatma Gandhi Labour Institute, Ahmedabad, May 9, 2003. Paper Presented : Transparency and Accountability in Public Administration: A Life Line of Good Governance.

Renaissance of IT: New Opportunities, New Capabilities, Organised by Lal Bahadur Shastri Institute of Management, New Delhi, October 18, 2003. Paper Presented: Information and Knowledge Management in Organisation: Opportunities and Challenges.

Public Administration in 21st Century, Organised by IIPA Golden Jubilee National Conference, New Delhi. December 12-13, 2003. Paper Presented: Social Value Creation through Information and Knowledge.

Association with Committees: Chairman, Expert Panel on Project Management, Bureau of Indian Standards.

Sarada. A

Articles: Financial Management for Decentralised Governance, *IJPA*, Vol. XLIX, No. 4, October-December, 2003

Role of Regulatory Authorities for Good Governance, *IJPA* (Special Issue on Good Governance), Jan-March, 2004.

Book: *Public Finance—Issues in Management*, Kanishka Publications, New Delhi, 2004.

Book Reviews: Slum Upgrading and Participation Lessons from Latin America, IVO Imparto and Jeff Ruster, *Nagarloek*, Vol. XXXV, No. 2, April-June, 2003.

Seminars/Workshops/Conferences: National Conference on Reforms in Infrastructure Sector: Impact Assessment and Governance, November 18-19, 2003, India Habitat Centre, New Delhi.

Sharma, Bharati

Seminar/Conferences/Workshops: Seminar on Women's Property Rights: A Gender Perspective, June 6, 2003, IIPA. Paper presented on : Women's Property Rights: Road Ahead.

National Conference on Public Administration in the 21st Century on December 12-13, 2003. IIPA Paper Presented on: HRD Initiatives for Organizational Growth.

Articles: Chapter on Interpersonal Process: Communication and Conflict in Indra Gandhi National Open School Study Material on Social Processes and Behavioural Issues.

Association with Committees: Member, Academic Council, Faculty of Management Studies, Banaras Hindu University, Varanasi.

Member, Governing Board, Institute of Informatics and Management Sciences, Meerut.

Member, Course Design and Preparation Team (Syllabus Committee) School of Management Studies, Indra Gandhi National Open University, New Delhi.



Member, Assam Administrative Reforms Commission.

Expert Member, Faculty of Applied Social Sciences and Humanities, University of Delhi.

Associated with Delhi University, Indira Gandhi National Open University, Banaras Hindu University and in academic activities.

Singh, Jaideep

Books: Coeditor: Democracy, Governance and Globalization: *Essays in Honour of Paul H. Appleby*, IIPA, March 2004.

Coeditor: Pursuit of Institutional Excellence: *Essays in Honour of V.K.N. Menon*, IIPA, March 2004.

Conferences/Seminars/Workshops: Coordinator of Seminar on "Making India a Knowledge Superpower: Role of Change Agents of Higher Technical Education", 13 & 14 February, 2004.

Association with Committees: Member, Executive Committee, Harvard Club of India.

Singh, Rajesh

Books/Articles: 'Work Motivation in Public Sector Undertakings', *Human Resource Initiatives*, edited by Mahavir Jain and Parathsarthy, New Delhi, Nice Printing Press, 2003, pp.30-50.

Singh, S.S.

Acted as a discussant on the sub-theme- "Transparency and Ethical Governance: Promoting Accountability in Administration" in the EROPA Conference October 6th to 10th, 2003 on October 8th, 2003, organised by the Ministry of Personnel, Public Grievances and Pensions in New Delhi.

Association with Committees: Member, Faculty of Law, R.D. University, Jabalpur, M.P.

Member, Board of Studies, Department of Public Administration, Rajasthan University, Jaipur.

Member, State Consumer Council, Government of National Territory of Delhi.

Member, Academic Committee, Institute of Integrated Learning in Management (IILM), New Delhi.

Member, Fellowship Award Committee, BPR&D, Ministry of Home Affairs, Govt. of India.

Member, Board of Study, Dept. of Public Administration, Mohanlal Sukadia University, Udaipur, Rajasthan.

Member of Board of Undergraduate Studies in Public Administration, Kurukshetra University, Kurukshetra.

Singh, Sujata

Seminars/Workshops/Conferences:

International Seminar on Chronic Poverty and Development Policy in India, November 4-5, 2003, Paper presented: Identifying the Chronically Poor: Some issues based on a study of BPL families in Rajasthan.

National Conference on Public Administration in 21st Century, December 12-13, 2003. Paper presented: Internationalisation of Public Administration: Overcoming Historical Barriers.

Seminar on Contemporary Issues in Public Administration: Sociological Dimensions, March 10, 2004. Paper presented: Development Administration: Sociological underpinnings.

Tiwari, R.K.

Books: Jawaharlal Nehru and Public Administration, *Golden Jubilee Volume*, IIPA, 2004 (jointly edited).

Democracy, Governance and Globalization, Essays in Honour of Paul H. Appleby, *Golden Jubilee Volume*, IIPA, 2004 (jointly edited).

Pursuit of Institutional Excellence, Essays in Honour of V.K.N. Menon, *Golden Jubilee Volume*, IIPA, 2004 (jointly edited).



CONTRIBUTIONS OF LIBRARY ADMINISTRATIVE STAFF

B. K. Suri

1. Conferred the ILA-Kaula Best Librarian Award. The award was presented by Shri Sahib Singh Verma, the then Union Minister of Labour, on 29th December 2003 at the inaugural function of the 49th All India Library Conference held at the Bundelkhand University, Jhansi.
2. Appointed as a member on the Advisory Council of the journal titled *Libraries, Information and Knowledge - An International Journal*.
3. Joint Editor, *Documentation in Public Administration*, a quarterly journal published by the Institute.

C. Giri

"Examination and Evaluation in NIOS" (2003) in *Evaluation Techniques in Open Schooling*, Modules V, NIOS, New Delhi.

Sunita Gulati

1. Water Resources Management: Issues and Strategies : a Select Bibliography. *Indian Journal of Public Administration*, July - September 2003, p.648-78 (co-author)
2. Sardar Vallabhbhai Patel: the Nation Builder: a Select Bibliography. In Sardar Vallabhbhai Patel: the Nation Builder, edited by P.L. Sanjeev Reddy and S.N. Mishra. New Delhi : Indian Institute of Public Administration, 2004,
3. Globalisation: Myth and Reality: a Select Bibliography. In *Globalisation: Myth and Reality*, edited by Govind Prasad and Anil Dutta Mishra. New Delhi: Concept, 2004, P.444-74.
4. Digitization and Digital Libraries: a Select Bibliography. *Library Information and Knowledge*, 21(1) January 2004, p.81-4.

5. Indian Judicial System: a Select Bibliography. In *Indian Judicial System*, edited by S.P. Verma. New Delhi: Indian Institute of Public Administration, 2004 (Co-author)
6. Empowerment of Woman and Good Urban Governance: a Select Bibliography. *Nagarlok*, October-December 2002, p 75-90 (Co-author)
7. Participated in *Convention on Automation of Libraries Using Emerging Technologies-2004* organised by Information Library Network (INFLIBNET) at Jamia Millia Islamia, New Delhi from February 11 to 13, 2004.

A.K. Nath

Assistant Editor, *Documentation in Public Administration*—a quarterly journal published by the Institute.

H.C. Yadav

1. Water Resources Management : Issues and Strategies : a Select Bibliography. *Indian Journal of Public Administration*, July - September 2003, p.648-78 (co-author)
2. Digitization and Digital Libraries: a Select Bibliography. *Library Information and Knowledge*, 21(1) January 2004, p.81-4. (co-author)
3. Indian Judicial System: a Select Bibliography. *Indian Judicial System* edited by S.P. Verma. New Delhi: IIPA, 2004 (Co-author)
4. Empowerment of Woman and Good Urban Governance: a Select Bibliography. *Nagarlok*, October-December 2002, p 75-90 (Co-author)
5. Participated in *International Conference on Digital Libraries 2004: Knowledge Creation, Preservation, Access and Management* organized by TERI and Department of Culture, Ministry of Tourism and Culture, Government of India from February 24-27, 2004.



CONTRIBUTIONS BY PUBLICATIONS PERSONNEL:

Sunil Dutt

1. Provided editorial assistance for Special Issue in July-September on "Water Resources Management: Issues and Strategies" and the Golden Jubilee Special number on "Governance for Development", January-March 2004.
2. Provided editorial assistance for IIPA Newsletter.
3. Organized a **Training Workshop on Designing and Development of Institutional Publications**, in collaboration

with National Institute of Rural Development, Hyderabad, June 9 - 11, 2003.

4. Edited **Administrative Year Book 2001** for the Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievances, and Pensions, Government of India.
5. Edited **Best Practices of Government of India for Effective and Responsive Administration**, for the Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievances, and Pensions, Government of India.



ANNEXURE F.7

COMMITTEES OF THE EXECUTIVE COUNCIL (AS ON 31ST MARCH, 2004)

Standing Committee

- | | |
|----------------------------------|--------------------------------|
| 1. Shri G.C.L. Joneja - Chairman | 2. Prof. (Mrs.) Noorjahan Bava |
| 3. Dr. K. Chockalingam | 4. Shri B.C. Mathur |
| 5. Shri S.B. Mishra | 6. Dr. V.T. Patil |
| 7. Shri S. Ramanathan | 8. Dr. N. Sethuraman |
| 9. Prof. S.S. Singh | 10. Dr. Har Swarup |
| 11. Director, IIPA | |

Academic Committee

- | | |
|------------------------------|--------------------------------|
| 1. Director, IIPA - Chairman | 2. Prof. Mohit Bhattacharya |
| 3. Prof. P. Chandrasekharan | 4. Shri T.N. Dhar |
| 5. Prof. Jaytilak Guha Roy | 6. Prof. K. Kamalanathan |
| 7. Prof. J.C. Kapur | 8. Prof. S.R. Maheshwari |
| 9. Shri M.L. Mehta | 10. Shri M. Gopalkrishna Naidu |
| 11. Prof. K.N. Pathak | 12. Prof. V.K. Sharma |
| 13. Prof. Jaideep Singh | 14. Dr. S. Subramanian |
| 15. Dr. Har Swarup | |

Case Study Committee

- | | |
|--|--------------------------------|
| 1. Chairman | 2. Prof. Jaytilak Guha Roy |
| 3. Dr. S.S. Bloeria | 4. Dr. Uddesh Kohli |
| 5. Chairman, IIPA Kanpur Local Branch | 6. Prof. Harbans Pathak |
| 7. Shri Suryya Ray | 8. Prof. (Mrs.) Bharati Sharma |
| 9. Shri M.P. Tanksale | 10. Director, IIPA |
| 11. Prof. Jaideep Singh - Member-Secretary | |

Screening Committee for Admission of New Members

- | | |
|----------------------------------|--------------------------------|
| 1. Shri G.C.L. Joneja - Chairman | 2. Prof. (Mrs.) Noorjahan Bava |
| 3. Shri S. Ramanathan | 4. Director, IIPA |



Selection Committee

- | | |
|------------------------------|------------------------|
| 1. Director, IIPA - Chairman | 2. Dr. K. Chockalingam |
| 3. Shri B.C. Mathur | 4. Prof. K.N. Pathak |
| 5. Shri M. Gopalakrishna | |

Editorial Board

- | | |
|-----------------------------------|--------------------------------|
| 1. Shri U.C. Agarwal - Chairman | 2. Prof. (Mrs.) Noorjahan Bava |
| 3. Prof. Mohit Bhattacharya | 4. Prof. R.B. Jain |
| 5. Prof. T.N. Kapoor | 6. Prof. S.R. Maheshwari |
| 7. Dr. (Mrs.) Y. Shanmugasundaram | 8. Director, IIPA |

Committee for Administration of CPF

- | | |
|--------------------------------------|------------------------------------|
| 1. Director, IIPA | - Chairman |
| 2. Shri B.C. Mathur | - Hony. Treasurer |
| 3. Prof. S.S. Singh | - Nominee of the Executive Council |
| 4. President, IIPA Staff Association | |
| 5. Registrar | - Member-Secretary |

IIPA Pension Fund Trust

IIPA G.P. Fund Trust

- | | |
|--|------------------------------------|
| 1. Director, IIPA | - Chairman |
| 2. Shri B.C. Mathur | - Hony. Treasurer |
| 3. Prof. S.S. Singh | - Nominee of the Executive Council |
| 4. Financial Advisor (Home) or his nominee | |
| 5. Joint Secretary (Trg.) or his nominee | |
| 6. President, IIPA Staff Association | |
| 7. Registrar, IIPA | - Member-Secretary |



ANNEXURE F.8

STATEMENT SHOWING DETAILS OF FINANCIAL ASSISTANCE GIVEN TO IIPA REGIONAL & LOCAL BRANCHES DURING THE YEAR 2003-2004

Sr. No.	Name of the Branch	Seminar/Conference and Other Activities	Research Studies	Share of Membership Subscription	Total
(a) Regional Branches					
1.	Andhra Pradesh	10,000	--	24,771	34,771
2.	Assam	10,000	--	6,696	16,696
3.	Bihar	10,000	--	16,254	26,254
4.	Delhi	10,000	--	67,738	77,738
5.	Goa	--	--	--	--
6.	Gujarat	10,000	--	3,897	13,897
7.	Jammu & Kashmir	10,000	--	9,919	19,919
8.	Karnataka	10,000	--	8,127	18,127
9.	Kerala	10,000	20,000	7,951	37,951
10.	Madhya Pradesh	10,000	--	8,628	18,628
11.	Maharashtra	60,000	--	30,742	90,742
12.	Meghalaya	10,000	--	5,495	15,495
13.	Mizoram	10,000	--	2,302	12,302
14.	Orissa	10,000	--	7,443	17,443
15.	Punjab/Haryana/Chandigarh	10,000	--	13,056	23,056
16.	Rajasthan	10,000	20,000	8,497	38,497
17.	Tamil Nadu	10,000	20,000	20,528	50,528
18.	Uttar Pradesh	10,000	--	22,759	32,759
19.	West Bengal	10,000	--	10,160	20,160
(b) Local Branches					
1.	Agra	--	--	860	860
2.	Aurangabad	--	--	1,974	1,974
3.	Bareilly	5,000	--	692	5,692
4.	Budaun	5,000	--	3,395	8,395
5.	Burdwan	10,000	--	974	10,974
6.	Coimbatore	5,000	--	919	5,919



7.	Cuddalore	5,000	--	1,377	6,377
8.	Dharwad	5,600	--	294	5,894
9.	Dindigul	--	--	615	615
10.	Gulbarga	5,000	--	1,608	6,608
11.	Howrah	5,000	--	692	5,692
12.	Imphal	--	--	1,492	1,492
13.	Indore	5,000	--	2,091	7,091
14.	Jabalpur	--	--	1,994	1,994
15.	Kanpur	--	--	1,477	1,477
16.	Karimnagar	--	--	1,091	1,091
17.	Madurai	--	--	3,649	3,649
18.	Magadh (Bodh-Gaya)	--	--	--	--
19.	Meerut	--	--	--	--
20.	Muzaffarpur	5,000	--	1,218	6,218
21.	Mysore	10,000	--	1,278	11,278
22.	Nagpur	5,000	--	3,672	8,672
23.	Nashik	--	--	647	647
24.	Patiala	5,000	--	1,479	6,479
25.	Pondichery	--	--	660	660
26.	Pune	--	--	5,089	5,089
27.	Ranchi	--	--	2,160	2,160
28.	Saidapet	--	--	762	762
29.	Salem	--	--	--	--
30.	Sangli	10,000	--	644	10,644
31.	Sirohi	--	--	316	316
32.	Thanjavur	--	--	1,133	1,133
33.	Tirunelveli	5,000	--	714	5,714
34.	Tirupati	5,000	--	886	5,886
35.	Tirupattur	5,000	--	602	5,602
36.	Trichy (Tiruchirapalli)	--	--	903	903
37.	Vadodara (Baroda)	5,000	--	575	5,575
38.	Vallabh Vidyanagar	5,000	--	970	5,970
39.	Vellore	--	--	1,075	1,075
40.	Villupuram	5,000	--	447	5,447
41.	Virdhunagar	--	--	--	--
42.	Visakhapatnam	5,000	--	2,205	7,205
43.	Warangal	--	--	--	--

TOTAL

3,50,60060,0003,32,5927,43,192



ANNEXURE F.9

LIST OF FACULTY MEMBERS ATTACHED WITH BRANCHES DURING 2003-04

1. Andhra Pradesh	Prof. P.S.N. Rao
2. Assam	Prof. (Mrs.) Bharati Sharma
3. Bihar	Prof. S.N. Mishra
4. Delhi	Dr. Swapan K. Bhattacharya
5. Goa	Prof. (Mrs.) Rajesh Singh
6. Gujarat	Prof. R.K. Sachdeva
7. Jammu & Kashmir	Shri Rakesh Gupta
8. Karnataka	Prof. S.S. Singh
9. Kerala	Prof. P.K. Chaubey
10. Madhya Pradesh	Prof. R.K. Tiwari
11. Maharashtra	Prof. Jaytilak Guha Roy
12. Meghalaya	Dr. (Mrs.) Lipi Mukhopadhyay
13. Mizoram	Prof. Pranab Banerji
14. Orissa	Dr. R.K. Barik
15. Panjab/Haryana/Chandigarh	Prof. (Mrs.) Aasha Kapur Mehta
16. Rajasthan	Dr. (Ms.) Dolly Arora
17. Tamil Nadu	Dr. (Ms.) Sujata Singh
18. Uttar Pradesh	Prof. M.H. Malick
19. West Bengal	Prof. J.C. Kapur



ANNEXURE F.10

FACULTY AND OTHER SENIOR STAFF

(AS ON MARCH 31, 2004)

Dr. P.L. Sanjeev Reddy, IAS (Retd.) Director

Professors

- | | |
|--------------------------------------|---|
| 1. Prof. Jaideep Singh | Professor of Behavioural Sciences |
| 2. Prof. R.K. Sachdeva | Professor of Management |
| 3. Prof. J.C. Kapur | Professor of Computer in Government |
| 4. Prof. S.S. Singh | Professor of Justice and Administration |
| 5. Prof. (Mrs.) Aasha Kapur Mehta | Professor of Economics (Economic Policy) |
| 6. Prof. R.K. Tiwari | Professor of Public Administration |
| 7. Prof. V.K. Sharma | Professor in Disaster Management (on deputation) |
| 8. Prof. P.K. Chaubey | Professor of Economics (Economic Administration) |
| 9. Prof. (Mrs.) Bharati Sharma | Professor of Management (Organisation and Behavioural Sciences) |
| 10. Prof. M.H. Malick | Professor of Project Management |
| 11. Prof. (Mrs.) Rajesh Singh | Professor of Behavioural Sciences |
| 12. Prof. Pranab Banerji | Professor in Economics |
| 13. Prof. Jaytilak Guha Roy | Professor of Political Science |
| 14. Prof. Anil C. Ittyerah | Professor in Economics |
| 15. Prof. P.S.N. Rao (on deputation) | Professor of Urban Management |

Associate Professors

- | | |
|---------------------------------|---|
| 1. Dr. Radha Kant Barik | Associate Professor in Public Administration |
| 2. Dr. (Ms) Sujata Singh | Associate Professor in Policy Sciences |
| 3. Dr. (Ms.) Dolly Arora | Associate Professor in Government and Politics |
| 4. Shri Rakesh Gupta | Associate Professor in Operations Research |
| 5. Dr. S.K. Bhattacharya | Associate Professor in Foreign Trade and Commerce |
| 6. Dr. (Mrs.) Lipi Mukhopadhyay | Associate Professor in Behavioural Sciences |
| 7. Dr. (Mrs.) A. Sarada | Associate Professor in Economics |

Assistant Professors

- | | |
|----------------------|--|
| 1. Shri N.C. Ganguli | Assistant Professor in Management Studies |
| 2. Dr. V.N. Alok | Assistant Professor in Public Finance (on deputation) |



3. Mrs. Charu Malhotra

Assistant Professor (System Analysis and Programming)

Senior Administrative Staff Members

- | | |
|----------------------|--|
| 1. Dr. Naresh Kumar | Registrar |
| 2. Dr. C. Giri | Deputy Registrar (AS) (on lien with NIOS) |
| 3. Dr. P. Bapaiah | Deputy Registrar (Finance & Administration) |
| 4. Shri T.K. Kaul | Deputy Registrar (AS) |
| 5. Shri U.S. Rawat | Assistant Registrar (Finance) |
| 6. Shri J.K. Suri | Assistant Registrar (Membership) |
| 7. Shri G.K. Arora | PS to Director |
| 8. Shri H.C. Arora | Superintendent (Training) |
| 9. Mrs. Neeru Khanna | Superintendent (APPPA) |
| 10. Shri R.K. Yadav | Superintendent (Hostel) |
| 11. Shri Sant Lal | Superintendent (Administration) |

Senior Editorial and Publication Staff Members

- | | |
|--------------------|---------------------|
| 1. Shri Sunil Dutt | Publication Officer |
|--------------------|---------------------|

Senior Library Staff Members

- | | |
|---------------------------|---|
| 1. Shri B.K. Suri | Librarian |
| 2. Dr. S. Majumdar | Deputy Librarian (on deputation) |
| 3. Shri Suresh Kumar | Deputy Librarian |
| 4. Mrs. Sunita Gulati | Deputy Librarian |
| 5. Shri A.K. Nath | Deputy Librarian |
| 6. Shri Hukam Chand Yadav | Assistant Librarian |

Research and Consultancy Unit

- | | |
|-------------------|--------------------|
| 1. Dr. B.D. Singh | Research Associate |
|-------------------|--------------------|



ANNEXURE F.11

VISITS ABROAD BY FACULTY MEMBERS AND OTHERS FOR PARTICIPATION IN WORKSHOPS/ CONFERENCES/SEMINARS

Prof. (Mrs.) Aasha Kapur Mehta
Professor of Economics

Visited Manchester, U.K. to attend the International Conference and Annual Research Workshop organized by CPRC from April 7-11, 2003.

Visited Washington, DC (USA) from Dec. 9-12, 2003 as a resource person for the World Bank Methodology Workshop on 'Moving Out of Poverty'. She also visited Manchester (UK) to participate in the CPRC Workshops from Jan. 7-9, 2004 and visited New York from Feb. 8-13, 2004 to represent the Chronic Poverty Research Centre in panel discussions at the UN meetings funded by CPRC Manchester, UK.

Dr. (Mrs.) Lipi Mukhopadhyay
Associate Professor

Visited Washington, DC (USA) from Dec. 9-11, 2003 to attend the International summit on Positive Psychology funded by NCDM and ICSSR.

Prof. Jaideep Singh
Professor of Behavioural Sciences

Nominated to participate in the 1st Planning Committee and Organizational Meeting of the proposed Network of Asia-Pacific Schools and Institutes of Public Administration and IASIA Regional Seminar at the Golden Dragon Hotel in Kunming, Province of Yunnan, People's Republic of China from Jan. 12-15, 2004 funded by Asian Development Bank.

Prof. P.S.N. Rao
Professor of Urban Management

Visited Hong Kong from Feb. 2-4, 2004 to attend International Housing Conference, Housing in the 21st Century: Challenges and Commitments funded by ICSSR.



AUDITORS REPORT TO THE MEMBERS OF THE INDIAN INSTITUTE OF PUBLIC ADMINISTRATION NEW DELHI

We have audited the attached Balance Sheet of Indian Institute of Public Administration, New Delhi, as at 31st March, 2004 and the Income & Expenditure Account for the year ended on that date annexed thereto. These financial statements are the responsibility of the management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in India. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion and to the best of our information and according to the explanations given to us, the financial statements read with Notes to accounts (Schedule - 17), give a true and fair view in conformity with the accounting principles generally accepted in India:

- (a) In the case of the Balance Sheet, of the state of affairs of the Institute as at 31st March, 2004; and
- (b) In the case of the Income & Expenditure Account, of the deficit for the year ended on that date.

Place: New Delhi
Date: September 8, 2004

For **THAKUR, VAIDYANATH AIYAR & CO.**
Chartered Accountants

(R. SINHA)
Partner



ANNEXURE F.12
INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

BALANCE SHEET AS AT 31ST MARCH, 2004

	Schedule	As At 31.03.2004 Rs.	As At 31.03.2003 Rs.
LIABILITIES			
Asset Fund	1	73,919,289	72,089,565
Membership Fund		8,743,939	8,169,939
Capital Funds	2	20,975,568	20,087,955
Unutilised Grant :	3		
General Fund		17,201,826	14,345,784
Foreign Fund		3,943,158	6,478,819
Current Liabilities	4	1,673,488	1,218,246
Excess of (Expenditure over Income)/		975,036	2,845,360
Income over Expenditure			
TOTAL		125,482,232	125,235,668
ASSETS			
Fixed Assets	5	73,919,289	72,089,565
Investments :	6		
General Fund		34,767,784	28,246,322
Foreign Fund		2,500,000	3,500,000
Grant Receivables	3	3,987,803	2,873,440
Current Assets	7	10,307,356	18,526,341
TOTAL		125,482,232	125,235,668
Accounting Policies & Notes to Accounts	17		
Schedule Nos. 1 to 17 form an Integral part of Accounts			
As per our Report of even date			
for Thakur, Vaidyanath Aiyar & Co.			
Chartered Accountants			

R. Sinha
Partner

T.N. Chaturvedi
Chairman

P. L. Sanjeev Reddy
Director & Member
Secretary

B. C. Mathur
Hony. Treasurer

Place : New Delhi

Date : September 8, 2004



INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI
INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH, 2003

	Schedule	For the Year 2003-04 Rs.	For the Year 2002-03 Rs.
INCOME			
Maintenance Grant		25,200,000	28,350,000
Member's Subscription	8	940,165	1,096,459
Fee for Training Programmes		7,181,554	8,734,649
Income from Consultancy Assignments		3,184,235	1,555,606
Rent		5,085,377	3,837,523
Income from Publications		302,368	391,582
Transfer from Research Endowment Fund		350,000	350,000
Miscellaneous Receipts	9	6,496,316	4,292,575
Fee for IT Management Programme.		—	30,000
TOTAL		48,740,015	48,638,394
EXPENDITURE			
Pay and Allowances	10	30,391,621	27,093,030
Training Programmes		4,693,911	4,961,464
Research Studies & Seminars		160,549	61,516
Publications		1,327,352	828,387
Library Periodical and Binding Charges		784,336	780,717
Branch Promotion Activities		743,192	644,591
Campus and Hostel Maintenance	11	7,507,395	7,877,897
Administrative and Misc. Expenses	12	6,713,296	6,901,848
IT Management Training Programme Expenses			279,238
Cost of Assets Acquired		238,759	393,958
TOTAL		52,560,411	49,822,646
Excess of Expenditure over Income for the year		(3,820,396)*	(1,184,252)
Add: Balance from previous year		2,845,360	4,029,612
Balance C/F to Balance Sheet		(975,036)	2,845,360
Accounting Policies & Notes to Accounts	17		
Schedule Nos. 1 to 17 form an Integral part of Accounts			
As per our Report of even date for Thakur, Vaidyanath Aiyar & Co. Chartered Accountants			

R. Sinha
Partner

T.N. Chaturvedi
Chairman

P. L. Sanjeev Reddy
Director & Member Secretary

B. C. Mathur
Hony. Treasurer

Place : New Delhi

Dated: September 8, 2004

*The deficit of Rs. 38,20,396 reflected under Income and Expenditure Account is gross figure comprising net excess expenditure in current year Rs. 32.74 lakh and Rs. 1.03 lakh B/F from previous year as income besides net recovery of advances of Rs. 4.43 lakh (Rs. 9.07 lakh recovery during the year less Rs. 4.64 lakh payment of advances to staff) which are not reflected in the Income & Expenditure Account.



INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

RECEIPTS AND PAYMENTS ACCOUNT (GENERAL FUND)

FOR THE YEAR ENDED 31.03.2004

	Schedule	For the year 2003-04 Rs.	For the year 2002-03 Rs.
RECEIPTS			
Opening Balance:			
Imprest for Revenue Stamp		200	200
Postage Imprest		18,010	12,463
Cash In Hand		62,680	133,017
Bank Balances :			
In Current Accounts with			
State Bank of India		168,882	363,933
UCO Bank, IIPA		12,084,982	5,948,555
Maintenance Grant and Internal Receipts	13	49,647,057	49,404,584
Funds, Deposit & Advances	15	2,032,346	2,001,231
Grants for Research Projects, Etc.	16	45,186,679	42,748,871
TOTAL		109,200,836	100,612,854
PAYMENTS			
Expenditure Maintenance Grant & Internal Receipts	13	53,024,211	50,111,351
Expenditure Non-recurring / Plan Grants	14	234,085	424,105
Payment out of Funds, Deposit & Advances	15	6,522,788	246,457
Expenditure Against Grants for Research Projects etc.	16	43,210,915	37,496,187
Closing Balance:			
Revenue Stamp Imprest		200	200
Postage Imprest		16,509	18,010
Cash In Hand		250,687	62,680
Bank Balances:			
In Current Account with:			
State Bank of India		22,546	168,882
UCO Bank		5,918,895	12,084,982
TOTAL		109,200,836	100,612,854

Accounting Policies & Notes to Accounts

17

Schedule Nos. 1 to 17 form an Integral part of Accounts

As per our Report of even date for Thakur, Vaidyanath Aiyar & Co. Chartered Accountants

R. Sinha

T.N. Chaturvedi

P. L. Sanjeev Reddy

B. C. Mathur

Partner

Chairman

Director & Member Secretary

Hony. Treasurer

Place : New Delhi

Dated: September 8, 2004



INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

SCHEDULE- 1

CAPITAL ASSET FUND

	Balance As at 01.04.2003 (Rs.)	Additions During the Year (Rs.)	Adjustment / utilised during the year (Rs.)	Closing Balance As at 31.03.2004 (Rs.)
IIPA (CORE)	51,828,998	1,275,082	250,000	52,854,080
NCDM	15,455,273	419,500	-	15,874,773
CUS	2,773,500	21,469	-	2,794,969
APPPA	2,031,794	363,673	-	2,395,467
TOTAL	72,089,565	2,079,724	250,000	73,919,289

SCHEDULE- 2

CAPITAL FUNDS

	Opening Balance As at 01.04.2003 (Rs.)	Contribution / Interest (Rs.)	Amount Utilised (Rs.)	Closing Balance As at 31.03.2004 (Rs.)
Staff Benevolent Fund	139,688	14,660	11,752	142,596
Research Endowment Fund	3,752,032	349,573	350,000	3,751,605
Annual School Prize Fund	29,644	2,336	5	31,975
Consultancy support Fund	207,847	68,857	-	276,704
Infrastructure Development Fund	15,958,744	715,691	-	16,674,435
Kusum Tai Shankar Rao Chavan Memorial Fund		100,000	1,747	98,253
TOTAL	20,087,955	1,251,117	363,504	20,975,568

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

SCHEDULE 3

UNUTILISED GRANT BALANCES

	Grant Unutilised (-) recoverable As at 01.04.2003 (Rs.)	Receipts during the year (Rs.)	Total (Rs.)	Payments/ Adjustments (Rs.)	Grant unutilised (-) recoverable As at 31.3.2004 (Rs.)
(A) General Fund					
Grant from Ministry of Urban Affairs, New Delhi for Centre for Urban Studies (including Internal received of Rs. 9914) (Annexure I)	(460,591)	5,309,914	4,849,323	6,152,156	(1,302,833)
Grants from Ministry of Home Affairs for National Centre for Disaster Management (including internal receipt of Rs. 44070)	159,321	8,166,205	8,325,526	8,352,399	(26,873)
Plan Grant from Deptt. of Personnel & Training (Schedule 14)	234,085	-	234,085	234,085	-
Grant from Dept of Personnel & Training for advances professional programme in public admn. (non plan) (Annexure 2)	226,706	4,915,000	5,141,706	5,322,469	(180,763)
Other programmes from department of personnel & training	61,580	123,669	185,249	123,669	61,580
Other grants for APPPA foreign / field visits	3,117,698	9,752,260	12,869,958	10,559,697	2,310,261
Other programmes	5,778,490	8,044,616	13,823,106	5,182,670	8,640,436
Grants from ISCCR for Res. Project	6,676	411,730	418,406	401,150	17,256
Other Research Projects	221,762	3,905,078	4,126,840	2,824,370	1,302,470
Consultancy projects	2,126,617	4,558,207	6,684,824	4,292,335	2,392,489
TOTAL	11,472,344	45,186,679	56,659,023	43,445,000	13,214,023
			3		
(B) Foreign Grants					
Consultancy Projects etc.	6,478,819	2,454,412	8,933,231	4,990,073	3,943,158
Unutilised balance of General Fund, Grants as at 31.3.2004					17,201,826
Less : Grant Receivable					3,987,803
			Net		13,214,023

Expenditure on Consultancy Projects includes Rs. 3184235 transferred to Income & Expenditure Account being net income from consultancy assignments concluded during the year.



INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

SCHEDULE 4

CURRENT LIABILITIES

	As at 31.03.2004 (Rs.)	As at 31.03.2003 (Rs.)
Canteen contractor / Mess charges	194,866	323,366
Honorarium Payable to Faculty / Staff	67,629	18,227
Stale Cheque Account	-	78,667
Other Liabilities	664,343	178,561
Other Deposits	746,650	618,531
Unpaid Salary	-	894
TOTAL	1,673,488	1,218,246



INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

SCHEDULE 5

FIXED ASSETS

	Cost as at 1.4.2003	Additions	Less Sale / Adjustment	Cost as at 31.3.2004
	(Rs.)	(Rs.)	(Rs.)	(Rs.)
Building	8,762,051	-	-	8,762,051
Furniture, Fixtures & Office Equipment	47,190,709	1,180,410	250,000	48,121,119
Library Books	14,988,060	899,314	-	15,887,374
Motor Vehicles	1,148,745	-	-	1,148,745
TOTAL	72,089,565	2,079,724	250,000	73,919,289
Previous year figures	69,982,849	2,414,989	308,273	72,089,565

SCHEDULE 6

INVESTMENTS

	Balance as at 01.04.2003	Additions during the year	Encashment during the year	Balance as at 31.03.2004
	(Rs.)	(Rs.)	(Rs.)	(Rs.)
Smt. Kusum Tai Chavan Memorial Fund	-	100,000	-	100,000
Annual School Prize Fund	26,600	9,300	4,000	31,900
Staff Benevolent Fund	103,700	38,900	-	142,600
Life Membership Fund	6,737,770	2,672,570	1,995,770	7,414,570
Corporate Membership Capital Fund	432,600	963,400	20,000	1,376,000
Research Endowment Fund	3,738,602	2,681,586	2,668,602	3,751,586
Consultancy Support Fund	160,000	116,700	-	276,700
Other Deposits	1,370,000	5,000,000	1,370,000	5,000,000
Infrastructure Development Fund	15,677,050	4,629,000	3,631,622	16,674,428
	28,246,322	16,11,1456	9,689,994	34,767,784
Foreign Fund Investment with UCO Bank	3,500,000	2,500,000	3,500,000	2,500,000



INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

SCHEDULE 7

CURRENT ASSETS, LOANS AND ADVANCES

	As at 31.03.2004 (Rs.)	As at 31.03.2003 (Rs.)
Cash in Hand	250,687	62,680
Postage Imprest	16,509	18,010
Revenue Stamp Imprest	200	200
Balances with Scheduled Banks		
UCO Bank-Current Account	5,918,895	12,084,982
State Bank of India Current Account	22,546	168,882
UCO Bank - FCRA - Savings A/c.	1,443,158	2,978,819
Loans & Advances to Employees	7,384,599	3,100,198
Deposits (with Desu, DDA etc.)	112,570	112,570
TOTAL	10,307,356	18,526,341

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI****SCHEDULE 8****MEMBERSHIP SUBSCRIPTION / INTEREST ON MEMBERSHIP FUNDS**

	Year 2003-04 (Rs.)	Year 2002-03 (Rs.)
SUBS - Associate	34,800	25,480
SUBS - Corporate	104,000	417,170
SUBS - Student Membership	6,800	7,600
SUBS - Ordinary	84,300	79,215
Interest on:		
Corporate membership Capital Fund	64,906	33,894
Life Membership Capital Fund	645,359	535,100
TOTAL	940,165	1,096,459

SCHEDULE 9**MISCELLANEOUS RECEIPTS**

	Year 2003-04 (Rs.)	Year 2002-03 (Rs.)
Receipt from Risograph/Office/Project Equipments (including photocopy machines)	1,179,327	671,553
Receipt overhead charges from other centres and research project/programmes etc.	2,948,852	1,993,135
Service Charges	930,065	796,631
Gain in Exchange	147	2,170
Interest on:		
House Building Advance	110,998	19,591
Computer Advance	1,225	12,030
Conveyance Advance	36,873	63,938
Short Term Deposits	237,971	221,877
LTC	251	-
Misc. Receipts institute	777,553	180,215
Other Receipts	3,470	3,885
Sale of Assets	-	48,645
Sale of Membership Forms	110,400	100,960
CGHS Recoveries	84,044	86,825
L/Fee from Mess, STD Booths and Contractors	75,140	91,120
TOTAL	6,496,316	4,292,575



INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

SCHEDULE 10

PAY AND ALLOWANCES - CORE

	Year 2003-04	Year 2002-03
	Rs.	Rs.
Faculty and Attached Staff	10,249,160	9,452,859
Office of Academic Activities	1,357,167	1,421,710
Library	3,596,281	3,225,866
Publications	1,295,658	1,217,711
Maintenance	2,044,457	2,144,418
Hostel	2,321,442	2,177,943
Administration	3,403,705	2,796,044
Membership	833,998	828,750
Account & pension Cell	2,054,801	1,737,861
Research & Consultancy Unit	446,859	371,523
Computer Centre	502,593	487,098
Overtime Allowance	303,924	365,242
Gratuity	1,981,576	866,005
TOTAL	30,391,621	27,093,030



INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

	Year 2003-04 (Rs.)	Year 2002-03 (Rs.)
SCHEDULE 11		
CAMPUS MAINTENANCE		
Repair & Maintenance	2,290,014	2,687,519
Hostel General Charges	223,149	163,241
Rents, Rates & Taxes	153,576	153,576
Water & Electricity Charges	4,167,496	4,243,263
Security Arrangements	673,160	630,298
TOTAL	7,507,395	7,877,897

SCHEDULE 12
ADMINISTRATIVE & MISCELLANEOUS EXPENSES

	Year 2003-04 (Rs.)	Year 2002-03 (Rs.)
Travelling Expenses	1,696,013	1,542,078
Honorarium to Auditors	39,000	40,950
Printing & Stationery	622,997	865,730
Telephones	1,048,284	984,216
Postage & Telegram	931,685	931,656
Repair, Maintenance & Running charges of Risograph/ Office / Projects Equipments etc. (including photocopying machine)	606,716	754,327
Liveries	114,742	94,221
Conveyance Charges	240,295	236,061
Motor Car Expenses	308,840	284,415
Essay / Case study prize	30,210	55,009
Advertisement Expenses	23,000	152,648
Amenities to Staff	73,200	30,140
Bank charges	9,949	16,506
Legal Charges	207,248	
Entertainment charges	226,395	314,763
Misc Expenses	534,722	599,128
TOTAL	6,713,296	6,901,848



INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

SCHEDULE 13

UTILIZATION OF MAINTENANCE GRANT (RECEIVED FROM GOVT. OF INDIA) AND INTERNAL RECEIPTS

	Year 2003-04 Rs.	Year 2002-03 Rs.
Receipts:		
Opening Balance		
Unutilised Grant as at 1.4.2003	102,740	809,507
Maintenance Grant from DOP & T (Non-plan) recurring	25,200,000	28,350,000
Members Subscription	940,165	1,096,459
Fee for Training Programmes	7,181,554	8,734,649
Net Income from consultancy Assignments	3,184,235	1,555,606
Rent Receipts	5,085,377	3,837,523
Income from Publications	302,368	391,582
Amount transferred from Research Endowment Fund	350,000	350,000
Miscellaneous Receipts	6,496,316	4,292,575
Fee for IT Management Programme	-	30,000
Recovery from Staff for computer, conveyance, House Building and Festival Advances	907,042	766,190
TOTAL	49,749,797	50,214,091
PAYMENTS:		
Pay & Allowances	30,391,621	27,093,030
Training Programmes	4,693,911	4,961,464
Research Studies / Seminars	160,549	61,516
Publications	1,327,352	828,387
Library Books, Periodicals, Binding Charges & Equipments	784,336	780,717
Branches Promotion Activities	743,192	644,591
Campus Maintenance	7,507,395	7,877,897
Administrative and Miscellaneous Charges	6,713,296	6,901,848
Purchase of Assets	238,759	393,958
P.G. Professional Prog. IN IT Management		279,238
Loans & Advances to employees for conveyance		
Computer, House Building and Festival	463,800	288,705
Am't Trans. To Infra.Dev. Fund	53,024,211	
Closing Balance		
Unutilised balance as at 31.3.2003		102,740
Less: Excess of Payments over Receipts	(3,274,414)	
TOTAL	49,749,797	50,214,091



INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

SCHEDULE 14

RECEIPTS AND PAYMENTS ACCOUNT OF GRANT FROM DEPTT. OF PERSONNEL & TRAINING

	Year 2003-04 (Rs.)	Year 2002-03 (Rs.)
RECEIPTS:		
Unutilised Plan Grant Balance B/F	234,085	658,190
TOTAL	234,085	658,190
PAYMENTS:		
Main building - Renovation	234,085	384,186
Long term research studies in the area of good governance	-	39,919
	234,085	424,105
Unspent Grant Balance as at 31.3.2003	-	234,085
TOTAL	234,085	658,190



UTILIZATION CERTIFICATE

Certified that the Grant in Aid amounting to Rs. 2,52,00,000/- received during 2003-04 from the Government of India, Ministry of Personnel, Public Grievances and Pensions, Department of Personnel and Training, New Delhi, has been utilized during the year.

Besides this the Institute brought forward unspent Grant-in-aid balances of Rs. 1,02,740/- from the previous year (i.e. from 2002-03) and generated internal revenue Rs. 2,44,47,057/- during the year 2003-2004 and the same has also been utilised for recurring expenditure. Excess of expenditure over income of Rs. 32,74,414/- has been carried over for adjustment during the next financial year i.e. 2004-2005, as indicated in Schedule No. 13 to the accounts.

It is further certified that the Plan Grant has been fully utilized as shown in Schedule 14 to the accounts.

For THAKUR, VAIDYANATH AIYAR & CO.

Chartered Accountants

R. Sinha
Partner

T.N. Chaturvedi
Chairman

B. C. Mathur
Hony. Treasurer

P. L. Sanjeev Reddy
*Director &
Member Secretary*

Place: New Delhi

Dated: September 8, 2004



INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

SCHEDULE 15

	Year 2003-04 (Rs.)	Year 2002-03 (Rs.)
RECEIPTS:		
Life Membership Capital Fund (Sub)	254,000	408,230
Infrastructure Development Fund	715,691	395,108
Staff Benevolent Fund	2,908	6,125
Corporate Membership Capital Fund	320,000	610,000
Consultancy Support Fund	68,857	10,572
Annual School Prize Fund	2,336	1,936
Amount payable to Faculty and Staff	49,402	9,583
T.A. Advance	45,092	39,205
KusumTai Shankar Rao Chavan Memorial Fund	98,253	894
Fixed Deposit with Bank	-	519,578
Advances to staff for Expenses	69,074	-
Other deposits	406,733	-
TOTAL	2,032,346	2,001,231
PAYMENTS:		
Unpaid Salary	894	-
Advances to staff for Expenses	-	97,364
Other deposits	-	86,564
Fixed Deposit with Bank	6,521,467	-
Research Endowment Fund	427	62,529
TOTAL	6,522,788	246,457



INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

SCHEDULE 16

RECEIPTS & PAYMENTS ACCOUNT OF RESEARCH PROJECTS

	Year 2003-04 (Rs.)	Year 2002-03
RECEIPTS:		
Grant from Ministry of Home Affairs for National Centre for Disaster Management (including sale of Pub. Rs. 44.070)	8,166,205	15,631,314
Grant from Ministry of Urban Affairs and Employment for Centre for Urban Studies (including sale of Pub. of Rs. 9914)	5,309,914	2,537,590
Grant from Deptt. Of Personnel & Training for		
APPPA (Non Plan)	4,915,000	4,200,000
APPPA Foreign & Field Visits	9,752,260	8,654,364
Other Programmes	8,044,616	5,834,700
Grants from ICSSR for Research Projects / Studies	411,730	82,376
Other Research Project / Studies	3,905,078	722,445
Consultancy Assignments	4,558,207	5,086,082
Other Prog. From DOP & T	123,669	
TOTAL	45,186,679	42,748,871
PAYMENTS:		
National Centre for Disaster Management	8,352,399	14,968,560
Centre for Urban Studies	6,152,156	4,022,247
APPPA (Non-plan)	5,322,469	4,437,510
APPPA (Plan)	-	50,305
APPPA Foreign & Field Visits	10,559,697	9,111,710
Other Programmes	5,182,670	-
Research Project / Study from ICSSR	401,150	63,627
Research Project / Studies	2,824,370	1,070,531
Consultancy Assignments	4,292,335	3,771,697
Other Prog. From DOP & T	123,669	
TOTAL	43,210,915	37,496,187

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI****STATEMENT OF UTILIZATION OF GRANT RECEIVED FROM
MINISTRY OF URBAN AFFAIRS FOR CUS**

	Year 2003-04 (Rs.)
RECEIPTS:	
Grant received during the year	5300000
Less: Excess Payment paid to IIPA	460591
	<u>4,839,409</u>
Sale of CUS Publications	9,914
TOTAL	<u>4,849,323</u>
PAYMENTS:	
Pay & Allowances	4,338,830
Travel Expenses	12,288
Library Books & Periodicals	153,866
Training Courses	399,000
Miscellaneous & Contingencies Expenses	28,382
Printing & Stationery	24,008
Infrastructure	18,800
Printing of Publication	26,351
Overhead charges	<u>1,150,631</u>
	<u>6,152,156</u>
Less : Excess of Payment over Income	(1,302,833)
TOTAL	<u>4,849,323</u>



INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

Annexure- 2

STATEMENT OF UTILIZATION OF GRANT RECEIVED FROM DEPARTMENT OF PERSONNEL & TRAINING FOR APPPA

	Year 2003-04 (Rs.)
RECEIPTS:	
Unutilised Balance from previous year B/F	226,706
Grant-in-aid	4,915,000
TOTAL	226,706
PAYMENTS:	
Pay & Allowances	3,119,909
Honorarium	136,335
Library Books	498,120
Misc. Expenses	248,841
Printing & Stationery	606,781
Seminar	189,753
Tea / Coffee / Lunch	206,724
TA / DA	316,006
	<u>5,322,469</u>
Less: Excess payment over income	(180,763)
TOTAL	<u>5,141,706</u>

50 YEARS IN SERVICE OF NATION



THE INDIAN INSTITUTE OF PUBLIC ADMINISTRATION NEW DELHI

Schedule - 17

Significant Accounting Policies and Notes to Accounts

- Income & Expenditure are accounted for on cash basis except recovery of common overheads credited to other income in the income & Expenditure Account and debited to the project grant even though the balance in the project grant funds may thereby become a debit.
- Fixed Assets have been stated at cost.
- Fixed Assets are not being depreciated.
- Surplus of receipts for consultancy is recognised as income on the completion of Consultancy Projects.
- All receipt/expenditure of Research Projects are credited/debited to Grant Account. Overhead charges towards indirect cost incurred by the Institute have been charged to Research Projects on a fixed percentage basis and are recognised as income of the Institute.
- Investment income and expenditure relating to capital funds have been directly credited/debited to the respective capital funds except Research Endowment Fund where every year Rs. 3.50 lakhs (being the average interest income) is debited to the fund and is credited to income and expenditure account for meeting part expenditure on activities relating to Library, Publication, Branch Promotion and internal Research.
- Gratuity to retiring employees has been met out of the maintenance grant received from Department of Personnel and Training, Ministry of Urban Affairs, Govt. of India respectively at the time of retirement. Gratuity received on transfer of staff from another institution is treated as gratuity income.
- A separate account is being maintained for C.P. Fund, G. P. Fund and Pension Fund for IIPA.
- Financial Assistance given to branches are treated as expenditure in the year of payment.
- A separate account is being maintained for Foreign Contributions as per FCRA Act, 1976 and FCRA Grants for some Training Programmes/Seminars, etc., have been transferred to General Fund and treated as foreign Contribution utilised.
- Foreign Contribution include contributions exempt under the provision of FCRA Act, 1976 and receipt for research work related to specific project. Accounts of FCRA have been incorporated with main account.
- Previous year's figures have been re-grouped/re-arranged wherever considered necessary.

P. L. Sanjeev Reddy
Director & Member Secretary

B. C. Mathur
Hony. Treasurer



INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

CONTRIBUTORY PROVIDENT FUND BALANCE SHEET AS AT 31ST MARCH, 2004

	Schedule	As at 31.3.2004 Rs.	As at 31.3.2004 Rs.
LIABILITIES			
Amount due to Members	1	4,085,538	4,754,305
Undistributed Interest		435,262	203,628
TOTAL		4,520,800	4,957,933
ASSETS			
Investments	2	4,139,942	4,239,942
Balance with SBI		286,585	558,641
Advance Recoverable from Employees		93,631	158,708
TDS Receivable		642	642
TOTAL		4,520,800	4,957,933

Accounting Policies & Notes to Accounts

3

Schedules 1 to 3 form an integral part of the Accounts

As per our report of even date for Thakur, Vaidyanath Aiyar
& Co. Chartered Accountants

(R. Sinha)

Member Secretary

Member (IIPA Staff Association)

Partner

(Registrar)

Member

Hony. Treasurer

Chairman

Executive Council

(Director)

Place : New Delhi

Dated : September 8, 2004



INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

CONTRIBUTORY PROVIDENT FUND

INCOME & EXPENDITURE FOR THE YEAR ENDED 31.3.2004

	Year ended 31.3.2004 Rs.	Year ended 31.3.2003 Rs.
INCOME		
Interest Income		
Interest received during the year	490,709	222,600
Less : Accrued as on 1.4.2002		41,543
	490,709	181,057
EXPENDITURE		
(a) For Members Contribution		
- for this year	159,423	224,983
(b) For Employer's Contribution		
- for this year	99,652	116,052
(c) Bank Charges		50
	259,075	341,085
Surplus for the year	231,634	(160,028)
Undistributed Interest:		
(i) Current Year	231,634	(160,028)
(ii) Previous Year	203,628	363,656
Total Undistributed interest carried forward to the Balance Sheet	435,262	203,628
Accounting Policies & Notes to Accounts	3	

Schedules 1 to 3 form an integral part of the Accounts

As per our report of even date for Thakur,
Vaideyanath Aiyar & Co.
Chartered Accountants

(R. Sinha)
Partner

Member Secretary
(Registrar)

Member (IIPA Staff Association)

Dy. Financial Advisor
Ministry of Home Affairs

Member
Executive Council

Chairman
(Director)

Director (Trg.)
DOP & T

Hony. Treasurer

Place : New Delhi
Dated : September 8, 2004



INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

CONTRIBUTORY PROVIDENT FUND

Schedule - I

AMOUNT DUE TO MEMBERS

	Members Contribution (Rs.)	Employers Contribution (Rs.)
	(A)	(B)
Opening Balance	3,104,402	1,649,903
Contribution during the year	694,630	51,930
Interest credited @ 8.0%p.a.	159,423	99,652
	<u>3,958,455</u>	<u>1,801,485</u>
Less :		
Settlement of Accounts during the year	1,334,996	339,406
Final Withdrawal	<u>2,623,459</u>	<u>1,462,079</u>
Total (A + B) =		2,623,459
		<u>1,462,079</u>
		<u>4,085,538</u>



INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

CONTRIBUTORY PROVIDENT FUND

Schedule - 2

INVESTMENTS

	As at 31.03.2004 (Rs.)	As at 31.03.2003 (Rs.)
Special Deposit Scheme SBI	856,586	856,586
Bonds of GSRTC	600,000	600,000
Bonds of PSDIC Ltd.	600,000	600,000
W.B.I.D.F. Coop. Ltd.	-	900,000
Central Govt. Securities	683,356	683,356
IDBI Suidha Fixed Deposits	300,000	200,000
A.P.Power Finance Corpn.	400,000	400,000
FDR with UCO Bank	700,000	-
TOTAL	4,139,942	4,239,942



INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

CONTRIBUTORY PROVIDENT FUND

Schedule No. 3: Significant Accounting Policies and Notes Forming Part of Accounts.

1. Account of the funds has been prepared on cash basis.
2. Investments are stated at cost.

P. L. Sanjeev Reddy
Director & Member Secretary

B. C. Mathur
Hony. Treasurer



INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

GENERAL PROVIDENT FUND

BALANCE SHEET AS AT 31ST MARCH, 2004

	Schedule	As at 31.3.2004 Rs.	As at 31.3.2003 Rs.
LIABILITIES			
Amount due to Members	1	49,991,443	49,321,165
Undistributed Interest		2,153,009	1,036,620
TOTAL		52,144,452	50,357,785
ASSETS			
Investments	2	48,610,527	48,599,527
Balance with SBI		1,369,376	1,034,542
Advance (Recoverable) from Members		607,384	652,146
Amount Receivable - Pension Fund		1,552,875	52,875
TDS Receivable		4,290	18,695
TOTAL		52,144,452	50,357,785

Accounting Policies & Notes to Accounts

3

Schedules 1 to 3 form an integral part of the Accounts

As per our report of even date for Thakur, Vaidyanath Aiyar
& Co. Chartered Accountants(R. Sinha)
PartnerMember Secretary
(Registrar)

Member (IIPA Staff Association)

Member
Executive Council

Hony. Treasurer

Chairman
(Director)

Place : New Delhi

Director (Trg.)

Dy. Financial Advisor

Dated : September 8, 2004

DOP & T

Ministry of Home
Affairs



INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

GENERAL PROVIDENT FUND

INCOME & EXPENDITURE FOR THE YEAR ENDED 31.3.2004

	Year ended 31.3.2004 Rs.	Year ended 31.3.2003 Rs.
INCOME		
Interest Income		
Interest received during the year	4,793,998	4,678,265
Less : Accrued as on 1.4.2002	4,793,998	1,526,993
		3,151,272
EXPENDITURE		
(a) For Members Contribution - for this year	3,677,559	4,006,700
(b) Bank Charges	50	450
	3,677,609	4,007,150
Surplus for the year	1,116,389	(855,878)
Undistributed Interest:		
(i) Current Year	1,116,389	(855,878)
(ii) Previous Year	1,036,620	1,892,498
Total Undistributed interest carried forward to the Balance Sheet	2,153,009	1,036,620
Accounting Policies & Notes to Accounts	3	
Schedules 1 to 3 form an integral part of the Accounts		

As per our report of even date for Thakur,
Vaidyanath Aiyar & Co. Chartered
Accountants

(R. Sinha)
Partner

Member Secretary
(Registrar)

Member (IIPA Staff Association)

Dy. Financial Advisor
Ministry of Home Affairs

Member
Executive Council

Chairman
(Director)

Place : New Delhi
Dated : September 8, 2004

Director (Trg.)
DOP & T

Hony. Treasurer



INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

GENERAL PROVIDENT FUND

Schedule - 1

AMOUNT DUE TO MEMBERS

	Year ended 31.03.2004 (Rs.)	Year ended 31.03.2003 (Rs.)
Opening Balance	49,321,165	44,246,020
Contribution during the year	6,158,882	6,229,470
Interest credited	3,677,559	4,006,700
	<u>59,157,606</u>	<u>54,482,190</u>
Less :		
Settlement of Accounts during the year	5,710,208	1,331,400
Advances (Non refundable to Members)	3,455,955	3,829,625
TOTAL	<u>49,991,443</u>	<u>49,321,165</u>



INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

GENERAL PROVIDENT FUND

Schedule - 2 INVESTMENTS

	As at 31.03.2004 (Rs.)	As at 31.03.2003 (Rs.)
(A) Investments transferred from CPF		
Special Deposit Scheme SBI	10,914,792	10,914,792
FDR's - UCO Bank		1,000,000
(B) Other Investments		
RBI Securities (25% Category)	13,992,710	13,992,710
State Govt. Bonds (15% Category)		
MKVDC Bonds	2,300,000	2,300,000
AP Power Fin. Corp. Ltd. Bonds	1,100,000	1,100,000
KBJNL Bonds	300,000	300,000
VIDC	700,000	700,000
WBIDFC Ltd.	1,400,000	500,000
S.L.(MP)	792,025	792,025
K.S.G. Securities	511,000	
Public Financial Institution etc. Bonds (40% Category)		
ICICI Bonds	2,700,000	4,600,000
IDBI Bonds	3,200,000	3,600,000
APTRANSCO Bonds	1,400,000	1,400,000
HUDCO	3,000,000	3,000,000
PICUP	1,000,000	1,000,000
GSRTC	700,000	700,000
R.E.C.	2,700,000	2,700,000
Pvt. Sector Bonds (10% Category)		
Birla Plus Plan Growth	1,900,000	
TOTAL	48,610,527	48,599,527

50 YEARS IN SERVICE OF NATION

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI****GENERAL PROVIDENT FUND****Schedule No. 3: Significant Accounting Policies and Notes Forming Part of Accounts.**

1. Account of the funds has been prepared on cash basis.
2. Investments are stated at cost.

P. L. Sanjeev Reddy
Director & Member Secretary

B. C. Mathur
Hony. Treasurer



INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

PENSION FUND

BALANCE SHEET AS AT 31ST MARCH, 2004

	Schedule	As at 31.3.2004 Rs.	As at 31.3.2003 Rs.
LIABILITIES			
Corpus	1	104,321,589	101,424,027
Surplus for the year		5,604,311	2,671,400
TOTAL		109,925,900	104,095,427
ASSETS			
Investments	2	108,625,389	101,747,470
Balance with SBI		2,853,386	2,342,404
TDS Receivable		-	58,428
		111,478,775	104,148,302
Less : Amount Payable to G.P. Fund		1,552,875	52,875
TOTAL		109,925,900	104,095,427
Accounting Policies & Notes to Accounts	3		
Schedules 1 to 3 form an integral part of the Accounts			
As per our report of even date for Thakur,			
Vaidyanath Aiyar & Co.			
Chartered Accountants			

(R. Sinha)
Partner

Member Secretary
(Registrar)

Member (IIPA Staff Association)

Member
Executive Council

Hony. Treasurer

Chairman
(Director)

Place : New Delhi

Director (Trg.)

Dy. Financial Advisor

Dated : September 8, 2004

DOP & T

Ministry of Home Affairs



INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

PENSION FUND

INCOME & EXPENDITURE FOR THE YEAR ENDED 31.3.2004

	Year ended 31.3.2004 Rs.	Year ended 31.3.2003 Rs.
INCOME		
Interest Income Interest received during the year	11,152,755	11,489,678
Less : Accrued as on 1.4.2002		5,154,589
TOTAL	11,152,755	6,335,089
EXPENDITURE		
(a) Commuted Value of Pension	2,526,970	1,149,509
(b) Payment of Monthly Pension	3,018,612	2,513,607
(c) Bank Charges	2,862	573
TOTAL	5,548,444	3,663,689
Surplus for the year	5,604,311	2,671,400
Accounting Policies & Notes to Accounts 3		

Schedules 1 to 3 form an integral part of the Accounts

As per our report of even date for Thakur, Vaidyanath Aiyar & Co.
Chartered Accountants

(R. Sinha)
Partner

Member Secretary
(Registrar)

Member (IIPA Staff Association)

Dy. Financial Advisor

Member
Executive Council

Chairman
(Director)

Place : New Delhi

Director (Trg.)

Hony. Treasurer

Dated : September 8, 2004

DOP & T

INSPIRING EXCELLENCE



INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

PENSION FUND

Schedule - 1

CORPUS

		Year ended 31.03.2004 (Rs.)	Year ended 31.03.2003 (Rs.)
(I)	Govt. Grant	55,071,000	55,071,000
(II)	Transfer of Employer's Share from CPF	17,352,121	17,270,529
	Additions during the year	226,162	81,592
(III)	Transfer of Surplus Income	29,000,906	20,870,413
	Additions during the year	2,671,400	8,130,493
TOTAL		104,321,589	101,424,027



INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

PENSION FUND

Schedule - 2

INVESTMENTS

	As at 31.03.2004 (Rs.)	As at 31.03.2003 (Rs.)
(a) Investment transferred from CP Fund		
Special Deposit Scheme	9,671,869	9,671,869
(b) Fresh Investments		
(i) Central Govt. RBI Securities (25% Category)	31,330,095	27,061,895
(ii) State Govt. Bonds (15% Category)		
MKVDC Bonds	4,900,000	4,100,000
MPSEB	1,000,000	1,000,000
WBIDFC Ltd.		2,000,000
U.P. Coop. Spinning Mills Fed. Ltd.	2,000,000	2,000,000
A.P. Power Fin. Corp. Ltd. Bonds	800,000	800,000
Krishna Bhagya Jal Nigam Ltd.	400,000	400,000
GSRTC	700,000	700,000
PSIDC Ltd.	300,000	300,000
S.I.(MP)	1,279,425	1,279,425
Karnataka State Govt. Security	2,044,000	
(iii) Public Financial Institution etc. Bonds (40% Category)		
ICICI Bonds	14,000,000	16,800,000
IDBI Bonds	16,300,000	17,200,000
HDFC	3,000,000	4,000,000
APTRANSCO Bonds	1,600,000	1,600,000
HIJDCO Public Deposit Scheme	6,100,000	5,000,000
PICUP	1,000,000	1,000,000
GSRT	200,000	200,000
R.E.C. Ltd.	2,600,000	2,600,000
Birla Gilt	900,000	
IF & FS Gilt	2,000,000	
Kotak Mahindra Gilt	1,500,000	
(iv) Pvt. Sector Bonds (10% Category)		
FDR with UCO Bank	1,800,000	4,034,281
I.I. BANK OF INDIA	3,000,000	
Canbank Mutual Fund	200,000	
TOTAL	108,625,389	101,747,470



INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

PENSION FUND

Schedule No. 3: Significant Accounting Policies and Notes Forming Part of Accounts.

1. Account of the funds has been prepared on cash basis.
2. Investments are stated at cost.
3. Investment scripts of Rs. 20,00,000/- with UP Co-operative Mills Ltd. and Rs. 10,00,000/- with M.P. State Electricity Board has not been received since inception.

U.P. Co-operative Spinning Mills Federation Ltd. has been in default of payment of interest from Dec. 2000 onwards and M.P. State Electricity Board has been default in the payment of interest from July 2001 onwards.

P. L. Sanjeev Reddy

Director & Member Secretary

B. C. Mathur

Hony. Treasurer

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NEW DELHI**

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